

**PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
NOVEMBER 7, 2006**

**AGENDA**

**ROLL CALL**

The Board of Park Commissioners met on Tuesday, November 7, 2006, at 4:00 p.m., to review the Ulland Grant requests, and at 5:00 p.m., for the regular Board meeting in the Park District's Board meeting room. Present were Commissioners Bollman, LaDouceur, Hutchison, Panzer and Jeske.

**APPROVAL OF MINUTES FROM OCTOBER 3, 2006**

A motion was made by Commissioner LaDouceur to approve the minutes from the October 3, 2006, Board meeting. Seconded by Commissioner Panzer; motion carried.

**APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA**

None.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**FOR DISCUSSION**

**SPECIAL OLYMPICS PRESENTATION**

Kathy Meagher presented the Park District with the State Organization of the Year plaque in appreciation for the Park District's 10 plus years of support to the Special Olympics programs.

President Jim Bollman accepted the plaque for the Park District and thanked the organization for the recognition.

**SPONSORSHIP PROJECTS**

Brandy Chaffee discussed with the Commissioners the King's Walk sponsorship program.

Ten of the 14 sponsors renewed. Brandy, Dan Tannahill and John work for sponsorships. With their efforts, there are three new sponsors, and are working to get sponsors for all 18 holes.

Some of the businesses willing to sponsor, want trade outs, but the Board feels the cash is needed and trade outs don't do as much good.

Brandy also reviewed the plans for the Harvest Party to be held on November 12, at King's Walk. All proceeds will go to youth golf.

## **REVISE PENSION INVESTMENT POLICY**

This item is a small revision in the pension dollars investing plan to become more diversified.

Commissioner Panzer stated he would like to see real estate added to the allotment, but for now this is a good mix.

A motion was made by Commissioner Panzer to approve the added diversification. Seconded by Commissioner Hutchison; motion carried.

## **REPORT ON APOLLO PROJECT**

Bill Palmiscno reported the project is pretty much done. A total of \$325,000.00 was expected for the expense of the project and so far the total spent is \$315,600.00.

Bank quotes on a loan will be obtained in December.

The Board agreed it looks very good at Apollo.

## **REVISED JOB DESCRIPTIONS**

Galen Cariveau gave the Board the revised position descriptions. The revision made was strictly in the wording where "standard" was changed to "expectations." The descriptions are much more specific and an employee would be evaluated on the expectations.

He would like the Board to come back to the December meeting prepared to adopt them.

The employment review will take place December and January.

## **FOR ACTION**

### **GOLF RATES**

The golf rates for 2007 for Lincoln and King's Walk were presented to the Commissioners.

There was little discussion. The item has been on agenda several times.

A motion was made by Commissioner Jeske to approve the 2007 golf rates. Seconded by Commissioner Panzer; motion carried four to one with Commissioner Hutchison dissenting.

### **GOLF CARTS**

Steve Mullally addressed the Board stating we are at a point of making a decision on the golf carts at King's Walk. Do we trade or keep them and fix them up. He needs the Board's input on the direction to take.

Commissioner Hutchison feels we could go two more years. They are paid off and keeping them two more years would improve King's Walk bottom line.

The batteries would have to be replaced, and cosmetic repairs would be needed on the current carts, which is estimated to take 40 hours of labor.

Commissioner Bollman, who serves on the Golf Committee, stated the Committee would recommend getting bids on new carts, but that doesn't necessarily mean we have to purchase them.

A motion was made by Commissioner Hutchison to call for bids on new golf carts and trade in on the olds ones, and quotes on new batteries for the old ones. Seconded by Commissioner Panzer; motion carried.

Steve will call for bids and have bid tabulations ready for the December Board meeting.

### **RESOLUTION OF NECESSITY**

These two resolutions involve the King's Walk driving range parking lot and Apollo parking lot projects. They were funded out of the special assessment fund, thus a Resolution of Necessity is needed.

A motion was made by Commissioner Hutchison to approve the Resolution of Necessity, Apollo Parking Lot Paving District 2006-2. Seconded by Commissioner LaDouceur; motion carried.

A motion was made by Commissioner Jeske to approve the Resolution of Necessity, King's Walk Driving Range Parking Lot Paving District 2006-1. Seconded by Commissioner Panzer; motion carried.

### **ULLAND COMPLEX WATERLINE**

The price quoted from Molstad's is \$7775.00 to dewater the line. Valve replacement would also need to be done at the cost of approximately \$1,000.00. The total cost of the project would be about \$9,000.00.

Molstad's quote of \$7775.00 is for dewatering the line only. Their quote on replacing valves is high, and Steve Mullally felt another vendor could bid the project lower.

A motion was made by Commissioner LaDouceur to approve Option 1 of Molstad's bid to dewater the line for \$7775.00 and find another vendor to put the valves in. Seconded by Commissioner Hutchison; motion carried.

Commissioner Hutchison inquired as to method of paying for this project. Steve stated is could be out of special assessment or C & B. If out of Special Assessment fund, there would have to be a Resolution of Necessity.

### **FINANCIAL REPORT FOR THE MONTH OF SEPTEMBER**

All reports were accepted as presented.

### **BILLS TO BE APPROVED FOR SEPTEMBER**

A motion was made by Commissioner LaDouceur to approve the bills for September in the amount of \$636,567.26. Seconded by Commissioner Hutchison; motion carried.

## **SUPERINTENDENTS' REPORTS**

Cam Tweten reported the membership numbers are not meeting the needs of Center Court. The Club is doing all the right stuff, but not getting the memberships. The corporate folder with Altru will be out in early December. Cam is cutting the advertising budget, but the facility continues to be a drawback to membership increase.

Commissioners Jeske, and Hutchison, along with Cam and Bill have agreed to serve on a committee for Center Court to help determine future needs.

Bill Palmiscno reported it was a good aquatics year for numbers and expenses at Elks Pool. A larger slide at Elks may be in the future and the season pass holders at Elks Pool will be surveyed to determine their thoughts on Elks' needs.

University Park Splash Park was extremely well received.

Steve Mullally reported he is hiring winter staff and the golf courses are closed for the season. The courses had a good year.

Forestry reported pruning on Lincoln Golf Course, and Riverside neighborhood, as well as working with the Xcel line clearing project.

## **BOARD MEMBERS' REPORT**

John Staley reported he met with the Riverside Pool consultant the City hired and is waiting to see the draft of the report.

Kate Sampson directed a letter to the Park District regarding the batting cage and putt putt golf. She has some good ideas.

There is a group forming regarding soccer and proposing a fund drive for the needs of the Soccer Bowl, i.e. lights, scoreboard, etc. similar to the tennis courts drive.

Donna, of IBIS, reported to John the preliminary feasibility study for the proposed wellness center looks very positive.

## **ADJOURNMENT**

A motion was made by Commissioner LaDouceur to adjourn. Seconded by Commissioner Jeske; motion carried.

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