

**PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
FEBRUARY 2, 2010**

AGENDA

ROLL CALL

The Board of Park Commissioners met for their regular meeting on Tuesday, February 2, 2010, at 5:00 p.m., in the Board meeting room. Present were Commissioners Hutchison, Panzer, Bollman, LaDouceur and Westlund.

APPROVAL OF MINUTES FROM JANUARY 5, 2010

A motion was made by Commissioner LaDouceur to approve the minutes from the January 5, 2010, Board meeting. Seconded by Commissioner Bollman; motion carried.

APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA

It was requested to add four items under "For Action":

- Item A – Permission to bid Purpur hockey boards
- Item B – Permission to bid Apollo diamond #4 lights
- Item C – Joint Powers Agreement
- Item D – Osowski consultant proposal

A motion was made by Commissioner Westlund to add the above four items to the agenda. Seconded by Commissioner Panzer; motion carried.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

I T REPORT

Don Fisk of Insight Technologies went over the IT audit with the Commissioners. He concentrated on Center Court first:

There is technology difficulty. Computers need replacement, there is down time for employees, and a slowness of the system.

Next, Lincoln Park Golf Course, he felt, should be on the same system as King's Walk. Workers should be able to work both courses and there should be a website for Lincoln Park Golf Course so tee times can be made online.

The office has aging hardware with no maintenance system. There is a need to replace 10 computers this year.

Don felt an internal IT person was needed on staff. There is a need to get an IT job description and hire an IT position. The position should be responsible to the Director.

He also recommended prioritizing his solutions and taking care of the first five suggestions by having Network Center handle them.

He also felt it would be helpful to have the IT person on board when starting the solutions.

His last recommendation to the board was to look into wireless access at our facilities. It is not a lot of money.

Commissioner Westlund stated we are currently where he felt we were.

The Board instructed John to begin the process of putting a job description together for the IT position and to investigate getting Lincoln Park Golf Course on the same tee time network and bring back a cost estimate.

GOLF COMMITTEE REPORT

Steve Mullally presented the report for the Committee which consists of himself, Commissioner LaDouceur, Commissioner Bollman, and Dan Tannahill. The Committee is seeking input from the Board.

The Board stated they would like to see sales: net/gross and logoed sales.

They would like to see Dan Tannahill take control of Lincoln Park Clubhouse.

Some members of the Board stated they would like to see a GPS for golf carts at King's Walk. Some Board members preferred not to look into that.

PRE-DESIGN PHASE OF WELLNESS CENTER PLANNING

The cost of the pre-design phase would be \$50,000.00 and it would be the core building design and then go from there.

Commissioner Westlund stated he was OK with that.

Commissioner Panzer stated the cost is steep and if we go ahead with the pre-design phase and then don't complete the project, the money is gone.

Commissioners Hutchison and Westlund felt we have to do this, but would be nice to get the \$50,000.00 from a donation.

A motion was made by Commissioner Bollman to go ahead with the pre-design phase immediately. Seconded by Commissioner LaDouceur; motion carried.

Commissioner Panzer asked that we start looking for dollars to use.

WELLNESS CENTER SITE SOIL TEST

Wayne Dietrich of EAPC presented the bids on the site soil test.

Braun from Fargo was the bid recommended by EAPC. The cost, however, was \$700.00 more than the bid from Midwest, but Wayne stated you get more tests for the money and they are a better pick for this project.

A motion was made by Commissioner Bollman to go ahead with the site soil test by Braun. Seconded by Commissioner Panzer; motion carried with Commissioner Westlund dissenting.

FOR ACTION

PERMISSION TO BID PURPUR HOCKEY BOARDS

The Blue Line Club will be donating \$90,000.00 for new hockey boards at Purpur.

A motion was made by Commissioner LaDouceur to bid the boards at Purpur. Seconded by Commissioner Westlund; motion carried.

PERMISSION TO BID APOLLO DIAMOND #4 LIGHTS

A motion was made by Commissioner Panzer to bid Apollo diamond #4 lights. Seconded by Commissioner Bollman; motion carried.

JOINT POWERS AGREEMENT

This is an agreement to share the cost of elections with the City. There were a couple of tweaks needed to the document recommended by Attorney Dick Olson.

A motion was made by Commissioner Westlund to approve the agreement with Attorney Olson's changes. Seconded by Commissioner LaDouceur; motion carried.

OSOWSKI CONSULTANT PROPOSAL

This proposal is regarding the Recovery Zone Economic Development Bonds.

Mr. Osowski made the Park District aware of them, and the money is still there to apply.

The Board generally felt more information was needed and made no decision on the proposal.

FINANCIAL REPORTS

All reports were accepted as presented.

BILLS TO BE APPROVED FOR JANUARY

A motion was made by Commissioner Panzer to approve the bills by the Park District in the amount of \$281,426.59 and by the Foundation in the amount of \$94.40. Seconded by Commissioner Bollman; motion carried.

SUPERINTENDENTS' REPORTS

All reports were accepted as presented.

Superintendent Palmiscno reported Greenway Ski Days are coming up.

Superintendent Mullally reported the Park District received a 25% discount on their WSI premium for the year 2010.

Center Court reported to date membership at 1417.

Forestry reported 485 street trees pruned and six snow removal days in January.

BOARD MEMBERS' REPORT

Commissioner Westlund reported the handicapped buttons on the new door at King's Walk were not working – Superintendent Mullally reported they have just been wired.

Commissioner Panzer stated there has been lots of discussion regarding Termite I and II levels of hockey, based on age.

EXECUTIVE SESSION

None.

ADJOURNMENT

A motion was made by Commissioner Westlund to adjourn. Seconded by Commissioner Bollman; motion carried.

John Staley, Clerk

Bill Hutchison, President