

**PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
MARCH 2, 2010**

ROLL CALL

The Board of Park Commissioners met at 4:00 p.m., on Tuesday, March 20, 2010, at King's Walk Clubhouse for a special meeting. Present were Commissioners Hutchison, Panzer, Bollman, LaDouceur and Westlund.

FOR ACTION

CONSIDERATION OF HEALTH CENTER NAMING SPONSOR

Commissioner Panzer requested to be excused from the vote on this issue as it could be a conflict of interest.

Commissioner Hutchison reviewed the agreement with the naming sponsor and the changes made. All Board members were in agreement with the changes.

A motion was made by Commissioner Westlund to approve the agreement on the naming sponsor. Seconded by Commissioner LaDouceur; motion carried four to zero, with Commissioner Panzer abstaining.

The Board recessed for the press conference announcing the naming sponsor of the proposed wellness center.

After the Press Conference, the Board reconvened their meeting, with all Board members present.

APPROVAL OF MINUTES FROM FEBRUARY 2, 2010

A motion was made by Commissioner Bollman to approve the minutes from the February 2, 2010, Board meeting. Seconded by Commissioner Westlund; motion carried.

APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

IT REPORT – NETWORK CENTER

Paul Baumgartner, Sales Manager at Network Center, addressed the Board and went over the five top IT priorities, as outlined by the audit conducted by Don Fisk.

He emphasized the number one priority should be to replace the exchange server. That needs to be done every four to five years.

He also suggested the IT position should be an entry level position, not a mid- to high-level IT position. The advantage to having an on-staff IT position is that problems get looked at and addressed right away and as they happen.

He suggested the Park District could look at a company that manages services with a help desk.

Discussion followed with Commissioner Westlund again stating we need an on staff IT position.

IT JOB DESCRIPTION

John Staley reported Don Fisk and Darin King are helping him with the job description.

Commissioner Westlund stated using those two resource people is moving in the right direction for an IT position. The Board generally agreed with Commissioner Westlund.

Commissioner Westlund suggested a subcommittee be formed to see what is out there and what the position would want for salary. He suggested using Don Fisk and Darin King on this committee. He also suggested the Park District continue to outsource some of its IT needs to Network Center.

STANFORD ROAD WATER MAIN/TREE ISSUE

Mike Fugazzi reported to the Board that the City is replacing the water main on the east berm on Stanford Road, which involves Park District owned crab trees. The crabs are very close together, 30 years old, and low growing, so Mike is suggesting removing the crabs and replacing them. The City will help with removal costs of the 33 crabs. The Forestry Department would then replace 18 of the removals at a cost of \$5500.00. He would like to propose this idea to the City and the 13 homeowners that will be affected with this project.

Commissioner Panzer felt Mike should go ahead with that plan and Board members agreed.

GOLF COMMITTEE REPORT

Superintendent Mullally asked the Board to approve Dan Tannahill's contract for the next two years (2010 season through 2011 season). There are no changes to the terms of the contract.

A motion was made by Commissioner Bollman to offer the contract to Dan Tannahill for two years. Seconded by Commissioner LaDouceur; motion carried.

Commissioner Westlund stated he felt turning the Lincoln Park Golf Pro Shop into a meeting room would better serve the Park District.

GOLF CART GPS SYSTEM

Dan Tannahill demonstrated a GPS system for golf carts to the Board. It is an all wireless system and can mount almost anywhere on the cart. The system is a four-year lease at the cost of \$38,000.00.

It would take two weeks to receive once they are ordered and the company installs them. Golfers he has visited with are generally positive about a GPS system on golf carts.

He stated a decision doesn't have to be made at this meeting, but can wait until the April Board meeting with the two-week order/receive timetable.

Commissioner Westlund stated he'd like to make the decision at the April Board meeting.

WSI REPORT

An overview of what the safety program did all year and what areas the savings on the 2010 premium for workers compensation were realized was put together by Annette Shane, Safety Coordinator, and presented to the Board by John Staley.

A \$14,844.45 premium savings was realized on the 2010 premium because of the Park District's efforts and safety program. This is a 25% reduction in premium.

FOR ACTION

C & B BUDGET FOR 2010

John Staley presented the 2010 C & B Budget to the Board. He stated he would like to keep projects down this year. There is \$93,259.00 to work with in 2010.

No action was taken at this time.

CONSIDER BIDS FOR GOLF COURSE EQUIPMENT PURCHASE

Dave Clark presented bids for a trim and surround mower for King's Walk. He recommended the Board accept the bid from MTI for \$40,800.00. The cost has been budgeted in the 2010 budget.

A motion was made by Commissioner Westlund to approve the bid from MTI for \$40,800.00 for the trim and surround mower. Seconded by Commissioner Bollman; motion carried.

FINANCIAL REPORTS

All reports were accepted as presented.

Colette reported the finals for December, January and February will be available for the April meeting, as well as the Foundation finals

BILLS TO BE APPROVED FOR FEBRUARY

A motion was made by Commissioner Panzer to approve the bills for February in the amounts of \$305,622.35 for the Park District and \$817.43 for the Foundation. Seconded by Commissioner Bollman; motion carried.

SUPERINTENDENTS' REPORTS

All reports were accepted as presented.

Superintendent Mullally reported outdoor rinks are due to close the weekend of March 7. He also reported the parks crew is beginning work on constructing new picnic tables, and some staff will be attending a playground seminar in Bismarck this month.

Superintendent Palmiscno reported the spring/summer *Recreational Activities Guide* will hit mailboxes the week of March 29.

Center Court reports to date membership at 1450, up slightly over 2009.

Mike Fugazzi reported a couple more cases of Emerald Ash Borer in the Minneapolis area, but nothing yet in our area

BOARD MEMBERS' REPORTS

John Staley expressed appreciation and thanks to Board members for all the extra time they spent on committees this past year.

EXECUTIVE SESSION

None.

ADJOURNMENT

A motion was made by Commissioner Westlund to adjourn. Seconded by Commissioner LaDouceur; motion carried.

John Staley, Clerk

Bill Hutchison, President