

**PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
APRIL 6, 2010**

AGENDA

ROLL CALL

The Board of Park Commissioners met for their regular meeting on Tuesday, April 6, 2010, at 5:00 p.m., in the Park District Board meeting room. Present were Commissioners Hutchison, Panzer, Bollman, LaDouceur and Westlund.

APPROVAL OF MINUTES FROM MARCH 2, 2010

A motion was made by Commissioner Panzer to approve the minutes from the March 2, 2010, Board meeting. Seconded by Commissioner LaDouceur; motion carried.

APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

BORDER BLADES LOCKER ROOM

Vickie Jones addressed the Board with a request for a locker room at the Eagles Arena for use by the Border Blades Figure Skating Club. The location requested is in the N W corner where there is an open space area.

Border Blades proposed to pay for the project, except for the painting so that the paint matches the rest of the building. They propose construction take place in May and June. No plumbing would be needed. A rubber mat flooring would be installed. They would also need another door on the boards to eliminate extra rubber flooring.

A motion was made by Commissioner Westlund to approve the project. Seconded by Commissioner LaDouceur; motion carried.

DEVELOPMENT HOMES, INC PARK AGREEMENT

This item has to do with the 8% land dedication for parkland. Development Homes, Inc. is seeking a grant that will enable them to build a low-income residential facility on property adjacent to their office building at 3880 S Columbia Road. An old agreement from 1977 for park space to be dedicated for that property is holding up the grant they are applying for from HUD. With the "lien" on the property, the grant is being held up until the property is free and clear. They came to the Board to seek release from the dedication.

A motion was made by Commissioner LaDouceur to approve the resolution to release all the remaining land on the property to Development Homes, Inc. Seconded by Commissioner Bollman; motion carried.

2009 AUDIT PRESENTATION

Joe Martin, Brady Martz, addressed the Board and presented the 2009 audit. Overall, the fund balances look good. He also went over the management recommendations and invited questions on the audit at anytime.

PERSONNEL SUCCESSION PLAN

Galen Cariveau addressed the Board and made four points on the succession plan:

1. A Superintendent of Finance and Operations needs to be put in place and should start seeking applicants in May 2010.
2. Transition Superintendent Mullally's duties before he leaves in 2011.
3. Combine Parks and Recreation Superintendent positions into one position.
4. Create a Superintendent of Enterprise Programs to include Center Court Fitness Club, King's Walk and Lincoln Golf Courses.

The major priority suggested by Mr. Cariveau should be the top level management and then look at mid-level after the new superintendent is in place.

Mr. Cariveau will get a job description for the Superintendent of Finance by next Board meeting.

KING'S WALK SPONSORSHIP RECOGNITIONS

John Staley briefed the Board and supplied examples of plaques and photos of the recognition plans.

The Board expressed their opinions, and stated they would like to see the example of the plaque tweaked and chose a photo of Arnold Palmer they would like to see at King's Walk Clubhouse.

FOR ACTION

WELLNESS CENTER CONSTRUCTION MANAGER CONTRACT

John Staley went over the contract with the Board. Dick Olson has also gone over the contract and it is ready for Board approval.

A motion was made by Commissioner Bollman to approve the contract. Seconded by Commissioner LaDouceur; motion carried.

GPS FOR GOLF CARTS

Dan Tannahill provided two samples of a GPS system to the Board. One is a basic unit and one is a state-of-the-art unit.

Both can be used for advertising and ordering food and beverages. Each one also has the capability of tracking each round.

Commissioner Hutchison questioned how to pay for the units. Commissioner Westlund suggested a \$2.00 increase in golf cart rentals could do it.

Dan Tannahill felt advertising could pay for the cost.

Commissioner Hutchison is not in favor of using GPS systems.

Commissioner Westlund is not in favor of using advertising dollars to pay for them, but rather increased fees in golf cart rentals.

Commissioner Panzer suggested finding out the cost over a four to six year period.

Commissioner Bollman stated selling advertising for the cost would be his preference.

A motion was made by Commissioner Westlund to bid out the better GPS system, requesting a price on purchase and a price on leasing. Seconded by Commissioner Panzer; motion carried with Commissioner Hutchison dissenting.

CENTER COURT FITNESS CLUB SOFTWARE CONVERSION

Don Fisk and Brenda Bruse of Insight Technologies and Cam Tweten addressed the Board.

This new software is all web based with no server. There are 7500 clubs nationwide that use this software, with the cost at \$3800.00 plus training.

Don Fisk explained this is new and upcoming. Someone else has the software, server, and support staff, etc. Businesses just use it, but you own the data.

The length of the contract is monthly and the contract that is signed guarantees \$65.00 per unit for the life of the contract. If anymore stations are added, that would increase the monthly contract cost. Right now Center Court is looking at 15 stations to use this software.

A motion was made by Commissioner Westlund to approve converting to the new software. Seconded by Commissioner LaDouceur; motion carried.

2010 DED REMOVAL CONTRACT

Forestry Operations Manager, Mike Fugazzi, presented the results of the bid for removal of diseased elms on private property. Gary's Tree Removal was low bidder, the Park District has worked with them before, and the bid meets all the specs. Mike recommended the Board approve the low bid from Gary's Tree Removal.

A motion was made by Commissioner Panzer to approve the bid from Gary's Tree Removal. Seconded by Commissioner LaDouceur; motion carried.

HOCKEY BOARDS BID

Superintendent Palmiscno presented the bids to the Board. Three bids were received with Becker Arena Products, Inc. coming in with low bid of \$78,410.00.

Superintendent Palmiscno recommended accepting the lowest bid from Becker Arena Products, Inc.

The new boards will go in this summer.

A motion was made by Commissioner Westlund to approve the low bid. Seconded by Commissioner Bollman; motion carried.

ATHLECTIC FIELD DRAG/PAINTER QUOTES

Two quotes were received and presented by Superintendent Palmiscno for the field drag. John Deere provided the lowest quote at \$11,607.53.

Superintendent Palmiscno recommended the low quote be approved.

A motion was made by Commissioner Bollman to approve the lowest quote from John Deere. Seconded by Commissioner LaDouceur; motion carried.

Superintendent Palmiscno also presented the one quote for a field painter from Sherwin Williams at \$9,725.00.

A motion was made by Commissioner Westlund to approve the Sherwin Williams quote for the field painter. Seconded by Commissioner Bollman; motion carried.

FINANCIAL REPORTS

All reports were accepted as presented.

BILLS TO BE APPROVED FOR MARCH

A motion was made by Commissioner Panzer to approve the bills for March in the amounts of \$280,561.29 for the Park District and \$19,804.50 for the Foundation. Seconded by Commissioner LaDouceur; motion carried.

SUPERINTENDENTS' REPORTS

Superintendent Mullally reported hiring Justin Erickson as the Pro at Lincoln Golf Course.

Both golf courses are open for the season.

Both Riverside and Lincoln Drive Parks remain closed due to flooding and clean up will begin when the water recedes.

Superintendent Palmiscno reported 675 couples attended the Knight for a Princess daughter/daddy dance. Several functions are scheduled at the indoor arenas during the month of April.

Cam Tweten reported there are 177 Sliver Sneaker members through Center Court. To date membership is at 1469 and 655 Y members also using the Club.

Mike Fugazzi reported 225 street trees pruned in March.

He also reported the Stanford Road project will begin the week of April 12.

BOARD MEMBERS' REPORTS

Commissioner Westlund suggested the tree plan be carried out at King's Walk this year as it needs to be done.

He also requested an inventory of facilities where advertising can be placed for sale, i.e. scoreboards, hockey fences, etc.

John Staley reported there are three seats up for election on the Board of Park Commissioners this year and four candidates so far have requested the necessary paperwork to file to run. Two incumbents, Commissioner Hutchison and Commissioner Westlund, will not seek re-election.

EXECUTIVE SESSION

None.

ADJOURNMENT

A motion was made by Commissioner Bollman to adjourn. Seconded by Commissioner LaDouceur; motion carried.

John Staley, Clerk

Bill Hutchison, President