

**PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
JUNE 2, 2009**

AGENDA

ROLL CALL

The Board of Park Commissioners met for their regular meeting on Tuesday, June 2, 2009, at 5:00 p.m., in the Board meeting room. Present were Commissioners Hutchison, Panzer, Bollman, LaDouceur, and Westlund.

APPROVAL OF MINUTES FROM MAY 5 & 19, 2009

A motion was made by Commissioner Panzer to approve the minutes of the May 5 and 19, 2009, Board meetings. Seconded by Commissioner Bollman; motion carried.

APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA

John Staley requested item E under "For Action" be placed on the agenda and be Center Court Fitness Club Wellness Center Architect.

A motion was made by Commissioner Bollman to add the item to the agenda. Seconded by Commissioner LaDouceur; motion carried.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

EAGLES CREST GRILL REPORT

(this item was taken out of agenda order)

Paul Waind addressed the Commissioners. He stated December through May were good months except for the weather. He projects sales of \$900,000.00 for 2009/10.

New patio umbrellas are being donated by Ledd Studio with their logo on them. This is a \$1500.00 to \$1800.00 donation.

He also reported beverage carts need replacing, but could be OK for this summer. He'd like to see one real good one purchased for next season. Cost is in the area of \$10,000.00.

KRAFT FIELD ARTIFICIAL SURFACE

Brian Kraft addressed the Commissioners regarding this project. The estimated cost of this project is \$900,000.00. The annual expense savings using an artificial surface would be \$15,000.00 to \$20,000.00.

The potential of increased programming with artificial surface is there, also.

The University of North Dakota has plans to make a substantial donation to the project, and hopes to have a fundraiser with baseball alumni for the project.

Revenue would increase with increased concessions, tournaments, and rentals, and earlier springtime use of the field is a positive.

A future priority is a roof on the grandstand.

The Park District was asked to make a financial support commitment to the project, since increased programming and savings is worth it to the Park District.

Other pluses to having an artificial surface include:

1. Turf replacement would be one-half the initial cost, and would be 10 to 15 years down the road
2. The material weathers good in the northern climate
3. March would be a time to have snow removed and the sun dry it for a couple of days and it's good to use
4. The snow could be bladed off
5. Sliding on artificial surface is actually better than turf

The projected/desired date to begin this is August 1, 2009.

Commissioners Hutchison and Westlund felt this project has merit and is a good thing.

A motion was made by Commissioner Westlund to go forward with the project. Seconded by Commissioner Bollman; motion carried.

DISC GOLF UPDATES

Travis Hagen, President of the local disc golf league, addressed the Board. He helped lay out the configuration of the disc golf course and in fundraising for the course.

He came to the Board with a list of sponsors who will provide new tee markers for the course and asked permission from the Board to use the sponsors' logos on the tee markers.

Grand Forks is hosting the State Disc Golf Tourney next year. Travis feels this course is the best in North Dakota.

DISC GOLF TOURNAMENT PROPOSAL

A Frolf Tournament is proposed for August 14, 15, & 16, 2009, in Lincoln Drive Park at the disc golf course. The organizer of the tournament proposed food vendors, music and a beer vendor, set up similar to Springfest.

Parking could be a problem, however and the event organizer is working with the City to find a solution to the parking problem.

John Staley stated a special use permit needs to be applied for and the event organizer must have insurance for the event. There is more to this than a disc golf tournament. It is bands and alcohol, also.

Travis Hagen stated usually these tournaments draw 100 to 300 people.

The Commissioners agreed if it all falls into place, there is no trouble with the event, and no expense to the Park District, they would support it. Steve Mullally was asked to work with the event organizer to get this set up.

It was suggested parking lots at the malls could be used for parking and bus participants to the park for the tournament.

John Staley also stated he is in contact with attorney Dick Olson whose concerns are parking and insurance.

EMERALD ASH BORER

Forestry Operations Manager, Mike Fugazzi, addressed the Board with information and history of the Emerald Ash Borer (EAB).

If the City becomes infected with the Emerald Ash Borer, it could be a costly endeavor to remove ash trees. He stated 48% of berm trees are ash. Ash trees are not being planted anymore on berms.

In order to get a step ahead, Mike proposed removing ash trees with problems and those under utility wires, working with Xcel Energy.

EAB has been found in St. Paul, the closest to us yet, and North Dakota climate has no effect on the Emerald Ash Borer.

PURCHASE ORDER UPDATE

Colette updated the Commissioners on the use of purchase orders. She has learned purchase orders are not used by the City of Grand Forks, except on bided items. The Fargo Park District does not use them, either, as their auditors don't recommend them.

Commissioner Hutchison stated he felt purchase orders are good and best way of controlling expenses. Commissioner Westlund agreed.

Both would like to see us go online with purchase orders at 2010.

FOR ACTION

ENGLISH COULEE BIKE PATH BIDS

Discussion centered on a request to the G F City Council for help on the expense of the bike path. With the bids coming in over estimates, the Park District would like to ask the City for a contribution of \$45,000.00 for this project.

Total cost to the Park District is \$105,000.00, with help from the City.

A motion was made by Commissioner Westlund to do the bike path. Seconded by Commissioner Bollman; motion carried.

Funds for the cost of the project would come out of C & B.

AMEND 2009 BUDGET – MARKETING OVERHEAD

This item was discussed at the May Board meeting, to put marketing overhead in the proper area.

A motion was made by Commissioner Westlund to amend the 2009 budget to properly reflect the marketing overhead expense. Seconded by Commissioner Bollman; motion carried.

BIDS FOR TENNIS COURTS RESURFACING

The bids are to resurface Register & Riverside Courts. Riverside Courts would be next year and Register this year. Register is six years old and tennis courts normally need resurfacing every five years.

Two quotes were received, one for resurfacing all courts, and one for resurfacing Riverside but only repairing Register.

Bill Palmiscno and Cam Tweten both recommended resurfacing both sets of courts at the cost of \$26,680.00. There is \$20,000.00 in 2009 C & B budget and \$30,000.00 in the 2010 C & B budget for tennis courts repairs.

A motion was made by Commissioner LaDouceur to accept the quote of \$26,680.00 to resurface both sets of courts and pay for the project out of C & B. Seconded by Commissioner Bollman; motion carried.

REFUND CLUBHOUSE BONDS

This item will appear on the July Board agenda.

A motion was made by Commissioner LaDouceur to obtain the necessary information on refunding the bonds and inquire as to the ending date when refunding. Seconded by Commissioner Panzer; motion carried.

It was stressed this would be the way to go, if the bond is not stretched out, but if refunding stills maintains the same ending date.

CENTER COURT FITNESS CLUB PROPOSED WELLNESS CENTER ARCHITECT

Discussion centered on a selection committee for an architect for the new, proposed wellness center.

Commissioners Bollman and LaDouceur consented to serving on the committee. Bill Palmiscno also consented to serving and John will facilitate the meetings.

Others suggested to serve are Brady Hanson, Rob Vollrath, Ken Vein and Jerry Combs.

A motion was made by Commissioner Westlund to put one mil from C & B toward the wellness project. Seconded by Commissioner Panzer; motion carried.

FINANCIAL REPORTS

All reports were accepted as presented.

BILLS TO BE APPROVED FOR MAY

A motion was made by Commissioner Panzer to accept the bills for May in the amount of \$424,031.79 for the Park District and \$5,076.06 for the Foundation. Seconded by Commissioner Bollman; motion carried.

SUPERINTENDENTS' REPORTS

All reports were accepted as presented.

Superintendent Mullally reported the Park District did receive the \$25,000.00 grant for our lighting project at the arenas.

Workers Safety Insurance has now mandated quarterly inspections at all building and for equipment and working areas and list any hazards found. They no longer allow a premium discount, but a 25% discount.

Superintendent Palmiscno reported the numbers are down a little this year in recreation programs.

There are 125 registrants so far for the Prairie Rose State Games.

Cam reported Abbott Complex basketball program is very popular.

There are 130 teams for sand volleyball. Some teams are playing in Lincoln Drive Park.

Forestry reported 510 trees planted and 95 request calls answered in May.

BOARD MEMBERS' REPORTS

Commissioner Panzer suggested the idea of hanging a plaque at the Clubhouse at King's Walk honoring those past sponsors next to the plaque honoring the present ones.

Commissioner Westlund suggested a wall of total giving would also work. It could be placed in the meeting room.

EXECUTIVE SESSION

None.

ADJOURNMENT

A motion was made by Commissioner Westlund to adjourn. Seconded by Commissioner Bollman; motion carried.

John Staley, Clerk

Bill Hutchison, President

PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
SPECIAL MEETING
June 18, 2009

The Board of Park Commissioners met for a special meeting on Thursday, June 18, 2009, at 12:00 noon in the Park District's Board meeting room. Present were Commissioners Hutchison, Panzer, Bollman and Westlund. Commissioner LaDouceur had a previous out of town engagement.

ENGLISH COULEEE SHARED USE PATH

President Hutchison asked Mike Korman of CPS Engineering, consultant on the project, to review the two project cost estimates that had been completed twice over the last 18 months and the results of the actual bid given May 15, 2009. The final local share with contingencies is \$164,600 with \$25,980 having been paid, leaving \$138,620 to be paid as the local share of the project. The federal grant would be used to supply the remainder of the funding for the project and engineering cost, totaling \$299,600.

Questions were asked by the Board for clarifications of the some of the figures presented, which were answered by Mr. Korman.

President Hutchison explained the action taken by the City Council Finance Committee on June 17th.

They approved a recommendation to Council to provide \$30,000 towards the local match for the project, based upon the inflation of cost occurring since the December 2008 estimate, which was much higher than the November 2007 estimate.

Board members discussed two possible motions. One was a motion that would approve the bids contingent on the City supplying \$30,000 toward the local cost share. A second possible motion would be to approve a motion that would not be based upon City contribution of the local match.

Al Grasser, City Engineer, contributed to the discussion, offering the view that the City would in his opinion try to support the project.

President Hutchison offered that he did not want to state anything that would force the City to contribute a specified amount. Commissioner Panzer and Westlund indicated concern for the Park Districts' funding capability.

The final motion was offered by Commissioners Westlund and Panzer (second) to award the bid offered by Strata Corporation of May 15th, 2009 for the reconstruction of the English Coulee Bike Trial Project and to concur with the City Council Finance Committee's recommendation on June 17th, 2009 that the City supply \$30,000 of the local match. Motion was passed unanimously.

JULY MEETING

July Board meeting moved to July 14th.

ADJOURNMENT

Unanimous consent of the Board to adjourn.

John Staley, Clerk

Bill Hutchison, President

**PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
JUNE 25, 2009**

AGENDA

ROLL CALL

The Board of Park Commissioners met for a special meeting with the Y Family Center Board members on Thursday, June 25, 2009, at noon. Present were Commissioners Hutchison, Panzer and Bollman. Commissioners LaDouceur and Westlund were absent.

REPORT ON FUNDRAISING

Cam Tweten gave the two boards a report on the fundraising progress for the new, proposed wellness center:

To date, fundraising has produced \$8.5 million in donations. With partners, that adds another \$10 million more to the project.

The Blue Line Club is interested in supporting two ice sheets at the new wellness center and will get a firm commitment from them by the end of August. That amount could range from \$2 to \$3 million.

Total to date, then is \$20 million, but have the potential for \$27 million.

The \$10 million campaign begins next week, with Chris Greenberg, Dave Vaaler and Jim Hansen. The support is very strong.

Y FAMILY CENTER PARTNERSHIP

Both Center Court and the Y want to move forward with the joint venture. The target date for the partnership to begin is October 1, 2009. The partnership may take on a one-year trial to see how it works out. There is a feeling the partnership will succeed, but have to consider the possibility of it not succeeding.

Letters to the membership will be sent out promoting the new partnership with the Y Family Center

All new members will be members of both Center Court Fitness Club and the Y Family Center.

Commissioner Panzer stated the sooner the better to get this partnership going with a marketing plan.

The target date for the marketing plan should be September 1, 2009.

It was agreed by the Commissioners to have this as an agenda item for the July 14 Board meeting seeking approval by the entire Board of Park Commissioners.

ADJOURNMENT

A motion was made by Commissioner Bollman to adjourn. Seconded by Commissioner Panzer; motion carried.

John Staley, Clerk

Bill Hutchison, President

