

**PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
AUGUST 1, 2006**

**AGENDA**

**ROLL CALL**

The Board of Park Commissioners met for their regular meeting on Tuesday, August 1, 2006, at 5:00 p.m. in the Park District Board meeting room. Present were Commissioners Bollman, LaDouceur, Hutchison and Jeske. Commissioner Panzer was absent.

**DONATION FROM SCHEELS**

Mike Kellog of Scheels presented a check in the amount of \$50,000.00 to the Forks Area Baseball/Softball Association to aid in the Apollo Park ball diamond project. The donation was very well received and Mike and Scheels were thanked for their generosity and support of youth baseball/softball.

**DONATION FROM G F JAYCEES**

Travis Klumb of the G F Jaycees presented the Park District with a check for \$2500.00 to be used for any new park equipment in Jaycees Park. President Bollman accepted the donation on behalf of the Park District, and thanked the Jaycees organization for their support of the park.

**APPROVAL OF MINUTES FROM JULY 11, 2006**

A motion was made by Commissioner LaDouceur to approve the minutes from the July 11, 2006, Board meeting. Seconded by Commissioner Jeske; motion carried.

**APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA**

John asked for item B under "For Discussion" to be tabled. He also asked for item A under "For Action," be moved up in the agenda.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**AWARD BID ON APOLLO PARKING LOT**

(THIS ITEM WAS MOVED OUT OF AGENDA ORDER)

Mike Korman presented the bids on the project, stating Strata was low bidder, but over the CPS' engineer's estimate. The project is contingent with the School District contributing 50% of the cost. The Park District's share would be paid out of the special assessment fund.

A motion was made by Commissioner Hutchison to approve the low bid from Strata, contingent on the School District funding 50% of the project. Seconded by Commissioner LaDouceur; motion carried.

### **FOR DISCUSSION**

#### **REPORT ON APOLLO FIELD PROJECT**

Right now, diamonds #2, #4 & #5 are scheduled to be renovated. Diamonds #1 & #3 will wait. The project, scheduled to begin next week, should be done by this fall. The only thing left is some signage decisions and the loan to be obtained for five years.

The Park District will pay interest of about \$50,000.00 to get a \$450,000.00 improvement. Monies from the School District, Blue Line Club and Scheels will help pay for the project.

#### **CENTER COURT FITNESS CLUB/ALTRU CORPORATE PACKAGE**

This item has been tabled.

### **C & B DISCUSSION**

John gave his and the staff's overview of the projects in mind.

Commissioner Hutchison stated the parking lot at Ryan Park soccer fields needs to be put on the list.

It was questioned if we really need an expansion at the Lincoln Park golf maintenance shop.

Commissioner Bollman stated the Board and staff need to prioritize and compare these projects in time for the mid-month meeting.

#### **2007 OPERATIONS BUDGET**

John stated we are hoping the tax revenue will stay at 5% growth. The largest problem is utilities. They are going to put us down \$30,000.00, plus, and that will carry over into 2007.

Discussion on cost reduction possibilities on utilities followed.

Bill Palmiscno reported the spray parks are taking revenue away from Elks pool, but on the other hand we are saving money by not operating a kiddie's pool.

Mike Fugazzi reported he likes to keep fund balances relatively high since his equipment is expensive. There is no way to generate revenue in the Forestry budget. It is all

dependent on taxes, therefore saving/cutting a \$1,000.00 here and a \$1000.00 there adds up.

Center Court Fitness Club reported they hope to add 200 more members by the end of the year. The biggest struggle is the facility itself.

King's Walk is having a banner year and would like to pay off the past debt service. They would also like to replace equipment in 2007, namely mowers and golf carts.

Commissioner Hutchison stated if the carts are in good shape, it makes sense to run them, and save on a payment.

Lincoln Golf Course going with a seasonal groundskeeper has saved money and the saved money is helping out at King's Walk.

Commissioner Hutchison felt staying with a seasonal groundskeeper at Lincoln is the way to go.

#### **CENTER COURT FITNESS CLUB FIVE-YEAR FEE PLAN**

An increase in membership fees is coming in the fall of 2006 at Center Court. The proposed increase is \$1.00 per individual membership; \$2.00 per couple membership; and \$3.00 per family membership.

Cam stated the biggest concern is the slow months of June, July and August. The Club is adding new programs to pick up the slow months and that hopefully will increase membership in the fall.

The new fee structure needs to be approved no later than the September Board meeting to have ample time to inform the membership.

#### **FOR ACTION**

#### **PHASE II TECHNOLOGY**

Three different options were presented to the Commissioners for technology upgrades.

Total cost for all would be about \$125,000.00. It is proposed we could spread that cost over a three- to five-year time period. Going with the whole package at once, however, could save \$26,000.00 in training fees.

Commissioner Hutchison is in favor of looking at Option one.

Commissioner Jeske felt she would support John's and Colette's recommendations.

Commissioner Hutchison did not feel comfortable making a decision at this time.

## **FINANCIAL REPORT FOR THE MONTH OF JUNE**

All reports were accepted as presented.

### **BILLS TO BE APPROVED FOR JULY**

A motion was made by Commissioner LaDouceur to approve the bills for the month of July in the amount of \$503,412.97. Seconded by Commissioner Hutchison; motion carried.

### **SUPERINTENDENTS' REPORTS**

Bill Palmiscno reported programs will be ending this week.

Family Fun Night was a success with about 3000-3500 people attending.

Elks Pool will be closing August 16, but the spray parks will be open until October 1.

The question arose as to more activities in the evenings for our summer recreation programs. Bill said that has been tried in the past without much success. There is too much going on every evening. A one-night thing has been received better.

Center Court Fitness Club reports a total membership at 1524.

Parks reports golf rounds are up at both courses; Riverside Pool debris cleaning from spring flooding is completed; and work continues in Riverside Park to complete Phase III of the flood protection project that is scheduled to be finished this year.

Forestry reports a total of 53 elm removals this season from Dutch elm disease.

### **BOARD MEMBERS' REPORT**

Commissioner LaDouceur suggested, with UND's commitment to Division I, maybe a grandstand at Kraft would be a good idea.

It was noted the minutes need to go on our website.

John inquired as to who is going to the National Parks and Recreation National Congress in Seattle in October.

**ADJOURNMENT**

A motion was made by Commissioner Hutchison to adjourn. Seconded by Commissioner Jeske; motion carried.

---

John Staley, Clerk

---

Jim Bollman, President