

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
SEPTEMBER 5, 2017**

The Board of Park Commissioners met for their regular monthly meeting on September 5, 2017 in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m. with President Panzer presiding.

ROLL CALL

Present were President Panzer, Vice President LaDouceur, Commissioners Skarperud, Soeby, and Barta.

APPROVAL OF MINUTES FROM AUGUST 1, 2017 BOARD MEETING

Commissioner Soeby made a motion to approve the minutes from the August 1, 2017 Board Meeting. Commissioner Barta seconded the motion; the vote was unanimous. Motion carried.

ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

None.

FOR ACTION

Preliminary 2018 Budget

Superintendent of Finance Hellyer presented to the Board the preliminary 2018 budget. The preliminary 2018 budget includes a mill levy of 39.17 mills, a decrease of 1.12 mills from 2017. The preliminary budget that is being considered does not include a tax increase for revaluation of property values. The tax increase taken is from new growth, which helps support the new parks and areas of the city that are coming online. There would be no increase of property taxes to current homeowners due to the revaluation of property values. The preliminary budget includes increased Lincoln Golf Course rates for 2018, a salary increase of 2%, and equipment purchases.

Commissioner Skarperud made a motion to approve the preliminary 2018 budget. Vice President LaDouceur seconded the motion; the vote was unanimous. Motion carried.

Skate Park Costs

Executive Director Palmiscno presented to the Board an estimated cost and funding worksheet for the construction of a skate park at Kannowski Park. A detailed breakdown of costs prepared by AE2S along with an informational brochure of skate park features with naming opportunities were reviewed. The construction bid opening is scheduled for September 12, 2017 for phase 1 of the project. Staff is seeking authorization for the Executive Director to award the bid if it meets specifications with a cost parameter for construction costs.

Commissioner Soeby made a motion to authorize Executive Director Palmiscno to award the Skate Park construction bid up to \$230,000.00. Commissioner Skarperud seconded the motion; the vote was unanimous. Motion carried.

Accept Ownership of St. Mary's Triangle Park

The small triangle park on Belmont Road across from St. Mary's Church, known as St. Mary's Triangle Park, is owned by the Grand Forks County, while being maintained by the Grand Forks Park District. The Grand Forks County is offering ownership of the park to the Grand Forks Park District.

Commissioner Barta made a motion to accept ownership of park known as St. Mary's Triangle Park from the Grand Forks County. Vice President LaDouceur seconded the motion; the vote was unanimous. Motion carried.

Accept Ownership of Jaycees Park

Jaycees Park, located at 4790 Technology Circle, is owned by the City of Grand Forks, while being maintained by the Grand Forks Park District. The City of Grand Forks is offering ownership of Jaycees Park to the Grand Forks Park District. The City of Grand Forks will retain ownership and maintain the storm water pond area. The Grand Forks Park District will maintain the grass area, bridge, and walking path around the storm water pond.

Commissioner Soeby made a motion to accept ownership of Jaycees Park from the City of Grand Forks. Commissioner Barta seconded the motion; the vote was unanimous. Motion carried.

FINANCIAL REPORT

Hellyer reviewed the July 2017 financial report. Vendor payments for July 2017 were \$758,858.54.

Vice President LaDouceur made a motion to approve the July 2017 financial report. Commissioner Barta seconded the motion; the vote was unanimous. Motion carried.

STAFF REPORTS

Hellyer stated that the October Board Meeting will be at 6 p.m. on October 3rd. He also reported that the employee salary study should be completed shortly and presented at the October Board Meeting.

General Manager of Choice Health & Fitness Orr reported on memberships and upcoming events. Choice Health & Fitness fall programming is underway and now has fall hours. Choice Health & Fitness will mark its 5th Anniversary in September and a celebration is being planned.

Public Relations and Marketing Manager Nelson advised the Board on various promotions and tournament being held at King's Walk.

Palmiscno advised the Board on upcoming District events.

BOARD MEMEBERS' REPORT

Commissioner Soeby suggested offering CPR training to the public. Orr stated that his staff currently does CPR training for employees and lifeguards. Orr will evaluate options for providing CPR training to the public.

ADJOURNMENT

Commissioner Skarperud made a motion at 5:34 p.m. to adjourn. Commissioner Soeby seconded the motion; the vote was unanimous. Motion carried.


Jay Panzer, President


Bill Palmiscno, Executive Director and Clerk