

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
February 2, 2016**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, February 2, 2016, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 5:00 p.m.

**ROLL CALL**

Present were President Panzer, Vice-President LaDouceur, Commissioners Barta, Skarperud, and Soeby.

**APPROVAL OF MINUTES FROM JANUARY 5, 2016**

Vice-President LaDouceur made a motion to approve the minutes from the January 5, 2016 Board Meeting. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried.

**ADDITIONAL ITEMS FOR THE AGENDA**

None.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**FOR DISCUSSION**

**Parking Lot Bond- Proposed Design Changes**

Mike Korman with CPS was present and updated the Board on proposed design changes. Mike presented a summary of project costs which included the base estimate of \$2,007,400 for Kiwanis Park, Lincoln Golf Course, Apollo Park, Veteran's Memorial Park, Ryan Lake, Ulland Complex (phase 1), and maintenance projects along with estimates for additional alternatives of \$945,000 for Ulland Complex (phase 2 and 3), Altru Wellness Village (phase 1 and 2), and Richard's West.

**Employee Life Insurance Increase**

Superintendent of Finance Hellyer reported that the Park District's current life insurance policy amount is \$15,000 with Madison National. The life insurance policy amount of \$15,000 has not changed since 1994. Using an inflation calculator the value of \$15,000 in 1994 dollars is comparable to \$25,000 in 2016 dollars. By negotiating a new rate with Madison National the Park District would be able to increase the life insurance policy to \$25,000 and still have a cost savings of \$596. If the Board would like to stay at \$15,000, the cost savings would be \$2,360. The Board would like this item to be brought back in March for action.

**FOR ACTION**

**City Easements at Old Dutch**

Executive Director Palmiscno reported that the City of Grand Forks would like to put in a Temporary Construction Easement and Sanitary Sewer Easement located on the north side of the property at Old Dutch. This easement is for the City of Grand Forks and East Grand Forks sewer interconnect.

Commissioner Barta made a motion to approve the Temporary Construction Easement and Sanitary Sewer Easement on the north side of the Old Dutch property. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried.

**Closed Pension Plan- Update Investment Policy Statement**

Hellyer updated the Board that the last time the Investment Policy Statement was updated was in 2009 for our old pension plan. The North Dakota State Investment Board (NDSIB) and the Retirement and Investment Office (RIO) are responsible for implementing the policies and investing the assets for the Park District. The new Investment Policy Statement had minor language and administration changes to update and clarify.

Commissioner Skarperud made a motion to approve the updated Investment Policy Statement. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried.

### **FINANCIAL REPORT**

Hellyer reviewed the December 2015 financial reports.

Commissioner Barta made a motion to approve the financial report for December 2015. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried.

### **STAFF REPORTS**

Choice Health & Fitness General Manager Orr reported they have filled the full-time Maintenance Assistant/Evening Coordinator position. Customer service training is being scheduled for all Choice Health & Fitness staff in the next couple months.

Public Relations and Marketing Manager Nelson reported on updates with the Choice Health & Fitness website. Choice Health & Fitness is allowing registration and payment online for the Grand Am Basketball Tournament.


Palmiscno reported most of the outdoor rinks made it through the nice weather. The Knight for a Princess event will be held on February 19, 20, 26, and 27 at the Alerus Center.

### **BOARD MEMEBERS' REPORT**

President Panzer reported to staff the parking lot issues with the south lot next to Choice Health & Fitness. Staff will monitor and possibly put up one-way signs.

### **ADJOURNMENT**

Vice-President LaDouceur made a motion at 5:40 p.m. to adjourn. Commissioner Skarperud seconded the motion; the vote was unanimous, motion carried.

  
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Bill Palmiscno, Clerk

  
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Jay Panzer, President