

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
JULY 1, 2014**

1ST MEETING – ELECTION RESULTS

ROLL CALL

The Board of Park Commissioners met for their monthly meeting on Tuesday, July 1, 2014, in the Park District Board meeting room, 1210 - 7th Avenue South, at 5:00 p.m. Present were Commissioners Barta, LaDouceur, Panzer, Skarperud, and Soeby.

ELECTION RESULTS ACCEPTANCE

A motion was made by Commissioner Barta to accept the official election results listing Commissioner LaDouceur, Commissioner Skarperud, and Commissioner Soeby as being re-elected to serve on the Board of Park Commissioners for the next four years. Seconded by Commissioner LaDouceur; the vote was unanimous, motion carried.

ADJOURNMENT

A motion was made by Commissioner LaDouceur at 5:01 p.m. to adjourn. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

2ND MEETING - REGULAR MONTHLY MEETING

ROLL CALL

The Board of Park Commissioners met for their monthly meeting on Tuesday, July 1, 2014, in the Park District Board meeting room, 1210 - 7th Avenue South, at 5:01 p.m. Present were Commissioners Barta, LaDouceur, Panzer, Skarperud, and Soeby.

Director Palmiscno served as acting Clerk of the Board.

BOARD ORGANIZATION

Commissioner LaDouceur nominated Commissioner Panzer for President of the Board seconded by Commissioner Skarperud. There were no more nominations. Commissioner Panzer was unanimously voted in as President.

Commissioner Barta nominated Commissioner LaDouceur for Vice President of the Board seconded by Commissioner Soeby. There were no more nominations. Commissioner LaDouceur was unanimously voted in as Vice President.

Commissioner Skarperud nominated Director Palmiscno to remain as Clerk of the Board seconded by Commissioner Soeby. There were no more nominations. Director Palmiscno was unanimously voted in as Clerk of the Board.

APPROVAL OF MINUTES FROM JUNE 3, 2014

A motion was made by Commissioner Skarperud to approve the minutes from the June 3, 2014 Board meeting. Seconded by Commissioner Barta; the vote was unanimous, motion carried.

ADDITIONAL ITEMS FOR THE AGENDA

A motion was made by Commissioner Soeby to add the tobacco video for discussion. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

A. Tobacco Video

Commissioner Soeby presented a video for information purposes only. She also handed out a report from the Minnesota Parks and Recreation Department on tobacco polices.

FOR ACTION

A. Appointment to Standing Committees/Other Boards

A motion was made by Commissioner LaDouceur to keep external standing committee and other board assignments as presented; with the change of Commissioner Soeby replacing Commissioner Panzer on the Grand Forks Park and Recreation Foundation Board beginning August 1, 2014. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

The external committees and other boards were set as follows:

- Grand Forks Park & Recreation Foundation Board (Commissioner Skarperud and Soeby)
- Grand Forks Youth Hockey Association Board (Commissioner Panzer)
- Park Dedication Committee (Director Palmiscno)
- Planning and Zoning Representative (Commissioner Soeby)

After discussion about creating standing committees, the Internal Board committees were set as follows:

- Finance Committee (Commissioners Barta and Panzer)-ongoing committee
- Park and Recreation Committee (Commissioners LaDouceur and Skarperud)-ongoing committee
- Facility Committee (Commissioners Panzer and Skarperud)-ongoing committee
- Health and Wellness Committee (Commissioners LaDouceur and Soeby)-ongoing committee
- Master Plan Committee (Commissioner Barta and Soeby)-committee dissolves when project complete
- ICON Building Committee (Commissioner Panzer and Skarperud)- committee dissolves when project complete
- Outdoor Tennis Committee (Commissioner LaDouceur and Panzer)-committee dissolves when project complete

B. Homestead Grove 4th Addition - Re-plat of Land

Director Palmiscno provided the Board with the information on the Homestead Grove 4th Addition re-plat of land. The land will be sold to the City of Grand Forks for a new fire station.

A motion was made by Commissioner Skarperud to approve the Homestead Grove 4th Addition Re-Plat of Land from Agreements as presented. Seconded by Commissioner Barta; the vote was unanimous, motion carried.

C. Homestead Grove 4th Addition - Partial Release of Land from Agreements

This item relates to partially releasing the land from Grand Forks Park District and Grand Forks Park and Recreation Foundation lease agreement so the land can be sold for the fire station.

A motion was made by Commissioner Soeby to approve the Homestead Grove 4th Addition Partial Release of Land from Agreements as presented. Seconded by Commissioner LaDouceur; the vote was unanimous, motion carried.

D. Crary's First Addition – Re-plat of Land

A motion was made by Commissioner Panzer to accept the Crary's First Addition Re-plat of Land as presented. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

E. Beverage Contract

Palmiscno updated the Board on the shared beverage contract option meeting with Coke and Pepsi. A discussion followed with members of the Board. They agreed that a quarterly report from Coke and Pepsi would be reviewed for the shared contract.

A motion was made by Commissioner LaDouceur to approve the Shared Beverage Agreement for 1 year and re-evaluated at that time. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

FINANCIAL REPORTS

Superintendent Hellyer reviewed the May 31, 2014 financial reports.

BILLS TO BE APPROVED FOR JUNE 2014

A motion was made by Commissioner LaDouceur to approve the bills for June 2014 in the amount of \$885,477.37 for the Park District. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

STAFF REPORTS

Superintendent Tweten reported that he is working with C.L. Linfoot on a quote for the ice guards for the Altru entrance. He discussed closing the gym, racquetball courts and pool for annual maintenance in August. The gym and courts need to be resurfaced and the pool bottom needs power washing. Altru Health System membership agreement ends December 31, 2014. A discussion followed on setting up a meeting with the YMCA and Altru to review the contract.

Superintendent Hellyer reviewed the C & B list for 2015 budget. He then presented the Board with a copy of the Summary of North Dakota's Open Records and Meeting Law handout for their records.

Director Palmiscno presented the Board with the Park Maintenance and Recreation reports along with Elk's and Riverside pools attendance numbers. He shared with the Board that Barbara from Heller and Heller Consulting received good information from the various community meetings and will be setting up the next round of meetings.

BOARD MEMBERS' REPORTS

Commissioner Soeby updated everyone on the new EBT machines at the Farmer's market. The machines were purchased with the Achieve Grant funds.

Commissioner Panzer inquired on the progress of the land swap with the Grand Forks Public Schools. He also inquired about recycling tennis balls at Choice Health & Fitness and how often it is done.

ADJOURNMENT

A motion was made by Commissioner LaDouceur at 6:00 p.m. to adjourn. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.



Bill Palmiscno, Clerk



Jay Panzer, President