

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
June 7, 2016**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, June 7, 2016, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 5:00 p.m.

**ROLL CALL**

Present were President Panzer, Vice-President LaDouceur, Commissioners Barta, Skarperud, and Soeby.

**APPROVAL OF MINUTES FROM MAY 3, 2016**

Vice-President LaDouceur made a motion to approve the minutes from the May 3, 2016 Board Meeting. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried.

**ADDITIONAL ITEMS FOR THE AGENDA**

Commissioner Soeby made a motion to add the Resolution Amending Continuing Disclosure Agreement for the Series 2009 Lease Revenue Bond to the agenda for action. Commissioner Barta seconded the motion; the vote was unanimous, motion carried.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**FOR DISCUSSION**

**Tobacco Policy**

Commissioner Soeby presented to the Board a pamphlet titled Knock Tobacco Out of the Park. The information can be found on [tobaccofreebaseball.org](http://tobaccofreebaseball.org). Soeby would like to revisit the tobacco policy again down the road, including adding no tobacco use in the adult softball fields.

**Proposed Verizon Tower at Kiwanis Park**

Executive Director Palmiscno presented to the Board the proposal of putting up a Verizon tower at Kiwanis Park. This would include a proposed tower and small building at Kiwanis Park. The Park District currently receives \$9,600 per year for a tower and building at Apollo Park. Palmiscno will bring a formal agreement back to the Board at a future meeting.

**Revenue from State Aid Update**

Superintendent of Finance Hellyer reported the estimated reduction in state aid revenue for 2016 is \$430,000. Hellyer has met with managers at the Park District and found areas to reduce costs to make up the short fall. Hellyer reviewed these identified areas with the Board.

**Choice Health & Fitness Ductwork Update**

Palmiscno reported to the Board the process to replace the ductwork in the aquatics area that collapsed in April. There is a \$2,500 insurance deductible for the incident.

**FOR ACTION**

**2015 Audit Report**

Hellyer presented to the Board the 2015 Audit Report and went over the summary of funds worksheet for 2015. Brady Martz had no management comments.

Vice-President LaDouceur made a motion to approve the 2015 Audit Report. Commissioner Skarperud seconded the motion; the vote was unanimous, motion carried.

## **Resolution Amending Continuing Disclosure Agreement for the Series 2009 Lease Revenue Bond**

Hellyer stated that the reporting requirement for the Series 2009 Lease Revenue Bond is April 30. The resolution will change the requirement to June 30.

Commissioner Skarperud made a motion to approve the Resolution Amending Continuing Disclosure Agreement for the Series 2009 Lease Revenue Bond. Commissioner Barta seconded the motion; the vote was unanimous, motion carried.

### **FINANCIAL REPORT**

Hellyer reviewed the April 2016 financial reports. Vendor payments for April 2016 were \$1,907,018.44.

Commissioner Barta made a motion to approve the financial report for April 2016. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried.

### **STAFF REPORTS**

Hellyer reported the Parking Lot Improvement bond that closed on May 26 was for \$2,025,000 at 1.84%.

General Manager of Choice Health & Fitness Orr reported all summer programs have started for the summer season. Carpet in the entry way of Choice Health & Fitness was replaced due to adhesion problems. There was no cost as it was under warranty.

Public Relations and Marketing Manager Nelson reported work has started on the Fall Activity Guide. The décor at the Lincoln Clubhouse has been finished. The Grand Forks Parks and Recreation Foundation Annual Report for 2015 has been mailed.

Palmiscno reported a park sign will go up at Scheel's Sports Complex once the construction on 47<sup>th</sup> is done. The Curling Club has started their building remodel. Palmiscno reported the clean up after the storm went well and Forestry Manager Fugazzi and his crew went out of their way to help the public after the storm.

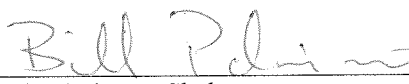
### **BOARD MEMEBERS' REPORT**

Commissioner Soeby suggested that the Park District should possibly sponsor the Farmers Market in downtown Grand Forks. Soeby also brought up a suggestion of putting up buddy benches at the playgrounds at schools. The Park District could partner with the schools to put in the benches. Soeby also inquired on the amount of recycling done by the Park District. Staff will look into these items.

### **ADJOURNMENT**

Vice-President LaDouceur made a motion at 5:45 p.m. to adjourn. Commissioner Barta seconded the motion; the vote was unanimous, motion carried.

  
Jay Panzer, President

  
Bill Palmiscno, Clerk