

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
March 1, 2016**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, March 1, 2016, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m.

ROLL CALL

Present were President Panzer, Vice-President LaDouceur, Commissioners Skarperud, and Soeby. Commissioner Barta was absent.

APPROVAL OF MINUTES FROM FEBRUARY 2, 2016

Commissioner Soeby made a motion to approve the minutes from the February 2, 2016 Board Meeting. Commissioner Skarperud seconded the motion; the vote was unanimous, motion carried. Barta absent.

ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

Eagles Crest Update

Paul Waind provided a report on Eagles Crest to the Board. Waind discussed the results of 2015 and gave an outlook for 2016.

FOR ACTION

Scheels Sports Complex- Sitework and Underground Utilities Bids

Todd Mitzel with ICON Architects was present to answer any questions regarding the Scheels Sports Complex Sitework and Underground Utilities Bids. In addition, Mitzel discussed ICON Architects goal of getting the building constructed using entirely in-kind donations.

Commissioner Skarperud made a motion to approve the Scheels Sports Complex Sitework and Underground Utilities Bid using Tony Anderson Construction in the amount of \$99,900 less a \$10,000 donation and within conjunction of ICON Architects approval of an appropriate timeline. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried. Barta absent.

Master Plan 2016 – 2021

Executive Director Palmiscno reported that the Master Plan for 2016 - 2021 has been completed by Heller and Heller Consulting, Inc. The Master Plan binders were distributed to the Board at the February Board meeting. Palmiscno stated the Master Plan will be used as a tool for planning going forward.

Superintendent of Finance Hellyer noted that through survey results the public's main area of importance is maintenance on existing facilities and parks. In addition, the consultant recommended taking a look at the current logo to possibly create a new design. Hellyer will request staff to create some new designs to bring back to the Board.

Commissioner Soeby made a motion to approve the Master Plan for 2016 - 2021. Vice-President LaDouceur seconded the motion; the vote was unanimous, motion carried. Barta absent.

Employee Life Insurance Increase

Hellyer reported that the Park District's current life insurance policy employee benefit amount is \$15,000 with Madison National. The life insurance policy amount of \$15,000 has not changed since 1994. Using an inflation

calculator, the value of \$15,000 in 1994 dollars is comparable to \$25,000 in 2016 dollars. By negotiating a new rate with Madison National, the Park District would be able to increase the life insurance policy to \$25,000 and still have a cost savings of \$596 annually. If the Board would like to stay at \$15,000, the cost savings would be \$2,360.

Commissioner Soeby made a motion to approve the employee life insurance increase to \$25,000. Vice-President LaDouceur seconded the motion; the vote was unanimous, motion carried. Barta absent.

FINANCIAL REPORT

Hellyer reviewed the February 2016 financial reports.

Vice-President LaDouceur made a motion to approve the financial report for February 2016. Commissioner Skarperud seconded the motion; the vote was unanimous, motion carried. Barta absent.

STAFF REPORTS

Hellyer reported that the 2015 audit went well. Brady Martz is finalizing the audit and should be complete in April. Hellyer stated that due to reduced state aid, he has organized meetings with managers to find appropriate areas to lower spending for 2016. Hellyer also discussed the performance of the old pension plan. Hellyer will email the Board the North Dakota Retirement and Investment Office PowerPoint presentation.

King's Walk and Lincoln Golf Course Head Golf Professional Tannahill recommended to the Board to take action on private golf cart policies. The policies involve allowing members to bring in their own golf carts to the course. After some discussion, it was decided that the Parks and Recreation Committee would meet and bring back to the Board a recommendation. In addition, for the 2016 season Tannahill is initiating a new golf program that has been taking off nationwide for Jr. golf match play.

Choice Health & Fitness General Manager Orr reported the Polar Plunge event went well and raised \$12,000 in donations for Special Olympics. Choice Health & Fitness will be closed Sunday, March 27, 2016 for Easter.

Public Relations and Marketing Manager Nelson reported that the Spring and Summer Recreation Guide is being updated currently.

Palmiscno updated the Board on upcoming events. University and Kelly Park outdoor rinks will remain open until further notice.

BOARD MEMEBERS' REPORT

Commissioner Soeby reported a citizen asked about the parks being smoke free including e- cigarettes. Soeby informed the citizen that they are. A discussion followed. Soeby would like to add this item for discussion at the April Board meeting.

Commissioner Skarperud reported some maintenance concerns about Riverside Park outdoor rink. Palmiscno will look into the issues.

President Panzer reported concerns about a loose bracket on the wall by tennis court number six. Orr will look into the maintenance repairs and take appropriate action.

ADJOURNMENT

Vice-President LaDouceur made a motion at 5:45 p.m. to adjourn. Commissioner Skarperud seconded the motion; the vote was unanimous, motion carried. Barta absent.


Jay Panzer, President


Bill Palmiscno, Clerk