

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
MAY 2, 2017**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, May 2, 2017 in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m. with President Panzer presiding.

ROLL CALL

Present were President Panzer, Vice President LaDouceur, Commissioners Barta, and Skarperud. Commissioner Soeby were absent.

APPROVAL OF MINUTES FROM APRIL 11, 2017 BOARD MEETING

Vice President LaDouceur made a motion to approve the minutes from the April 11, 2017 Board Meeting. Commissioner Barta seconded the motion; the vote was unanimous. Commissioner Soeby was absent.

ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

Kiwanis Park South – Verizon Tower Proposal

Executive Director Palmiscno presented to the Board a proposal from Verizon to place a cell tower at Kiwanis Park South. The cell tower would be coordinated with lights for a proposed outdoor rink in 2018 or 2019. The cell tower location proposal will need to go through the City's Planning and Zoning Commission for approval.

FOR ACTION

Beverage Bid

A letter from General Counsel, Dick Olson, was presented with his recommendation to have Coke and Pepsi resubmit information on May 25, 2017 to clarify their in-kind marketing support. The beverage bid was tabled until the June 6, 2017 Board Meeting.

Pension Plan 2nd Amendment

Superintendent of Finance Hellyer presented the second amendment to the 2014 Restatement of the old pension plan that clarifies two items. First, the old pension plan is a closed plan and any employee hired or rehired after January 1, 2010, are not eligible to participate. The second item relates to the employee contribution of 5.9% for all employees except employees who will not reach the rule of 90 before they attain the age of 65. For these employees, their contribution rate is 3.7%.

Commissioner Barta made a motion to approve the second amendment to the 2014 Restatement of the old pension plan. Commissioner Skarperud seconded the motion; the vote was unanimous. Commissioner Soeby was absent.

Investment Policy Statement for Old Pension Plan

Hellyer presented a draft update to the Investment Policy Statement for the old pension plan. The change is being recommended by the ND Retirement and Investment Office (NDRIO). The change to the policy would be to increase the asset mix in infrastructure 2% and offset by a decrease in timber by 2%.

Commissioner Skarperud made a motion to approve the Investment Policy Statement for the old pension plan. Commissioner Barta seconded the motion; the vote was unanimous. Commissioner Soeby was absent.

FINANCIAL REPORT

Hellyer reviewed the March 2017 financial report. Vendor payments for March 2017 were \$3,512,317.49.

Commissioner Skarperud made a motion to approve the March 2017 financial report. Commissioner Barta seconded the motion; the vote was unanimous. Commissioner Soeby was absent.

STAFF REPORTS

Hellyer updated the Board on pertinent legislative items including HB 1361 relating to property tax limitations which has failed, HB 2206 relating to county social services funding which has passed, and SB 2288 relating to a consolidated taxpayer notice which has passed. Hellyer also updated the Board on the upcoming NRPA conference.

General Manager of Choice Health & Fitness Orr reported on memberships. Orr also reported lifeguard training for the summer outdoor pools will start in May. Summer hours of Choice Health & Fitness will begin May 27, 2017.

Public Relations and Marketing Manager stated the new Grand Forks Park District logo and signage is being installed throughout the system. Nelson informed the Board that Commissioner Paul Barta was named President of the Grand Forks Parks and Recreation Foundation. The Grand Forks Parks and Recreation Foundation Annual Reports will be going to the printers this week and be mailed later this month. Arbor Day celebration will be May 11th this year at RJ Zavoral Memorial Park (disc golf course) in East Grand Forks, MN.

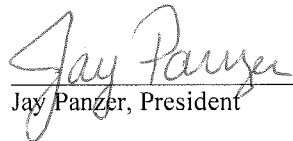
Palmiscno stated that the Parks department has started mowing for the season and Cal Ripken and Babe Ruth Baseball, have started practicing for the season. Palmiscno discussed that Lawndale Apartments, LLC, has inquired about the process to remove an open space easement. In the past, a fee of \$7,500, as well as paying all related expenses has been exchanged for removing the open space easement.

BOARD MEMEBERS' REPORT

Hellyer added that the Parks and Recreation Committee Meeting took place on April 17, 2017. Cam Tweten with Coldwell Banker will be pursuing a variance to the city ordinance to allow golf carts on sidewalks, bike paths, and city streets.

ADJOURNMENT

Vice President LaDouceur made a motion at 5:23 p.m. to adjourn. Commissioner Barta seconded the motion; the vote was unanimous, motion carried. Commissioner Soeby was absent.


Jay Panzer, President


Bill Palmiscno, Executive Director and Clerk