

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
May 3, 2016**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, May 3, 2016, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 5:00 p.m.

**ROLL CALL**

Present were President Panzer, Commissioners Barta, and Skarperud. Vice-President LaDouceur and Commissioner Soeby were absent.

**APPROVAL OF MINUTES FROM APRIL 5, 2016**

Commissioner Barta made a motion to approve the minutes from the April 5, 2016 Board Meeting. Commissioner Skarperud seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur and Commissioner Soeby were absent.

**ADDITIONAL ITEMS FOR THE AGENDA**

None.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**FOR DISCUSSION**

None.

**FOR ACTION**

**Parking Lot Bond- Parameters Resolutions**

Superintendent of Finance Hellyer presented the parking lot bond- Parameters Resolutions. The resolutions will allow the bond to be bid on May 11, 2016 and authorize President Panzer and Clerk Palmiscno to accept the bids, if they come in lower than the parameters (not to exceed the amount of \$2,200,000 and an interest rate lower than 3.25%). The President and Clerk will have the authority to accept the bond bid.

Commissioner Barta made a motion to approve the two resolutions to sell the warrants and series 2016 bonds as presented. The first resolution states: the resolution selling, establishing terms and directing issuance of not to exceed \$2,200,000 definitive improvement warrants on the funds of park improvement district no. 2016-01, and providing for and appropriating special assessments for the support and maintenance of said funds. The second resolution states: the resolution approving the issuance of not to exceed \$2,200,000 Park District of the City of Grand Forks, Grand Forks County, North Dakota refunding improvement bonds (park improvement District No. 2016-01), Series 2016, and prescribing the terms and covenants thereof. Commissioner Skarperud seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur and Commissioner Soeby were absent.

**FINANCIAL REPORT**

Hellyer reviewed the March 2016 financial reports and noted that the March 2016 vendor bills totaled \$1,446,105.18.

Commissioner Skarperud made a motion to approve the financial report for March 2016. Commissioner Barta seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur and Commissioner Soeby were absent.

**STAFF REPORTS**

Hellyer reported the Finance Committee has not met on the audit yet, due to Brady Martz still waiting to include final amounts from the NDPERS audit, which is not completed. Hellyer also stated the State Aid check has not yet come in but is expected to be down 32% from 1<sup>st</sup> quarter of 2015. He also stated that due to the reduced State Aid, the Park District will be deferring some projects for this year and initiating other cost saving measures.

Choice Health & Fitness General Manager Orr reported memberships have been consistent. An engineer will be coming in to evaluate the damage that was done in the pool area due to the collapse of the HVAC ducts. Choice Health & Fitness will be open from 8:00 a.m. to 4:00 p.m. on Memorial Day and summer hours will start after Memorial Day.

Public Relations and Marketing Manager Nelson reported the Grand Forks Parks and Recreation Foundation Annual Report is being finished and will be distributed soon. Nelson also reported there will be a photographer taking the staff photos next week.

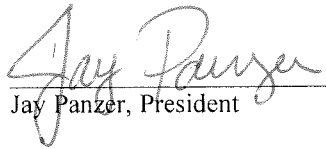
Executive Director Palmiscno updated the Board on a survey from the Community and Campus Committee to address high-risk alcohol use during youth sports. The survey will be distributed to families in Park District programs and given to be distributed to partner programs.

#### **BOARD MEMEBERS' REPORT**

None.

#### **ADJOURNMENT**

Commissioner Skarperud made a motion at 5:20 p.m. to adjourn. Commissioner Barta seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur and Commissioner Soeby were absent.

  
Jay Panzer, President

  
Bill Palmiscno, Clerk