

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
MARCH 4, 2014**

**AGENDA**

**ROLL CALL**

The Board of Park Commissioners met for their monthly meeting on Tuesday, March 4, 2014, in the Park District Board meeting room, 1210 - 7<sup>th</sup> Avenue South, at 5:00 p.m. Present were Commissioners Barta (left meeting at 6:00 p.m.), LaDouceur, Panzer, Skarperud and Soeby.

**APPROVAL OF MINUTES FROM FEBRUARY 4, 2014**

A motion was made by Commissioner LaDouceur to approve the minutes from the February 4, 2014 Board meeting. Seconded by Commissioner Barta; the vote was unanimous, motion carried.

**APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA**

Parks and Facilities Tobacco Use Study Survey.

A motion was made by Commissioner LaDouceur to approve the addition of the Tobacco Survey to the agenda for discussion. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**FOR DISCUSSION**

**Parks and Facilities Tobacco Use Study Survey**

Commissioner Soeby presented the six questions on the survey that will be presented to the public.

The Board had some concerns on some of the questions on the survey. It was decided that Soeby would talk with Cordell Fontaine at the University of North Dakota and would get back to the Board with further information.

**FOR ACTION**

**2014 C&B Projects**

Director Bill Palmiscno provided an overview on the planned C&B projects for 2014. Superintendent George Hellyer went over the available revenue handout for the Board.

A motion was made by Commissioner Skarperud to approve King's Walk Clubhouse painting bid to Pace Painting for the bid of \$6,500.00. Seconded by Commissioner Barta; the vote was unanimous, motion carried.

A motion was made by Commissioner LaDouceur to approve Sertoma Park bridge repair bid to Structures Inc. for the bid of \$23,250.00. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

A motion was made by Commissioner Soeby to approve remaining 2014 C&B projects, King's Walk street lights, King's Walk cart path, ICON Sports Center maintenance building, ICON Sports Center office space, old office demo/remodel, as long as costs are at or less than estimate. Seconded by Commissioner LaDouceur; the vote was unanimous, motion carried.

#### **Riverside Park Warranty Deed**

A motion was made by Commissioner Skarperud to approve the Riverside Park Warranty Deed. Seconded by Commissioner Barta; the vote was unanimous, motion carried.

#### **Strategic Master Plan Proposal**

Palmiscno provided an overview of the meeting with Barbara Heller from Heller and Heller Consulting, Inc. Commissioner Soeby and Barta attended the meeting and were very impressed with her knowledge of Park Districts.

A motion was made by Commissioner Soeby to accept the Heller and Heller Strategic Master Plan proposal for \$89,500. Seconded by Commissioner Barta; the vote was unanimous, motion carried.

#### **Concession Policy**

A discussion took place on the Concession Policy for the Grand Forks Park District. Several people voiced their opinion on having healthy choices available at the concessions. Dr. Eric Johnson and Dr. Lori Sondrol were present to offer their expertise on the subject.

A motion was made by Commissioner Soeby to approve the Grand Forks Park District Concession Policy as presented. Seconded by Commissioner Barta; and the voting went as follows: Nays: Commissioners LaDouceur, Skarperud and President Panzer. Yeas: Commissioner Soeby. Absent: Commissioner Barta, motion failed.

A discussion followed on selecting a Concession Committee to oversee the concession choices. This would be in place of having a policy. Commissioner LaDouceur agreed to sit on the committee along with Commissioner Soeby.

A motion was made by Commissioner Skarperud to appoint Commissioners LaDouceur and Soeby to represent the Board on the Concession Committee. Seconded by Commissioner Soeby; the vote was unanimous, absent was Commissioner Barta, motion carried.

#### **FINANCIAL REPORTS**

All reports were accepted as presented.

#### **BILLS TO BE APPROVED FOR FEBRUARY 2014**

A motion was made by Commissioner LaDouceur to approve the bills for February 2014 in the amount of \$792,015.32 for the Park District. Seconded by Commissioner Skarperud; the vote was unanimous, absent was Commissioner Barta, motion carried.

#### **SUPERINTENDENTS' REPORTS**

Superintendent of Choice Health & Fitness, Cam Tweten, provided the Board with an overview of the progress at Choice Health & Fitness. He stated that members in February grew to over 15,000, which is the highest members to date. The Choice Deli is opening its new "smoothie bar" Wednesday, March 6.

Director Palmiscno presented the Board with the Park Maintenance and Recreation report along with the Park District's upcoming events.

Superintendent Hellyer reported the audit would be finalized at the April board meeting.

### BOARD MEMBERS' REPORTS


Commissioner Soeby inquired about Lutheran Social Services as to whether they have contacted the Park District about the "New American's" language barrier when registering for activities. She commented that they have trouble filling out forms. She will contact Lutheran Social Services and see if they need help for upcoming Spring/Summer season.

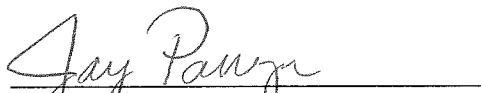
### EXECUTIVE SESSION

None.

### ADJOURNMENT

A motion was made by Commissioner Skarperud at 6:21 p.m. to adjourn. Seconded by Commissioner LaDouceur; the vote was unanimous, absent was Commissioner Barta, motion carried.

  
Bill Palmiscno, Clerk

  
Jay Panzer, President