

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
OCTOBER 6, 2015**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, October 6, 2015, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 6:00 p.m.

**ROLL CALL**

Present were President Panzer, Vice-President LaDouceur, Commissioners Barta, and Soeby. Commissioner Skarperud was absent.

**APPROVAL OF MINUTES FROM SEPTEMBER 1, 2015**

Commissioner Barta made a motion to approve the minutes from the September 1, 2015 Board meeting. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried. Skarperud absent.

**ADDITIONAL ITEMS FOR THE AGENDA**

None.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**PUBLIC HEARING**

**2015 Property Tax Levy**

President Panzer opened the public hearing. No one from the public was present to comment at the public hearing. The public hearing was closed.

**Tree Assessments**

President Panzer opened the public hearing. No one from the public was present to comment at the public hearing. The public hearing was closed.

**FOR DISCUSSION**

**2016 Ulland Grant Process**

Director Palmiscno addressed the Board on the 2016 Ulland Grants, which applications will be accepted until November 3, 2015. Palmiscno stated he would follow last year's process where he along with Commissioner Barta and Superintendent Hellyer would review the applications and recommend awarding the funds to the Board at the December Board meeting. A total amount of \$6,000 would be awarded in 2016.

**FOR ACTION**

**Final 2016 Budget**

Superintendent Hellyer provided a summary of the final 2016 budget. No changes were made from the preliminary budget. The total budget is \$16,889,350 with 46% coming from tax revenue. The estimated

mill value is \$193,418 with 40.49 mills levied. Hellyer noted that in approving the budget, all the equipment, salary increases, and staff additions are also being approved and will not be brought back in front of the Board for individual approvals.

Commissioner Soeby made a motion to accept the final 2016 budget. Commissioner Barta seconded the motion; the vote was unanimous, motion carried. Skarperud absent.

### **Resolution of Annual Appropriations and Tax Levy for 2015, Ordinance No. 178**

Superintendent Hellyer presented the Resolution of Annual Appropriations and Tax Levy for 2015, Ordinance No. 178 for review.

Commissioner Barta made a motion to approve the Resolution of Annual Appropriations and Tax Levy for 2015, Ordinance No. 178 as presented. Commissioner LaDouceur seconded the motion; the vote was unanimous, motion carried. Skarperud absent.

### **Tree Assessments-Approve Certification of Special Assessments**

Superintendent Hellyer provided the Board with the Notice of Confirmation of Forestry Tree Assessments for 98 parcels for a total sum of \$12,319.12. A copy of these assessments were published in the Grand Forks Herald on Saturday, September 26, 2015. Forestry Operations Manager Fugazzi was in attendance to answer any questions.

Commissioner Barta made a motion to approve the Notice of Confirmation of Forestry Tree Assessments as presented. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried. Skarperud absent.

### **FINANCIAL REPORTS**

Hellyer reviewed the August 31, 2015 financial reports.

### **BILLS TO BE APPROVED FOR SEPTEMBER 2015**

Commissioner LaDouceur made a motion to approve the bills for September 2015 in the amount of \$1,500,364.81. Commissioner Barta seconded the motion; the vote was unanimous, motion carried. Skarperud absent.

### **STAFF REPORTS**

Hellyer gave an update on the number of cases of beverages purchased from Coke and Pepsi. The Park District had purchased 1,096 cases from Coke and 1,090 cases from Pepsi through September 2015. Last year through September, 1,797 cases were purchased exclusively from Coke. Part of the increase can be attributed to the opening of the ICON Sports Center. Commissioner LaDouceur asked for the profit margin for Coke and Pepsi. Hellyer will have this available for the November Board meeting.

Choice Health & Fitness General Manager, Mike Orr, reported on memberships for the month of September. He updated the Board on the on upcoming events along with events that happened the past month at Choice Health & Fitness. Orr also updated the board on various upcoming events in the Park District.

Forestry Manager, Mike Fugazzi, reported on the health of trees in the city. In September the Forestry department went into Lincoln Golf Course and removed 32 trees.

Director Palmiscno presented the Board with the Park Maintenance and Recreation report along with the Park District's upcoming events.

**BOARD MEMBERS' REPORTS**

Commissioner LaDouceur asked is there is any plans for a dog park in the south end of the city. Director Palmiscno stated that currently there has not been a demand for an additional dog park. Commissioner Ladouceur also asked about windscreens for the outdoor tennis courts. Palmiscno and Orr responded that they are looking into the cost.

Commissioner Soeby noted that she had received a call stating that the "No Smoking" signs are missing from the dog park. Palmiscno said he will check on this and get them up if they are missing.

**ADJOURNMENT**

Commissioner LaDouceur made a motion at 6:20 p.m. to adjourn. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried. Skarperud absent.

  
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Bill Palmiscno, Clerk

  
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Jay Panzer, President