

**PARK DISTRICT OF THE CITY OF GRAND FORKS
COMMITTEE MEETING
JANUARY 19, 2015**

The Grand Forks Park District met for a Committee Meeting on Monday, January 19, 2015 at 4:45 p.m. at the Park District's main office, 1060 - 47th Avenue South, Grand Forks, ND.

ROLL CALL

Present were Commissioners Barta and LaDouceur.

FOR DISCUSSION

Executive Director Evaluation

Barta and LaDouceur discussed and reviewed the 2014 performance evaluation form with Executive Director Palmiscno. The Commissioners comments were entered onto the performance evaluation form and signed by Barta, LaDouceur and Palmiscno. The evaluation generally states that Palmiscno is often exceeding expectations of the Commissioners and did a very good job in 2014.

Superintendent of Finance Hellyer reviewed Palmiscno's 2014 salary and indicated that 1.7% COLA had been made as been previously approved at the 12/2/14 Board Meeting. In addition, the market study range for the Executive Director position as completed by consultant Galen Cariveau and salary information for Executive Directors in Bismarck and Fargo and department heads for the City of Grand Forks was also discussed.

This Committee agreed to recommend at the 2/3/15 Board Meeting a performance/market increase of \$4,474.28 in addition to the 1.7% COLA that was previously made. This increase will take effect retroactively to the first payroll in January.

Performance merits, which are considered a bonus and do not get added to an employee's base pay, was the next item discussed. Hellyer stated that a 1% merit was approved at the 12/2/14 Board Meeting.

This Committee will recommend at the 2/3/15 Board Meeting merit pay of \$1,000.00 to Palmiscno.

ADJOURNMENT

A unanimous motion was made to adjourn by all Committee members at 5:40 p.m.