

**PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
MARCH 8, 2011**

**AGENDA**

**ROLL CALL**

The Board of Park Commissioners met for their regular meeting on Tuesday, March 8, 2011, at 5:00 p.m. in the Park District Board meeting room. Present were Commissioners Bollman, LaDouceur, Skarperud and Soeby. Commissioner Panzer was absent.

**APPROVAL OF MINUTES FROM FEBRUARY 1, 2011**

A motion was made by Commissioner LaDouceur to approve the minutes from the February 1, 2011, Board meeting. Seconded by Commissioner Skarperud; motion carried.

**APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA**

John Staley requested two additional items be added to the agenda:

Under "For Discussion," item C – Stormwater Joint Powers of Agreement with the City of Grand Forks, and item D – Donation/Choice Wellness Center Project Update.

He also requested item B, under "For Discussion," be tabled.

A motion was made by Commissioner Skarperud to approve the addition of the two above items and tabling of item B in the "For Discussion" section of the agenda. Seconded by Commissioner Soeby; motion carried.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**FOR DISCUSSION**

**SOFTBALL ASSOCIATION PROPOSAL**

Casey Noreen, Vice-President of the G F Softball Association, addressed the Board with requests for the upcoming adult softball season.

The Association requested lights in the west parking lot for safety, replacing burned out parking lot lights and permission to sell advertising on the Ulland Park fences, which could raise \$16,000.00 a year for the Association.

Superintendent Palmiscno stated the Association met in December with him and most of the above requests were taken care of at that time.

The Board's concern about advertising is that it be free of any alcohol and/or tobacco related advertising, since the park is used for a time in the summer for the Park District's youth ball programs.

It was generally agreed by the Board to hold more discussion on the advertising request to make a decision and have this item appear on the April 5, 2011, agenda for action.

#### **SIGNAGE ON CHOICE WELLNESS CENTER**

This item was tabled.

#### **STORM WATER JOINT POWERS AGREEMENT WITH THE CITY OF GRAND FORKS**

This relates to the holding pond at Choice Wellness Center designed by EAPC. Al Grasser, City Engineer, gave the Commissioners the background on the project.

This is a one-half mile long holding pond, and could be used for recreational purposes such as canoeing, ice skating or things of that nature. The pond will be constructed from summer to fall this year and street paving in 2012. A special assessment for that project could come in 2012. The assessment would be for the Park District and home owners in that area.

It is Mr. Grasser's hope the joint powers agreement could be signed soon.

#### **DONATION/CHOICE WELLNESS CENTER PROJECT UPDATE**

John Staley reported to the Board Altru is leasing an additional 3000 square feet at Choice Wellness Center, for additional annual \$90,000.00 revenue.

Additionally, AE2S had donated \$125,000.00 to the project and the fundraising group for racquetball courts is very close to the amount they need to put three racquetball courts in the new center.

John also reported \$325,000.00 of additional donations have been realized since bonding in December.

#### **FOR ACTION**

#### **DEVELOPMENT OFFICER POSITION**

Galen Cariveau summarized where the Park District is with this position:

The Development Officer position will be at the same level with managers. Compensation will be a base salary with merit bonus on a quarterly basis.

He cautioned the position isn't going to be easy to fill and may take from two to four months.

A motion was made by Commissioner LaDouceur to go ahead with the hiring process for the Development Officer. Seconded by Commissioner Soeby; motion carried.

### **LAND SALE – FLAAT-MIKKELSON**

Commissioner Skarperud stated he'd like to see a minimum bid of \$154,140.00. The money realized from the sale is earmarked for another project and the Park District is not interested in a trade of land.

A motion was made by Commissioner Skarperud to put the land on the market for sale with a minimum acceptable bid of \$154,140.00. Seconded by Commissioner LaDouceur; motion carried.

### **IMAGINE CAMPAIGN – THIRD PHASE**

The Y Family Center has requested a new phase of fundraising that allows donors to donate specifically to either the Choice Wellness Center or the Y Family Center.

An agreement and addendum to letter of intent was presented, but Cam stated it needs a few tweaks.

A motion was made by Commissioner LaDouceur to go ahead with the letter of intent to let people decide where they want their donation to go with the small changes in the letter as Cam indicated. Seconded by Commissioner Skarperud; motion carried.

### **FINANCIAL REPORTS**

All reports were accepted as presented.

### **BILLS TO BE APPROVED FOR FEBRUARY**

A motion was made by Commissioner LaDouceur to approve the bills for February in the amount of \$584,547.67. Seconded by Commissioner Skarperud; motion carried.

### **SUPERINTENDENTS' REPORTS**

All reports were accepted as presented.

Superintendent Palmiscno reported the outdoor rinks will be open another week. The annual ice show will be this weekend, and the Parks crew is doing flood preparation of Riverside pool/park, Lincoln clubhouse and Lincoln Drive Park.

Center Court Fitness Club reported membership at 1488, slightly more than last year at this time.

Forestry reported 201 street trees pruned, 13 request calls answered and five days spent with snow removal.

**BOARD MEMBERS' REPORTS**

Commissioner Skarperud inquired if there is a plan to put more trees in at King's Walk. John Staley stated he would see to it that Mike Fugazzi address this question.

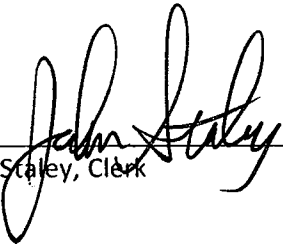
The Board thanked Marsha Bouvette for her years of service to the Park Board in taking the meeting minutes for the past 13 years.


**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

A motion was made by Commissioner LaDouceur to adjourn. Seconded by Commissioner Soeby; motion carried.

  
\_\_\_\_\_  
John Staley, Clerk

  
\_\_\_\_\_  
Jim Bollman, President