

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
AUGUST 2, 2011**

AGENDA

ROLL CALL

The Board of Park Commissioners met for their monthly meeting on Tuesday, August 2, 2011, in the Park District Board meeting room at 5:00 p.m. Present were Commissioners Bollman, Panzer, LaDouceur, Skarperud and Soeby.

APPROVAL OF MINUTES FROM JULY 12, 2011

A motion was made by Commissioner Skarperud to approve the minutes from the July 12, 2011 Board meeting. Seconded by Commissioner Panzer; motion carried.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

PARKING LOT PRELIMINARY REPORT

Mike Korman and Melissa Knutson, from CPS addressed the Board with their pavement study update. They have 90% of the field data gathered. Included was a cost study analysis for King's Walk, Lincoln Park Golf Course, Sertoma Park and Gambucci Arena parking lot expansion. They will be back at the September 6th Board Meeting with a formal presentation.

PRELIMINARY DRAFT 2012 BUDGET – GOVERNMENT FUNDS ONLY

Superintendent Hellyer presented a draft of the 2012 budget for the Government Funds to the Board. He stated that the current draft reflects an overall increase of 2 mills for 2012.

FOR ACTION

CHOICE HEALTH & FITNESS CONSIDERATION OF BIDS – FINISHING PHASES

BID PACKAGES READY TO AWARD

Craig Tweten from Community Contractors presented the following bid packages to the Board for approval:

A. BID PACKAGE #12 - ROOFING

A motion was made by Commissioner Soeby to approve bid package #12, Roofing, to CL Linfoot as presented. Seconded by Commissioner LaDouceur; motion carried.

B. BID PACKAGE #17 – ACT

A motion was made by Commissioner Skarperud to approve bid package #17, ACT, to Sterling Carpet One as presented. Seconded by Commissioner Panzer; motion carried.

C. BID PACKAGE #18 – TRACK/FITNESS FLOORING

A motion was made by Commissioner LaDouceur to approve bid package #18, Track/Fitness Flooring, to Anderson Ladd as presented. Seconded by Commissioner Soeby; motion carried.

D. BID PACKAGE #19 – TENNIS FLOORING

A motion was made by Commissioner LaDouceur to approve bid package #19, Tennis Flooring, to Community Contractors as presented. Seconded by Commissioner Skarperud; motion carried.

E. BID PACKAGE #20 – WOOD FLOORING

A motion was made by Commissioner Panzer to approve bid package #20, Wood Flooring, to Anderson Ladd as presented. Seconded by Commissioner LaDouceur; motion carried.

F. BID PACKAGE #21 – CPT & VCT

A motion was made by Commissioner LaDouceur to approve bid package #21, Cpt & Vct, to Sterling Carpet One as presented. Seconded by Commissioner Skarperud; motion carried.

G. BID PACKAGE #22 – PAINTING

A motion was made by Commissioner Skarperud to approve bid package #22, Painting, to Trail Painting as presented. Seconded by Commissioner Panzer; motion carried.

H. BID PACKAGE #23b – SPECIALTIES

A motion was made by Commissioner LaDouceur to approve bid package #23b, Specialties, to Community Contractors as presented. Seconded by Commissioner Panzer; motion carried.

I. BID PACKAGE #28 – LANDSCAPING

A motion was made by Commissioner Soeby to approve bid package #28, Landscaping, to Opp Construction as presented. Seconded by Commissioner Panzer; motion carried.

J. BID PACKAGE #29 – SIGNAGE

A motion was made by Commissioner Soeby to approve bid package #29, Signage, to Indigo as presented. Seconded by Commissioner Skarperud; motion carried.

K. BID PACKAGE #30 – SECURITY

A motion was made by Commissioner LaDouceur to approve bid package 30, Security to Stone's Mobile as presented. Seconded by Commissioner Panzer; motion carried.

L. BID PACKAGE #31 – AUDIO/VISUAL

A motion was made by Commissioner Panzer to approve bid package #31, Audio/ Visual, to Bergstrom Electric as presented. Seconded by Commissioner LaDouceur; motion carried.

Craig Tweten also provided the Board with an update of where they are at on the overall project.

AWARD MAIN OFFICE PHONE SYSTEM BID

Superintendent Hellyer addressed the Board with the main office phone system bid proposal. He highlighted several different reasons why they are recommending the Board to accept the bid received from Reliance Telephone Systems.

A motion was made by Commissioner Panzer to approve the Reliance Telephone bid. Seconded by Commissioner Soeby; motion carried.

FINANCIAL REPORTS

All reports were accepted as presented.

BILLS TO BE APPROVED FOR JULY 2011

A motion was made by Commissioner Panzer to approve the bills for July in the amount of \$709,168.92 for the Park District. Seconded by Commissioner LaDouceur; motion carried.

SUPERINTENDENTS' REPORTS

All reports were accepted as presented.

Superintendent Bill Palmiscno reported that upgrades at Kraft Field along with hockey board repairs at Riverside Park are finished. He confirmed that the Small Dog Park is up and running. He also added that the pools are roughly 4,000 swimmers up from last year.

Palmiscno showed the Board samples of the table tops that are in the process of being replaced at Eagles Crest. Rick Ziegelmann is working on them as the new tops come in.

Mike Fugazzi reported that DED tree removals are up some this summer. No Emerald Ash Borer found in this area. He also reported 126 request calls answered in July, along with 875 trees pruned, 33 non-DED removals and 90 stumps were removed. He informed the Board that we had sent a crew to Fargo to help with storm clean-up.

Fugazzi had a chance to visit the Red River Wild Flower Garden. He stated that it is very similar to our wild flower garden located in Lincoln Drive Park. He feels the term garden is confusing to the public and we should consider using plot, site, or restoration instead.

Cam Tweten reported that letters are going out to members of Center Court Fitness Club and Altru Y Family Center about the rate increase which will be in effect as of October 1st of this year. Center Court Fitness Club fall hours begin September 6, 2011. They are working on Corporate Membership Packages for pre-sales and he is hoping to have the information for the Board in the next month or so.

King's Walk reported 5,428 rounds for July with a year-to-date total of 15,963. Lincoln had 4,107 rounds for July with a year-to-date total of 10,122 rounds of golf.

Director Staley reported that he met with Art Greenberg on Kiwanis Park. He also introduced Gary Harris, the new Development Officer, to the Board. Gary will be working with our staff along with conducting a thank you tour to present donors and setting up appointments with community leaders.

BOARD MEMBERS' REPORTS

Commissioner Panzer congratulated Superintendent Palmiscno on being inducted into the Babe Ruth Hall of Fame.

Commissioner Soeby reported that she has contacted Kristi Mishler on a grant for the Wild Flower Garden in Lincoln Drive Park.

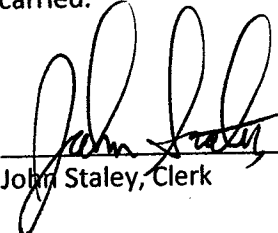
Commissioner LaDouceur inquired about the tennis courts at University Park and where the District is on resurfacing them. He also, inquired about the Choice Health & Fitness tennis courts grant and the new lines for the youth ten and under courts. He would like more information for the Board on the lines. Commissioner Panzer requested Cam Tweten provide visuals to the Board on the lines so they can make a decision on the grant.

EXECUTIVE SESSION

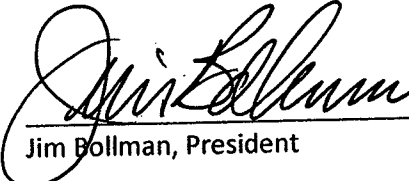
None.

ADJOURNMENT

A motion was made by Commissioner Soeby to adjourn. Seconded by Commissioner Skarperud; motion carried.



John Staley, Clerk



Jim Bollman, President