



CHOICE HEALTH & FITNESS

Grand Forks Park District



APPLICATION FOR EMPLOYMENT

The Grand Forks Park District may request a background check on all individuals who are offered employment by the Park District. The Fair Credit Reporting Act (1971) requires that we inform you that a background investigation may be conducted as part of our employment screening and selection process. This may include an inquiry to obtain information regarding your character, criminal history, general reputation, personal characteristics, credit report and mode of living. The main objective of this investigation is to verify information you provide on your application or during the interview process. If a report is made, you have the right to request details of the report from the consumer reporting agency.

◆ SEPARATE APPLICATION MUST BE COMPLETED FOR EACH POSITION APPLIED FOR ◆ PLEASE PRINT ◆ MUST COMPLETE IN FULL

Date: _____

Position for which you are applying for: _____ Full-Time Part-Time Seasonal

Positions Available (SELECT ONLY ONE)

Business Office Associate ~ Customer Service Associate ~ Membership Associate ~ Programming Associate ~ Child Care Associate ~ Facility Maintenance Associate ~ Fitness Associate ~ Personal Trainer ~ Group Cycling Instructor ~ Group Fitness Instructor ~ Yoga Instructor ~ Aquatics Instructor / Lifeguard ~ Lifeguard ~ Sports Associate ~ Basketball Coach/Instructor ~ Racquetball Instructor ~ Racquetball Professional ~ Volleyball Coach/Instructor ~ Tennis Instructor ~ Tennis Professional

PART I - PERSONAL

Name _____ Are you 18 years or older? YES NO Are you a U.S. Citizen? YES NO

Address _____ City, State _____ Zip _____

Daytime Phone () _____ Evening Phone () _____ E-Mail _____

Have you worked for us before? YES NO When? _____ Position Held? _____

PART II - EDUCATIONAL PREPARATION: (High School, College/Trade School)

Name of School, City, State	Course of Study	Degree	Date of Graduation
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

PART III - WORK EXPERIENCE: (List last two jobs held, including your current one)

Company _____ Phone (_____) _____ Supervisor _____

May we Contact? YES NO If no, why? _____ Reason for leaving _____

Briefly describe work performed: _____

Company _____ Phone (_____) _____ Supervisor _____

May we Contact? YES NO If no, why? _____ Reason for leaving _____

Briefly describe work performed: _____

PART IV - EQUIPMENT/MACHINES OPERATED:

PART V - OTHER EXPERIENCE/TRAINING, LICENSES/CERTIFICATES: list any special qualifications relevant to the position for which you are applying and are not covered elsewhere in your application (such as technical skills and/or computer, childcare training, CPR, First Aid, WSI, etc.) For licenses and certificates you must include date and place of issuance, date of expiration and be able to present a copy of certification if hired. (Attached page is needed.)

PART VI - REFERENCES (persons who can speak of your job/professional qualifications):

Name _____ Phone (_____) _____ Relationship _____
 Address _____ City, State _____ Zip _____
 Name _____ Phone (_____) _____ Relationship _____
 Address _____ City, State _____ Zip _____

PART VII - GENERAL INFORMATION:

If hired, when could you start here? _____ Are you available to work on weekends/holidays? _____
 Are/Were you in Armed Forces? _____ If yes, what branch? _____

For driving positions only - Driver's License? YES NO If so, please list ID #: _____ State _____
 Class of License: _____ Has license been suspended or revoked in the last three years? YES NO
 If yes, give details: _____

Have you been convicted of a felony within the last five years? YES NO
 If yes, answer the following: State Charged: _____ County where charged: _____
 Charge took place in : _____ FEDERAL COURT _____ STATE COURT Explain: _____

Have you ever been convicted of any offense involving a crime against a child including, but not limited to, the sexual molestation
 If yes, answer the following: State Charged: _____ County where charged: _____
 Charge took place in : _____ FEDERAL COURT _____ STATE COURT Explain: _____

(Conviction of a crime is not an automatic bar to employment. The Park District will consider the nature of the offense, the date of offense and the relationship between the offense and the position for which you are applying.)

PART VIII - AUTHORIZATION:

I CERTIFY THAT ALL FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND AND AGREE THAT ANY MISSTATEMENT WILL BE GROUNDS FOR DISQUALIFICATION OR DISMISSAL FROM EMPLOYMENT BY THE GRAND FORKS PARK DISTRICT.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, TO INCLUDE A BACKGROUND CHECK INTO FELONY CONVICTIONS AND CHILD NEGLECT OR ABUSE AND RELEASE THE GRAND FORKS PARK DISTRICT OF ANY LIABILITY AND ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION.

I UNDERSTAND BY PROVIDING INFORMATION ON THIS APPLICATION THAT THERE IS NO CONTRACTUAL OR IMPLIED AGREEMENT BETWEEN MYSELF AND THE GRAND FORKS PARK DISTRICT.

X _____
 Applicant Signature

X _____
 Date

Complete & Return Application To:

CHOICE Health & Fitness
 PO Box 12429
 4401 S. 11th St.
 Grand Forks, ND 58208-2429

Questions? Need Further Information?

Websites: www.choicehf.com
www.gfparks.org

E-mail: info@choicehf.com

Phone: (701) 746-2790 **Fax:** (701) 746-2793



EQUAL OPPORTUNITY EMPLOYER