

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
FEBRUARY 3, 2015**

ROLL CALL

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, February 3, 2015, in the Choice Health & Fitness community room, 4401 - 11th Avenue South, at 5:00 p.m. Present were President Panzer, Vice-President LaDouceur, and Commissioners Barta, Skarperud, and Soeby.

APPROVAL OF MINUTES FROM JANUARY 6, 2015

A motion was made by Commissioner Barta to approve the minutes from the January 6, 2015 Board meeting. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

Deacon's Development Discounts

Superintendent Hellyer addressed the Board on the Deacon's Development Discounts for golf memberships and cart agreements. Hellyer discussed the cart agreement decision to grandfather current members but not allow new agreements moving forward.

Pete Zavoral of Zavoral & Son's and Cam Tweten of Coldwell Banker Realty were present to discuss the golf membership discount for new lot sales. Both Zavoral and Tweten would like to see the Grand Forks Park District continue with the program and are willing to help draft a new process to track eligible homeowners. Dan Tannahill, Manager of King's Walk and Lincoln Golf Courses, attended the meeting and is willing to look at and review the new process for the golf membership discounts.

Tobacco Policy

Director Palmiscno provided the Board with a recap on the history of the Tobacco Policy and read the City of Grand Forks' current Tobacco policy, which includes golf courses, and softball and baseball complexes. He then discussed adding playgrounds and swimming pools to the policy. Dick Olson, the Park District attorney, has drafted a policy with the proposed areas included.

President Panzer then invited the discussion to begin with members of the public who came in support of a total tobacco ban policy. Many spoke in favor of a total tobacco ban and would like the Board to go beyond the City's current policy to include all forms of tobacco.

The Board thanked the delegates who spoke and will review the two proposed policies at the March Board meeting.

Master Plan Update

Barbara Heller, from Heller and Heller Consulting, and Bob Ijams, from Hitchcock Design Group, gave an updated presentation to the Board on the Master Plan. Heller will be back in a couple months to give her final recommendations to the Board on the Master Plan.

Outdoor Rink Safety Signs

The Board was presented a copy of the sign that will be posted at all the Park District outdoor rink facilities regarding the recommended use of helmets and other safety equipment.

FOR ACTION

Ryan Lake Bid

Mike Korman, from CPS, addressed the Board with the bid options for the Ryan Lake project. The project is to deepen the lake on the south side to sustain fish. The bid opening took place Monday, February 2, 2015 at the Park District office. Zavoral & Son's held the lowest bid at \$97,825.45.

A motion was made by Commissioner LaDouceur to approve the Ryan Lake Bid from Zavoral & Son's for \$97,825.45. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

Southern Estates Land Trade with School District

Director Palmiscno went over the Southern Estates land trade with the Board. The Park District would exchange land east of South Middle School for land just north of South Middle School across 47th Avenue South.

A motion was made by Commissioner Barta to approve the Southern Estates Land Trade Agreement with the Grand Forks Public School District as presented. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

Executive Director Evaluation

Superintendent Hellyer went over the Committee meeting minutes from the Executive Director Evaluation held on January 19, 2015 and the salary range proposal prepared by our consultant, Galen Cariveau.

A motion was made by Commissioner LaDouceur to approve the Executive Director Evaluation and Salary increase as recommended by the January 19, 2015 committee. Seconded by Commissioner Barta; the vote was unanimous, motion carried.

FINANCIAL REPORTS

Superintendent Hellyer reviewed the December 31, 2014 financial reports.

BILLS TO BE APPROVED FOR JANUARY 2015

A motion was made by Commissioner LaDouceur to approve the bills for January 2015 in the amount of \$1,464,421.77. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

STAFF REPORTS

Choice Health & Fitness General Manager Orr updated the Board on the status of the corporate memberships. He also discussed the parking ticket options with the Board for Choice Health & Fitness parking lots. A discussion followed on the signage and procedures to start implementing the tickets. Orr also reported that Delonda Dalin has been hired as the Aquatics Coordinator. Adam Rodahl, Sports Coordinator for Choice Health & Fitness is leaving in February; Orr stated that they would not be filling his position at this time.

Hellyer updated the Board on the Choice Health & Fitness Bonds. He noted our new bond counsel is going over the bond information and they should be ready for the March Board Meeting.

Director Palmiscno updated the Board with the dates for the upcoming Knight for a Princess events. This year's dates are February 20 and 21, and March 20 and 21, 2015. He also reported on the termite and mite outdoor Hockey Classic Event at various outdoor rinks scheduled for Saturday, January 31, 2015.


BOARD MEMBERS REPORTS

Commissioner Soeby reported Ashley Decker, from Amazing Grains contacted her inquiring about leasing opportunities at the Choice Health & Fitness Deli. General Manager Orr will contact her with the leasing information.

Commissioner Panzer updated the Board on an accident that took place on Elks Drive in early December 2014. The parent of the individual involved in the accident contacted him to discuss the Grand Forks Park District's accident policies. Panzer would like the staff to look at the policies and update if needed.

ADJOURNMENT

A motion was made by Commissioner LaDouceur at 6:46 p.m. to adjourn. Seconded by Commissioner Barta; the vote was unanimous, motion carried.



Bill Palmiscno, Clerk



Jay Panzer, President