

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
JULY 7, 2015**

**ROLL CALL**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, July 7, 2015, in the Choice Health & Fitness community room, 4401 - 11<sup>th</sup> Avenue South, at 5:00 p.m. Present were President Panzer, Vice-President LaDouceur, Commissioners Barta, Skarperud, and Soeby.

**APPROVAL OF MINUTES FROM JUNE 2, 2015**

A motion was made by Commissioner Barta to approve the minutes from the June 2, 2015 Board meeting. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

**ADDITIONAL ITEMS FOR THE AGENDA**

None.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**FOR DISCUSSION**

**Concession Stand Food Demonstration**

Mandy Burbank from Grand Forks Public Health provided the Board, staff and audience members healthy concession stand options to sample. A discussion followed with the Board about the different options that are available with the restrictions the Park District has with the space and equipment available.

Director Palmiscno informed the Board a consultant will be with touring the various concession areas in Grand Forks Park District In July. They will give recommendations on product and concession area layouts.

**2016 Capital and Betterment Projects**

Superintendent Hellyer addressed the Board with the 2016 Capital and Betterment Project report. He also discussed the 10-year forecast of the C&B fund.

**Update of Master Plan**

A preliminary draft of the Master Plan was distributed at the June 2, 2015 Board meeting. Various edits and updates still need to be done. Commissioners Barta and Soeby along with staff will be working to make these changes over the next few weeks.

A conference call with Barbara Heller from Heller and Heller Consultants will be set up during the month of July or August to review changes. The final draft should be ready for the Board to approve at the September Board meeting.

## **FOR ACTION**

### **Naming Veterans' Memorial Park - 2<sup>nd</sup> Reading**

A motion was made by Commissioner Skarperud to approve the second reading to name the land at 24<sup>th</sup> Avenue South and 34<sup>th</sup> Street South to Veterans' Memorial Park. Seconded by Commissioner LaDouceur; the vote was unanimous, motion carried.

### **Added Employee for Purpur Arena/Grounds Maintenance**

The Park District is looking to add a full-time employee to work at Purpur/Gambucci arenas to supervise during the evenings. During the summer months, this employee would work in the parks/golf course area. The position would be filled before Purpur/Gambucci Arenas open this fall.

A motion was made by Commissioner LaDouceur to approve adding a full-time employee for Purpur/Gambucci arenas/ grounds maintenance position. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

## **FINANCIAL REPORTS**

Hellyer reviewed the May 31, 2015 financial reports.

## **BILLS TO BE APPROVED FOR JUNE 2015**

A motion was made by Commissioner LaDouceur to approve the bills for June 2015 in the amount of \$770,614.84. Seconded by Commissioner Barta; the vote was unanimous, motion carried.

## **STAFF REPORTS**

Choice Health & Fitness General Manager, Mike Orr, reported on memberships for the month of June. He also updated the Board on the status of the full-time Customer Service position. Interviews will take place July 8 and 9, 2015. Randi Iverson's last day is July 24.

Orr also reported that Dr. Gerry Combs is retiring from the USDA-HNRL at the end of July.

Jill Nelson, Marketing & Public Relations Manager, updated the Board on the Lincoln Golf Course Pro Shop merchandise display updates. She also discussed the earlier release date of the 2015-2016 fall/winter recreation guide.

Palmiscno reported on the various projects and events within the Park District.

Palmiscno added the Park District is selling the Legion Baseball bus. The Park District and the Grand Forks American Legion has shared use of the bus for 15 years. He stated the mechanical upkeep of the bus was becoming very costly.


## **BOARD MEMBERS REPORTS**


Commissioner Barta shared a comment from a citizen on the awesome job the forestry department is doing on requests from the public.

Board President Panzer voiced his concerns about how fast vehicles are traveling in the parking lots surrounding the ICON Sports Center and Choice Health & Fitness. There was a discussion on the various options to remedy the situation either by signage or by some type of speed zone notice.

**ADJOURNMENT**

A motion was made by Commissioner LaDouceur at 5:40 p.m. to adjourn. Seconded by Commissioner Barta; the vote was unanimous, motion carried.

  
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Bill Palmiscno, Clerk

  
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Jay Panzer, President