

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
November 3, 2015**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, November 3, 2015, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m.

ROLL CALL

Present were President Panzer, Vice-President LaDouceur, Commissioners Barta, and Soeby. Commissioner Skarperud was absent.

APPROVAL OF MINUTES FROM OCTOBER 6, 2015

Commissioner LaDouceur made a motion to approve the minutes from the October 6, 2015 Board meeting. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried. Skarperud absent.

ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

Concession Survey and Update

Mandy Burbank, from Grand Forks Public Health Department was present and spoke about the responses she sent out regarding the concession stand survey. She reported on some of the food suggestions and how often people purchase items from the concession stands. The survey was sent to figure skating and hockey parents. There was also discussion on possibly bringing other vendors in for tournaments for some additional food options. Staff will continue to review options.

NDPERS Portability Enhancement Provision Agreement

Superintendent of Finance Hellyer updated the board that this program is to encourage employees to contribute to their own deferred compensation plan for retirement so they do not rely solely on their pension through NDPERS. If employees contribute a certain percentage towards their deferred compensation plan, a percentage of the employer's contribution towards their NDPERS pension will be redistributed from the employer pool of funds to the employee pool of funds. The Park District's contribution percentage will not change due to this agreement and does not affect the old pension plan since it is a NDPERS program. This item will be brought back to the December meeting for action.

FOR ACTION

Transfer from General Fund to King's Walk- Hole Sponsorship

Hellyer noted that revenue from sponsorships is going to the General Fund due to our new sponsorship agreement. A transfer to King's Walk would allocate sponsorship dollars to match the budget.

Commissioner Soeby made a motion to transfer the amount of \$17,000.00 from the General fund to King's Walk. Commissioner Barta seconded the motion; the vote was unanimous, motion carried.

FINANCIAL REPORT

Hellyer reviewed the September 30, 2015 financial reports.

BILLS TO BE APPROVED FOR OCTOBER 2015

Commissioner LaDouceur made a motion to approve the bills for October 2015 in the amount of \$1,339,078.81. Commissioner Barta seconded the motion; the vote was unanimous, motion carried. Skarperud absent.

STAFF REPORTS

King's Walk and Lincoln Golf Course Manager Tannahill reported Lincoln Golf Course had a very good year. The course conditions were exceptional in September and October. Kings Walk Golf Course also had a very good year. This marked the fourth season of use on the current golf carts at King's Walk.

Choice Health & Fitness General Manager Orr reported Laura Wagner will be moving and they will not be replacing her full-time personal trainer position. Choice Health & Fitness will be hiring a full-time personal training coordinator and a full-time maintenance position. City League Basketball will be starting November 18, 2015. Choice Health & Fitness will be closed on Thanksgiving.

Marketing & Public Relations Manager Nelson reported they are in the process of installing digital screens for locker assignments and menus at concession stands at the indoor hockey arenas. Geri Adair will be leaving at the end of November, so Nelson will be hiring a marketing coordinator.

Executive Director Palmiscno reported all indoor rinks are up and running for the year. The green wall at Abbott Park by the outside tennis courts has been torn down for more parking.

BOARD MEMEBERS' REPORT

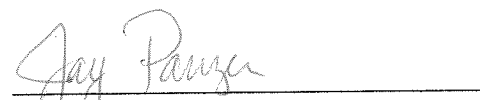
None.

ADJOURNMENT

Commissioner Barta made a motion at 5:30 p.m. to adjourn. Commissioner LaDouceur seconded the motion; the vote was unanimous, motion carried. Skarperud absent.



Bill Palmiscno, Clerk



Jay Panzer, President