

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
FEBRUARY 5, 2019**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, February 5, 2019, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:04 p.m. with President Panzer presiding.

ROLL CALL

Present were President Panzer, Vice-President Skarperud, Commissioners Barta, Dvorak, and LaDouceur. Commissioner Barta left the meeting at 5:35 p.m.

Park District staff in attendance were: Executive Director Palmiscno, Superintendent of Finance Hellyer, Public Relations and Marketing Manager Nelson, Sports and Facilities Manager Arola, Accounting Manager Lancaster, Forestry Operations Manager Fugazzi, and Office Assistant Parker.

APPROVAL OF MINUTES FROM JANUARY 8, 2019

Vice-President Skarperud made a motion to approve the minutes from the January 8, 2019, Board meeting. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried.

ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

Police Memorial at Optimist Park

Executive Director Palmiscno updated the Board on a proposed Police Memorial at Optimist Park. Representatives from the group working on the memorial will appear at a future Board Meeting.

Ice Arena Master Plan Update

Palmiscno presented to the Board a draft of the Ice Arenas Facility Condition Assessment. Staff requested and was given permission to work with ICON Architectural Group to write up specifications for the ice refrigeration system and HVAC upgrades for Eagles and Blue Line Club Arenas.

Scheels Sports Complex Land Trade

Palmiscno updated the Board concerning discussions with Vern Gornowicz regarding trading land on the northern portion of Scheels Sports Complex. The goal would be to square off the northern side of the property, so it is more useable parcel of land for both parties. The Board agreed with the process and directed staff to continue to work on the land trade.

FOR ACTION

Purchase New Payloader

Superintendent of Finance Hellyer presented to the Board a potential sales agreement with Butler Machinery Company to purchase a new payloader for \$120,000. This purchase would be made utilizing the Sourcewell Program and does not need to be bid. The Park District 1996 payloader is needing immediate repairs estimated to be above the current value of \$10,000. Butler Machinery Company is not interested in acquiring the 1996 payloader. The payloader purchase was not budgeted in 2019 and would be paid from the forestry fund interim carryover.

Commissioner Barta made a motion to approve the purchase of a payloader as presented. Commissioner LaDouceur seconded the motion, the vote was unanimous, motion carried.

Resolution for Sale of Used Payloader

Forestry Operations Manager Fugazzi is requesting that the 1996 payloader in need of repairs, be sold at an auction conducted by Resource Auction on March 18, 2019. Resource Auction would receive an 8% commission on the sale price.

Vice-President Skarperud made a motion to approve the resolution for the sale of the used payloader. Commissioner LaDouceur seconded the motion, the vote was unanimous, motion carried.

FINANCIAL REPORT

Hellyer reviewed the December 2018 preliminary pre-audited financial reports. Vendor payments for December 2018 were \$842,326.31.

Commissioner Barta made a motion to approve the preliminary pre-audited financial report for December 2018. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried.

STAFF REPORTS

Hellyer informed the Board that Brady Martz will be starting their annual audit on February 11th. The Mayor's State of the City is February 13th. Mike Orr, Jill Nelson, and George Hellyer will be attending Parks Day at the Capital on February 7th. Hellyer updated the Board on several North Dakota legislative bills that are being considered during this session that could affect the Park District.

Sports & Facilities Manager Arola updated the Board on upcoming indoor hockey tournaments, the outdoor rinks, and a frozen sewer line at the community room at University Park. New locker room flooring for Eagles Arena and Purpur Arena has been ordered and will be installed after the hockey season.

Public Relations and Marketing Manager Nelson stated that Giving Hearts Day will be on February 14th this year and the marketing department is working on the Spring/Summer Recreation Guide.

Palmiscno informed the Board that the Park District accepted bids for flowers due to no longer have a horticulturist on staff. Palmiscno also updated the Board on the status and various options of the indoor Choice Health & Fitness tennis courts.

BOARD MEMEBERS' REPORT

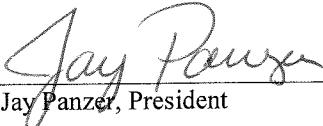
Commissioner Dvorak inquired if the fading lines in the ice at Purpur Arena would be fixed for the upcoming EDC hockey tournament. Arola stated that they will be shaving the ice down as far as they can which will brighten the lines.

Commissioner LaDouceur commended staff on the GF Herald article on the partial use of funds from the Joel Neel Jr. donation for playground improvements.

Vice-President Skarperud inquired on the scoreboard glitches at ICON Sports Center. Arola stated that the controllers and switches have been replaced and the issue should be corrected. Skarperud also asked if the public address systems for the arenas at ICON Sports Center could be set up with a bluetooth connection. Arola stated that he will investigate this possibility.

ADJOURNMENT

Commissioner LaDouceur made a motion at 5:36 p.m. to adjourn. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. Commissioner Barta was absent.


Jay Panzer, President


Bill Palmiscno, Executive Director and Clerk