

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
MARCH 12, 2019**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, March 12, 2019, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m. with President Panzer presiding.

ROLL CALL

Present were President Panzer, Vice-President Skarperud, and Commissioners Barta and LaDouceur. Commissioner Dvorak was absent.

Park District staff in attendance were: Executive Director Palmiscno, Superintendent of Finance Hellyer, Choice Health & Fitness General Manager Orr, Community Relations & Marketing Manager Nelson, Facilities Manager Arola, Accounting Manager Lancaster, and Office Assistant Parker.

APPROVAL OF MINUTES FROM FEBRUARY 5, 2019

Commissioner LaDouceur made a motion to approve the minutes from the February 5, 2019, Board meeting. Commissioner Barta seconded the motion; the vote was unanimous, motion carried. Commissioner Dvorak was absent.

ADDITIONAL ITEMS FOR THE AGENDA

Executive Director Palmiscno requested that an easement for a bike trail along 62nd Avenue South be added to the agenda under, for action. The Board agreed to add the item to the agenda for action.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

Deacon's Development – King's Walk Golf Course Membership Discount

Commissioner LaDouceur started the discussion on the three-year King's Walk Golf Course membership 50% discount for new home construction.

The Board agreed to continue the three-year King's Walk Golf Course 50% discount on golf memberships, which does not include discounts for carts, range, or punch cards. The area eligible for the discount is the space located between Columbia Road and South Washington on the east and west, and 47th Avenue South and 62nd Avenue South on the north and south. The membership discount is only for the first owner of newly constructed homes. If a developer sells the undeveloped land to a new developer, the home that is eventually constructed would still qualify for the discount.

FOR ACTION

Easement for Bike Trail Along 62nd Avenue South

Palmiscno presented to the Board a bike path easement south of King's Walk Golf Course along 62nd Avenue South for the City of Grand Forks.

Vice President Skarperud made a motion to approve the bike trail easement along 62nd Avenue South. Commissioner LaDouceur seconded the motion, the vote was unanimous, motion carried. Commissioner Dvorak was absent.

EXECUTIVE SESSION

Choice Health & Fitness and the Altru Family YMCA Shared Membership Agreement (negotiations)

Commissioner Barta made a motion to go into Executive Session to discuss the Choice Health & Fitness and the Altru Family YMCA Shared Membership Agreement (negotiations) at 5:16 p.m. Vice President Skarperud seconded the motion; the vote was unanimous, motion carried, Commissioner Dvorak was absent. The Board went into Executive Session.

The legal authority for closing this portion of the meeting is North Dakota Century Code section 44-04-19.1(9). Board members present were President Panzer, Vice-President Skarperud, and Commissioners Barta and LaDouceur. Commissioner Dvorak was absent. Park District staff in attendance were Executive Director Palmiscno, Superintendent of Finance Hellyer, Choice Health & Fitness General Manager Orr, Community Relations & Marketing Manager Nelson, Facilities Manager Arola, Accounting Manager Lancaster, and Office Assistant Parker.

The topic discussed was on the draft of the new shared membership agreement with the Altru Family YMCA.

At 6:06 p.m. the Board came out of Executive Session. President Panzer stated that no action was needed since only discussion took place in Executive Session.

FINANCIAL REPORT

Superintendent of Finance Hellyer reviewed the January 2019 financial reports. Vendor payments for January 2019 were \$821,897.73.

Commissioner Barta made a motion to approve the financial report for January 2019. Commissioner LaDouceur seconded the motion; the vote was unanimous, motion carried. Commissioner Dvorak was absent.

STAFF REPORTS

Hellyer updated the Board on the recent bids that were awarded for budgeted equipment. He mentioned a golf survey will be going out to golf course members in the next couple of weeks and the Grand Forks Parks and Recreation Foundation will have their Board meeting on May 7th following the regular scheduled Park District Board meeting. Hellyer stated the audit went very well and the Finance Committee will meet at the end of the month to discuss the audit draft. Hellyer stated that the Blue Line Club inquired on paying off their \$1,000,000 ICON Sports Center pledge early and then updated the Board on legislative actions pertinent to the Park District.

Choice Health & Fitness General Manager Orr presented February membership numbers and various events that will take place in March. Orr also stated that Riley Clementson was hired as the full-time Housekeeping and Maintenance Specialist. Orr continues to investigate the low water pressure in the locker rooms. He is looking into installing a water softener that will slow or stop the build-up in the pipes.

Facilities Manager Arola updated the Board on the status of the arenas and upcoming hockey tournaments.

Community Relations & Marketing Manager Nelson reported that the Spring/Summer Recreation Guide will be sent out in late March or early April. She also stated that the marketing department is working on advertising for the golf season.


Palmiscno informed the Board that the planned Law Enforcement Memorial at Optimist Park will be moved approximately 200 feet further into the park. Bids for Eagles Arena repairs will be opened May 2nd and will bring the results to the May 7th Board meeting. Mike Fugazzi, Forestry Operations Manager, will retire at the end of March after 40 years in the forestry department of the Park District. Sean Lee will take over as the Forestry Operations Manager as of April 1st. Jerry Notbohm will also retire at the end of March after 37 years in the forestry department of the Park District. The forestry department is in the process of hiring two new employees to fill the vacancies.

BOARD MEMEBERS' REPORT

President Panzer inquired about advertising at the arenas. Nelson will get advertising information to President Panzer. President Panzer also inquired about a trophy case at ICON Sports Arena for youth hockey trophies. Staff will look at the best place to install a trophy case at ICON Sports Center.

ADJOURNMENT

Commissioner LaDouceur made a motion at 6:23 p.m. to adjourn. Vice President Skarperud seconded the motion; the vote was unanimous, motion carried. Commissioner Dvorak was absent.


Jay Panzer, President


Bill Palmiscno, Executive Director and Clerk