

**GRAND FORKS PARKS AND RECREATION FOUNDATION
PROCEEDINGS OF THE BOARD OF DIRECTORS
OCTOBER 1, 2019**

The Board of Directors met for their scheduled meeting on Tuesday, October 1, 2019, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:13 p.m. Vice-President Dvorak presided over the meeting.

ROLL CALL

Present were Vice-President Dvorak and Directors Skarperud and Panzer. President Barta and Secretary/Treasurer LaDouceur were absent.

Park District staff in attendance were: Executive Director Palmiscno, Superintendent of Finance Hellyer, Choice Health & Fitness General Manager Orr, Facilities Manager Arola, Accounting Manager Lancaster, and Office Assistant Parker.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

APPROVE MINUTES FROM MAY 7, 2019

Director Panzer made a motion to approve the minutes from the May 7, 2019, Board meeting. Director Skarperud seconded the motion; the vote was unanimous, motion carried. President Barta and Secretary/Treasurer LaDouceur were absent.

APPROVAL OF AGENDA (INCLUDING ANY ADDITIONAL ITEMS IF NECESSARY)

Director Skarperud made a motion to approve the agenda. Director Panzer seconded the motion; the vote was unanimous, motion carried. President Barta and Secretary/Treasurer LaDouceur were absent.

FOR DISCUSSION

Campaign Updates

Executive Director Palmiscno updated the Board on the Veterans Memorial Park and Rydell skatepark fundraising campaigns. Palmiscno stated that the Garrison Diversion Conservancy District has awarded the Foundation two grants, \$35,000 for phase 2 of the Rydell skatepark at Kannowski Park and \$100,000 for the Veterans Memorial Park visitor's center/restroom.

Operational Review

Superintendent of Finance Hellyer reviewed the activities and events from May through September 2019 and updated the Board on the action plan for the coming months of October 2019 through April 2020.

Investment Performance Review

Hellyer updated the Board on the performance of the Alerus investments for the year.

FOR ACTION

2020 Foundation Budget

Hellyer presented the proposed 2020 Foundation budget.

Director Panzer made a motion to approve the 2020 Foundation budget. Director Skarperud seconded the motion; the vote was unanimous, motion carried. President Barta and Secretary/Treasurer LaDouceur were absent.

Myra Foundation Grant Application

Hellyer updated the Board on applying for a Myra Foundation \$7,500.00 grant to add a drinking fountain at the outdoor tennis courts at Altru Wellness Village.

Director Panzer made a motion to approve the grant application with the Myra Foundation. Director Skarperud seconded the motion; the vote was unanimous, motion carried. President Barta and Secretary/Treasurer LaDouceur were absent.

2020 Scholarships for External Organizations

Hellyer proposed providing youth scholarships to the seven external associations/clubs that have an agreement to utilize Park District facilities. The maximum distribution to each association/club through this program would be \$1,000. This would be the 3rd year for this program.

Director Skarperud made a motion to approve the 2020 Scholarships for External Organizations of up to \$1,000 for scholarships to external associations/clubs that have an agreement to utilize Park District facilities. Director Panzer seconded the motion; the vote was unanimous, motion carried. President Barta and Secretary/Treasurer LaDouceur were absent.

2020 Ulland Grants

Palmiscno reviewed the proposed 2020 Ulland grants process. The process is proposed to have applications be accepted until November 26, 2019. After the deadline, President Barta and Palmiscno will review the applications, determine if they meet the specified parameters, and award the grants up to \$500 per group, for a maximum of \$7,000.

Director Skarperud made a motion to approve the 2020 Ulland grants process of President Barta and Palmiscno reviewing the applications, determining if they meet the specified parameters, and awarding the grants up to \$500 per group, for a maximum of \$7,000. Director Panzer seconded the motion; the vote was unanimous, motion carried. President Barta and Secretary/Treasurer LaDouceur were absent.

FINANCIAL REPORT

Hellyer reviewed the August 2019 financial report. Vendor payments from April 1, 2019, to August 31, 2019, were \$433,045.94.

Director Skarperud made a motion to approve the August 2019 financial report. Director Panzer seconded the motion; the vote was unanimous, motion carried. President Barta and Secretary/Treasurer LaDouceur were absent.

STAFF REPORTS

Hellyer stated that the next scheduled meeting will take place on May 5, 2020.

BOARD MEMBERS' REPORTS

None.

ADJOURNMENT

Director Panzer made a motion at 5:22 p.m. to adjourn. Director Skarperud seconded the motion; the vote was unanimous, motion carried. President Barta and Secretary/Treasurer LaDouceur were absent.



Terry Dvorak, Vice-President



Bill Palmiscno, Executive Director