

**GRAND FORKS PARKS AND RECREATION FOUNDATION  
PROCEEDINGS OF THE BOARD OF DIRECTORS  
OCTOBER 6, 2020**

The Board of Directors met for their scheduled meeting on Tuesday, October 6, 2020, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 5:55 p.m. President Dvorak presided over the meeting.

**ROLL CALL**

Present were President Dvorak, Vice-President Bartholomew, Secretary/Treasurer LaDouceur, and Directors Kraft and Skarperud.

Park District staff in attendance were: Executive Director Palmiscno, Superintendent of Finance Hellyer, Choice Health & Fitness General Manager Orr, Facilities Manager Arola, Community Relations and Marketing Manager Nelson, Accounting Manager Lancaster, and Office Assistant Parker.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**APPROVAL OF MINUTES FROM MAY 5, 2020, AND JULY 7, 2020**

Director Skarperud made a motion to approve the minutes from the May 5, 2020, and July 7, 2020, Board meetings. Director Kraft seconded the motion; the vote was unanimous, motion carried.

**APPROVAL OF AGENDA (INCLUDING ANY ADDITIONAL ITEMS IF NECESSARY)**

Secretary/Treasurer LaDouceur made a motion to approve the agenda. Vice-President Bartholomew seconded the motion; the vote was unanimous, motion carried.

**FOR DISCUSSION**

**Campaign Updates**

Executive Director Palmiscno updated the Board on the progress of campaigns that are under construction. The wall and obelisks have been installed at Veterans Memorial Park and the visitor center is about 75% complete. Sidewalks will be completed in the next few weeks and then landscaping can begin, with hopes to have the park seeded before winter. All of the City of Grand Forks permits have been completed for Rydell Skatepark and Spohn Ranch should start construction shortly. Phase 2 of the skatepark should take five to eight weeks to complete. The Northern Valley Law Enforcement Memorial committee has raised \$144,625 of their \$250,000 goal. The committee for the Kraft Field renovation project will be meeting next week on their next steps of their fundraising campaign.

**Operational Review**

Community Relations and Marketing Manager Nelson reviewed the activities and events from May through September 2020. Nelson noted that a few community fundraising events did not happen this year due to the COVID-19 pandemic, which will likely reduce the donations that the Foundation will receive from these organizations. Nelson also updated the Board on the action plan for the coming months of October 2020 through April 2021.

**Investment Performance Review**

Superintendent of Finance Hellyer updated the Board on the performance of the Alerus investments for the year.

**FOR ACTION**

**2021 Foundation Budget**

Hellyer presented the proposed 2021 Foundation budget.

Secretary/Treasurer LaDouceur made a motion to approve the 2021 Foundation budget. Director Kraft seconded the motion; the vote was unanimous, motion carried.

## **Myra Foundation Grant Application**

Hellyer updated the Board on the Myra Foundation Grant that the Foundation applies for annually. This year, the Foundation is applying for a grant to install a fence around the playground outside of the Choice Health & Fitness childcare. Choice Health & Fitness General Manager Orr updated the Board on the playground and the reasons for fencing in the playground.

Director Skarperud made a motion to approve the grant application with the Myra Foundation. Vice-President Bartholomew seconded the motion; the vote was unanimous, motion carried.

## **2021 Scholarships for External Organizations**

Hellyer proposed providing youth scholarships to the seven external associations/clubs that have an agreement to utilize Park District facilities. The maximum distribution to each association/club through this program would be \$1,000. This would be the 4<sup>th</sup> year for this program.

Secretary/Treasurer LaDouceur made a motion to approve the 2021 scholarships for external organizations of up to \$1,000 for scholarships to external associations/clubs that have an agreement to utilize Park District facilities. Director Kraft seconded the motion; the vote was unanimous, motion carried.

## **2021 Ulland Grants**

Palmiscno reviewed the proposed 2021 Ulland grant process that would be the same as last year. The process would accept applications until late November and then Palmiscno and President Dvorak would review the applications, determine if they meet the specified parameters, and award grants up to \$500 per group.

Secretary/Treasurer LaDouceur made a motion to approve the 2021 Ulland grants process of Palmiscno and President Dvorak reviewing the applications, determining if they meet the specified parameters, and awarding the grants up to \$500 per group. Director Kraft seconded the motion; the vote was unanimous, motion carried.

## **FINANCIAL REPORT**

Hellyer reviewed the August 2020 financial report. Vendor payments from April 1, 2020, to August 31, 2020, were \$197,968.77.

Secretary/Treasurer LaDouceur made a motion to approve the August 2020 financial report. Director Skarperud seconded the motion; the vote was unanimous, motion carried.

## **STAFF REPORTS**

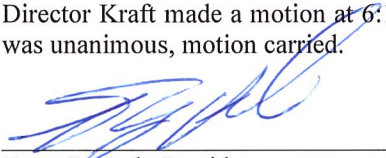
Hellyer stated that the next scheduled Board meeting will take place on May 4, 2021.

## **BOARD MEMBERS' REPORTS**

None.

## **ADJOURNMENT**

Director Kraft made a motion at 6:16 p.m. to adjourn. Vice-President Bartholomew seconded the motion; the vote was unanimous, motion carried.

  
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Terry Dvorak, President

  
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Bill Palmiscno, Executive Director