

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
MAY 4, 2021**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, May 4, 2021, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m. with President Skarperud presiding.

ROLL CALL

Present were President Skarperud, and Commissioners Bartholomew, Dvorak, and Kraft. Vice-President LaDouceur was absent.

Park District staff in attendance were: Executive Director Palmiscno, Superintendent of Finance Hellyer, Choice Health & Fitness General Manager Orr, Community Relations & Marketing Manager Nelson, Facilities Manager Arola, Sports & Recreation Manager Rollefstad, Accounting Manager Lancaster, and Office Assistant Parker.

CITIZENS OR DELEGATES TO APPEAR BEFORE THE BOARD

None.

APPROVAL OF MINUTES FROM APRIL 6, 2021

Commissioner Kraft made a motion to approve the minutes from the April 6, 2021, Board meeting. Commissioner Bartholomew seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

APPROVAL OF AGENDA

Commissioners Kraft made a motion to approve the agenda, with the addition of the Red River BMX new site construction support, in the For Action section of the agenda. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

FOR DISCUSSION

Eagles/Blue Line Club Arena Renovation Update

President Skarperud updated the Board on the Eagles/Blue Line Club Arena renovation project where the engineer construction estimates were from \$1.5M to \$1.75M. Construction bids were opened on April 27, 2021 with Innes Construction being the low bid with a base bid of \$2,510,000, and alternatives of \$595,000 for a total of \$3,105,000. President Skarperud said at this time, the committee will evaluate the bids to determine if they can be reduced and that an option would be to reject the bids and then rebid the renovation later this year for a construction start date after the hockey season in March 2022.

Review Single Employer Pension – Policy and Performance

Superintendent of Finance Hellyer reviewed the Investment Policy Statement and performance results for the single employer pension plan for the year ended December 31, 2020. Gallagher Benefit Services recommended that the Board review the policy and performance annually.

Review 1/1/21 Single Employer Pension Actuarial Valuation

Hellyer presented to the Board the old pension actuarial valuation dated 1/1/21, prepared by Gallagher Benefit Services. Hellyer reviewed the executive summary from the valuation, highlighting 51 participants, assets of \$8,550,405, and a funded ratio of 80%.

FOR ACTION

Red River BMX New Site Construction Support

Executive Director Palmiscno informed the Board that Red River BMX is asking for an additional \$5,000 to complete the construction of the new BMX track, located on the southwest corner of the Alerus Center parking lot adjacent to the interstate. Danny Weigel, with Red River BMX, updated the Board that construction of the new BMX track is on schedule and that the first races are scheduled for June 1st. Staff is recommending providing an additional \$5,000 of financial support from the Recreation Fund to Red River BMX, to complete the construction of the new track.

Commissioners Kraft made a motion to approve an additional \$5,000 from the Recreation Fund for the construction of the new BMX track. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

Land Sale Bid – Skidmore Park

Palmiscno updated the Board on the received bid for the land sale of a portion of a vacated alley at Skidmore Park. The one bid was from David Nord in the amount of \$1 and agreed to be responsible for all cost associated with the land sale including all survey cost, legal costs, recording fees, related closing costs, concrete parking lot construction costs, and maintenance costs related to the parking lot. The Park District will retain a perpetual easement for access to Skidmore Park.

Commissioners Dvorak made a motion to approve the land sale bid at Skidmore Park to David Nord. Commissioner Bartholomew seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

Park Naming – 58th Avenue South and Cherry Street

President Skarperud presented to the Board that the new park located at 58th Avenue South and Cherry Street be named Bill Palmiscno Park, to honor his 47 years of service to the Grand Forks Park District. The naming of a park requires consideration at a minimum of two Board meetings over a minimum time span of two months. The second meeting to consider the naming of Bill Palmiscno Park will occur at the June Board meeting.

Commissioners Dvorak made a motion to approve the naming of the new park located at 58th Avenue South and Cherry Street to Bill Palmiscno Park. Commissioner Kraft seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

Designate Official Newspaper

Hellyer stated that the Park District is required to designate the official newspaper every year to meet ND Century Code requirements. In prior years, the Grand Forks Herald has been the official newspaper of the Grand Forks Park District. Staff is seeking approval to have the Grand Forks Herald be the official newspaper for the Grand Forks Park District.

Commissioner Kraft made a motion to approve the Grand Forks Herald as the designated official newspaper. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

FINANCIAL REPORT

Hellyer reviewed the March 2021 financial reports. Vendor payments for March 2021 were \$859,199.68.

Commissioner Dvorak made a motion to approve the financial report for March 2021. Commissioner Bartholomew seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.

STAFF REPORTS

Hellyer updated the Board that the Expedition League agreement to play at Kraft Field has two items, the concession stand section and the sponsorship section, that need to be agreed on by all parties. Staff is requesting that the Board extend the time needed to sign the agreement. The Board then gave their general approval for staff to sign the agreement before the first scheduled Expedition League game on May 28th.

Community Relations & Marketing Manager Nelson updated the Board on events and promotions that the Marketing Department is working on. Nelson stated that the 2021 summer recreation guide has been distributed to Grand Forks residents along with the Choice Health & Fitness summer guide. Nelson informed the Board that King's Walk events and leagues are starting and is assisting with promotions for Eagles Crest. Nelson also stated that the beverage carts at King's Walk have been wrapped with sponsorship logos.

Choice Health & Fitness General Manager Orr presented to the Board the April membership numbers and upcoming events and programs. Orr stated that visits and memberships are increasing. Orr stated that the facility will be running the current hours through the summer months and that Memorial Day holiday hours will be from 8:00 a.m. to 4:00 p.m. Orr also stated that the outdoor volleyball courts are being prepared for the season. Orr acknowledged Choice Health & Fitness Tennis Pro, Tom Wynne, for retiring from UND after coaching men's and women's Tennis at UND for 30 years.

Facilities Manager Arola stated that new LED lights will be going in at Eagles-Blue Line Club even though the overall renovation may not happen this year. Arola said that the scoreboards at ICON Sports Center and Purpur Arena are not worked properly and will be replaced this year. Arola informed the Board that Facility Assistant Supervisor at ICON Sports Center and Ulland Sports Complex, Travis Dymowski, will be leaving the Park District with his last day being May 13, 2021.

Palmiscno updated the Board that phase 2 of the Rydell Skate Park at Kannowski Park will be starting shortly. Palmiscno informed the Board that staff has been working with ND Game and Fish at Ryan Lake since they discovered zebra mussels in Ryan Lake. The lake will be drained this fall to kill off the zebra mussels and then refilled in the spring with a new inlet that will be constructed this summer. Due to draining the lake, ND Game and Fish will not be stocking Ryan Lake with fish this year. Palmiscno stated that masks are no longer required to be worn by Park District employees and in Park District facilities, except at Choice Health & Fitness, where mask will be required by employees until June 1st.

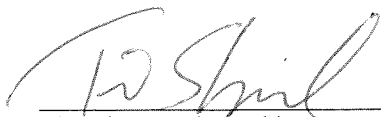
BOARD MEMBERS' REPORT

Commissioner Kraft inquired on bringing back the towel service at Choice Health & Fitness. A general discussion took place and staff was requested to place the towel service at Choice Health & Fitness on the June Board meeting agenda.

President Skarperud thanked Executive Director Bill Palmiscno for his 47 years of service to the Grand Forks Park District.

ADJOURNMENT

Commissioner Dvorak made a motion at 5:47 p.m. to adjourn. Commissioner Kraft seconded the motion; the vote was unanimous, motion carried. Vice-President LaDouceur was absent.



Tim Skarperud, President



George Hellyer, Executive Director and Clerk