

**PARK DISTRICT OF THE CITY OF GRAND FORKS
SELECTION COMMITTEE MEETING
FEBRUARY 15, 2022**

The Selection Committee of the Grand Forks Park District met on Tuesday, February 15, 2022, at ICON Sports Center, 1060 47th Avenue South, in the Blue Line Club Board Room, at 1:00 p.m.

ROLL CALL

Present were Commissioner Dvorak and Commissioner Kraft.

Park District staff also on the Selection Committee and in attendance were Executive Director Hellyer, Director of Finance & Administration Lancaster, Director of Operations & Community Relations Nelson, Director of Facilities & Programs Orr, Facilities Manager Colborn, Fitness Manager Langei, and Sports & Recreation Manager Rollefstad.

Commissioner Bartholomew, originally appointed to the Selection Committee, removed himself due to a conflict of interest.

FOR DISCUSSION

Chair of Selection Committee

Executive Director Hellyer requested a volunteer to Chair the Selection Committee. Commissioner Dvorak volunteered to Chair the Selection Committee and presided over the meeting from this point.

Review and Discuss Request for Proposals

Hellyer started a general discussion and review of the five received proposals to provide a feasibility study for a proposed indoor sports facility and an indoor aquatic facility. The discussion included the process to select the firms to interview.

Select Consulting Firms to Interview

After discussion, the Committee decided to meet again after allowing more adequate time to review and evaluate the submitted proposals. Committee members also were selected to make reference calls of the firms that would provide the feasibility planning and market research portion of the proposals.

Determine Interview Questions

After some discussion, it was decided interview questions will be determined at the next Selection Committee meeting.

Staff will send out potential meeting dates and times for the next Selection Committee meeting.

ADJOURNMENT

The committee meeting was adjourned at 2:45 p.m.



George Hellyer, Executive Director and Clerk