

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
SELECTION COMMITTEE MEETING  
FEBRUARY 25, 2022**

The Selection Committee of the Grand Forks Park District met on Friday, February 25, 2022, at ICON Sports Center, 1060 47th Avenue South, in the Blue Line Club Board Room, at 9:30 a.m.

**ROLL CALL**

Present were Commissioner Dvorak and Commissioner Kraft.

Park District staff also on the Selection Committee and in attendance were Executive Director Hellyer, Director of Finance & Administration Lancaster, Director of Operations & Community Relations Nelson, Director of Facilities & Programs Orr, Facilities Manager Colborn, Fitness Manager Langei, and Sports & Recreation Manager Rollefstad.

**FOR DISCUSSION**

**Review and Discuss Request for Proposals**

Hellyer started a general discussion and review of the five received proposals to provide a feasibility study for a proposed indoor sports facility and an indoor aquatic facility. Selection Committee members that volunteered to make reference calls of the firms, shared the feedback that was received. Each Selection Committee member shared their thoughts on the five received proposals. The discussion also included the process to select the firms to interview.

**Select Consulting Firms to Interview**

Commissioner Dvorak requested committee members select and share their top two firms that they feel should be interviewed. The result of the poll showed that BerryDunn/Greenplay and EAPC were the top two firms that should be interviewed.

**Determine Interview Questions**

Commissioner Dvorak started the discussion on questions that should be asked during the interview process. All Selection Committee members added input on items that should be discussed or asked during the interview process. Staff will compile the questions discussed and prepare for the Selection Committee prior to the interviews.

Staff will send out potential dates and times to the Selection Committee members for the interviews of BerryDunn/Greenplay and EAPC.

**ADJOURNMENT**

The committee meeting was adjourned at 10:57 a.m.



George Hellyer, Executive Director and Clerk