

**GRAND FORKS PARKS AND RECREATION FOUNDATION  
PROCEEDINGS OF THE BOARD OF DIRECTORS  
OCTOBER 5, 2021**

The Board of Directors met for their scheduled meeting on Tuesday, October 5, 2021, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 5:47 p.m. President Dvorak presided over the meeting.

**ROLL CALL**

Present were President Dvorak, Vice-President Bartholomew, and Directors Kraft and Skarperud. Secretary/Treasurer LaDouceur was absent.

Park District staff in attendance were: Executive Director Hellyer, Director of Finance & Administration Lancaster, Director of Operations & Community Relations Nelson, Director of Facilities & Programs Orr, and Office Assistant Parker.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**APPROVAL OF AGENDA (INCLUDING ANY ADDITIONAL ITEMS IF NECESSARY)**

Director Skarperud made a motion to approve the agenda. Director Kraft seconded the motion; the vote was unanimous, motion carried. Secretary/Treasurer LaDouceur was absent.

**APPROVAL OF MINUTES FROM MAY 4, 2021, AND JULY 6, 2021**

Director Kraft made a motion to approve the minutes from the May 4, 2021, and July 6, 2021, Board meetings. Vice-President Bartholomew seconded the motion; the vote was unanimous, motion carried. Secretary/Treasurer LaDouceur was absent.

**FOR DISCUSSION**

**Campaign Updates**

Director of Operations & Community Relations Nelson updated the Board on the current campaigns taking place. Veterans Memorial Park was dedicated in a well-attended ceremony that occurred on September 11, 2021. The Northern Valley Law Enforcement Memorial continues to fundraise and will bid portions of the project shortly. Phase 2 of the Rydell Skate Park at Kannowski Park has been completed, and a launch party was held on September 18, 2021. The Kraft Memorial Field Restoration project is still in the planning stage. The Eagles/Blue Line Club Arena campaign committee will be meeting in the coming weeks on the next steps of their fundraising campaign.

**Operational Review**

Nelson reviewed the activities and events from May through September 2021 and updated the Board on the action plan for the coming months of October 2021 through April 2022.

**Investment Performance Review**

Director of Finance & Administration Lancaster updated the Board on the performance of the Alerus investments for the year.

**FOR ACTION**

**2022 Foundation Budget**

Lancaster presented the proposed 2022 Foundation budget.

Discussion took place on the General Scholarship fund and the amount the Foundation is supporting external associations/clubs that have an agreement to utilize Park District facilities. Currently, each of these associations/clubs can be awarded up to \$1,000 for scholarships. The Board discussed increasing the amount for 2022.

Director Skarperud made a motion to approve the 2022 Foundation Budget with one adjustment of increasing the annual scholarship amount for each external associations/clubs that have an agreement to utilize Park District facilities, to \$3,000. Director Kraft seconded the motion; the vote was unanimous, motion carried. Secretary/Treasurer LaDouceur was absent.

### **Myra Foundation Grant Application**

Executive Director Hellyer updated the Board on the Myra Foundation Grant that the Foundation applies for annually. This year, the Foundation is applying for a \$50,000 grant for the Northern Valley Law Enforcement Memorial.

Director Kraft made a motion to approve the grant application with the Myra Foundation. Director Skarperud seconded the motion; the vote was unanimous, motion carried. Secretary/Treasurer LaDouceur was absent.

### **2022 Scholarships for External Organizations**

Hellyer proposed providing youth scholarships to the seven external associations/clubs that have an agreement to utilize Park District facilities. The maximum distribution to each association/club through this program would be \$3,000. This would be the 5<sup>th</sup> year for this program.

Director Skarperud made a motion to approve the 2022 scholarships for external organizations of up to \$3,000 for scholarships to external associations/clubs that have an agreement to utilize Park District facilities. Director Kraft seconded the motion; the vote was unanimous, motion carried. Secretary/Treasurer LaDouceur was absent.

### **2022 Ulland Grants**

Hellyer reviewed the proposed 2022 Ulland Grant process that would be the same as last year. The process would accept applications until late November and then Hellyer and President Dvorak would review the applications, determine if they meet the specified parameters, and award grants up to \$500 per group. Discussion took place on increasing the grant amount for 2023.

Vice-President Bartholomew made a motion to approve the 2022 Ulland grants process of Hellyer and President Dvorak reviewing the applications, determining if they meet the specified parameters, and awarding the grants up to \$500 per group. Director Skarperud seconded the motion; the vote was unanimous, motion carried. Secretary/Treasurer LaDouceur was absent.

### **FINANCIAL REPORT**

Lancaster reviewed the August 2021 financial report. Vendor payments from April 1, 2021, to August 31, 2021, were \$239,152.25.

Director Skarperud made a motion to approve the August 2021 financial report. Director Kraft seconded the motion; the vote was unanimous, motion carried. Secretary/Treasurer LaDouceur was absent.

### **STAFF REPORTS**


Hellyer stated that the next scheduled Board meeting will take place on May 3, 2022.

### **BOARD MEMBERS' REPORTS**

None.

### **ADJOURNMENT**

Director Skarperud made a motion at 6:27 p.m. to adjourn. Director Kraft seconded the motion; the vote was unanimous, motion carried. Secretary/Treasurer LaDouceur was absent.

  
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Terry Dvorak, President

  
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George Hellyer, Executive Director