

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
MAY 3, 2022**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, May 3, 2022, at Choice Health & Fitness community room, 4401 South I Jlh Street, at 5:00 p.m. with President Skarperud presiding.

**ROLL CALL**

Present were President Skarperud, Vice-President LaDouceur, Commissioners Bartholomew, Dvorak, and Kraft.

Park District staff in attendance were: Executive Director Hellyer, Director of Finance & Administration Lancaster, Director of Operations & Community Relations Nelson, Director of Facilities & Programs Orr, Facilities Manager Colborn, Marketing Manager Trontvet, and Office Assistant Parker.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**APPROVAL OF AGENDA (INCLUDING ANY ADDITIONAL ITEMS IF NECESSARY)**

Executive Director Hellyer requested to add Apollo Sports Complex Naming under For Action.

Commissioner Dvorak made a motion to approve the agenda with the addition For Action of Apollo Sports Complex Naming. Commissioner Kraft seconded the motion; the vote was unanimous, motion carried.

**APPROVAL OF MINUTES\_ FRQM APRIL SI 2022**

Vice-President LaDouceur made a motion to approve the minutes from the April 5, 2022, Board meeting. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried.

**FOR DISCUSSION**

None.

**FOR ACTION**

**Montgomery Field #4 - Infield Turf Bids**

Hellyer presented to the Board the two bids received for the infield turf at Montgomery Field #4 at Apollo Sports Complex. Mid-American Sp01 is Construction was the low bidder at \$664,264.99. Total cost of the project is projected to be \$732,533. Hellyer reviewed the funding sources for the project and Adam Davidson from JLG Architects was on hand to answer any questions. Discussion took place on funding options, Mid-American Sports Construction, and lead time to get the turf and other needed supplies. Construction would begin in August.

Vice-President LaDouceur made a motion to accept the bid from Mid-American Sports Construction. Commissioner Kraft seconded the motion; the vote was unanimous, motion carried.

**Commissioner Salary and Benefits**

Hellyer presented to the Board a comparison of the benefits and salary from other North Dakota Park Districts and other tax entities in Grand Forks. The last Grand Forks Board of Park Commissioners pay increase was done in 2012. Discussion took place on increasing Commissioners' salaries.

Vice-President LaDouceur made a motion to increase the Grand Forks Board of Park Commissioners salary by \$100 per month starting in July 2022. Commissioner Dvorak seconded the motion; Motion call'ied on roll call vote as follows: Aye: Skarperud, LaDouceur, Bartholomew, and Dvorak. Nay: Kraft. Motion call'ied.

### Resolution for Sale of Used Equipment

Director of Finance & Administration Lancaster presented to the Board a list of used equipment that the Park District would like to sell. Staff recommends advertising the sale and award the used equipment to the highest bidder.

Vice-President LaDouceur made a motion to approve the Resolution for Sale of Used Equipment. Commissioner Bartholomew seconded the motion; the vote was unanimous, motion carried.

### Designate Official Newspaper

Hellyer stated that the Park District is required to designate the official newspaper every year to meet ND Century Code requirements. In prior years, the Grand Forks Herald has been the official newspaper of the Grand Forks Park District. Staff is seeking approval to have the Grand Forks Herald be the official newspaper for the Grand Forks Park District.

Vice-President LaDouceur made a motion to approve the Grand Forks Herald as the designated official newspaper. Commissioner Bartholomew seconded the motion; the vote was unanimous, motion carried.

### Apollo Sports Complex Naming

Hellyer updated the Board on Apollo Sports Complex fundraising efforts. Earlier today Hellyer received a verbal commitment from an organization that is interested in buying the naming rights of Apollo Sports Complex for \$500,000 to be paid over ten years. Staff is looking for approval to pursue selling the naming rights of Apollo Sports Complex. Staff would bring the naming rights agreement back to the Board for final approval.

Vice-President LaDouceur made a motion for staff to pursue negotiations to rename Apollo Sports Complex. Commissioner Bartholomew seconded the motion; the vote was unanimous, motion carried.

### APPROVAL OF FINANCIAL REPORT

Lancaster reviewed the March 2022 financial reports. Vendor and payroll payments for March 2022 were \$1,242,037.50.

Vice-President LaDouceur made a motion to approve the financial report for March 2022. Commissioner Bartholomew seconded the motion; the vote was unanimous, motion carried.

### STAFF REPORTS

Director of Operations & Community Relations Nelson updated the Board on opening dates for King's Walk Golf Course and Lincoln Golf Course. Nelson stated that the new golf carts are in at King's Walk and the GPS systems are being programmed. Nelson also updated the Board on golf events and tournaments that are coming up in the next few weeks.

Director of Facilities & Programs Orr presented to the Board the Choice Health & Fitness March membership numbers and upcoming events, programs, and promotions. Orr stated that the wash station for the sand volleyball courts at Bringewatt Park will be installed this summer. Orr informed the Board that the outdoor tennis nets will be going up this week and the resurfacing of the Register Tennis Complex will start in May and the Wynne Tennis Complex in June. Orr also updated the Board on continuing staffing shortages.

Facilities Manager Colborn updated the Board on events, tournaments, and activities coming up at the Park District facilities.

Marketing Manager Trontvet updated the Board on promotions, advertising, and signage projects.

Hellyer provided an update on the effects the Red River flood is impacting Park District parks and facilities. Hellyer stated an agreement has been received from BenyDuru1 for the feasibility study for the Indoor Sports facility and Indoor Aquatic facility. Hellyer shared an email from the owner of Albatross that details his concerns with the King's Walk Golf Course north driving range building that is under construction. Hellyer updated the Board that various

hiring incentives are being considered to help get potential employees to apply for open positions. Hellyer stated that an organizational Board meeting is scheduled for June 28, 2022, to elect officers for the Board following the election.

### **BOARD MEMEBERS' REPORTS**

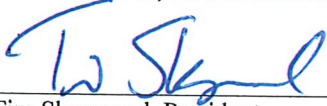
Commissioner Dvorak thanked the Parks staff for the quick and organized flood preparations at Riverside Park on Saturday, April 23<sup>rd</sup>.

Commissioner Bartholomew inquired on possible naming rights for the Riverside Park Tennis Courts. Staff will review the Park District naming policy to see if the policy needs to be updated.

Vice-President LaDouceur informed staff that he had received a phone call from a former SilverSneakers participant on Choice Health & Fitness not participating in the One Pass program. Orr explained information regarding programs for health club access with some supplemental insurance policies. Orr explained that Medica had dropped the SilverSneakers program and switched to One Pass. Orr reiterated that Choice Health & Fitness was not a previously participating facility in the One Pass network and the decision was made not to add another health club reimbursement program. Orr stated that the Altru Family YMCA was already a One Pass facility prior to Medica dropping SilverSneakers.

### **ADJOURNMENT**

Vice-President LaDouceur made a motion at 6:07 p.m. to adjourn. Commissioner Kraft seconded the motion; the vote was unanimous, motion carried.



Tim Skarperud, President



George Hellyer, Executive Director and Clerk