

**GRAND FORKS PARKS AND RECREATION FOUNDATION
PROCEEDINGS OF THE BOARD OF DIRECTORS
OCTOBER 3, 2023**

The Board of Directors met for their scheduled meeting on Tuesday, October 3, 2023, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:50 p.m. Vice-President Bartholomew presided over the meeting.

ROLL CALL

Present were Vice-President Bartholomew, Secretary/Treasurer McIntyre, and Directors LaDouceur and Skarperud. President Kraft attended via phone.

Park District staff in attendance were: Director of Finance & Administration Lancaster, Director of Operations & Community Relations Nelson, Director of Facilities & Programs Orr, Marketing Manager Trontvet, and Project Administrator Swenberger.

CITIZENS OR DELEGATES TO APPEAR BEFORE THE BOARD

None.

APPROVAL OF AGENDA (INCLUDING ANY ADDITIONAL ITEMS IF NECESSARY)

Director Skarperud made a motion to approve the agenda. Director LaDouceur seconded the motion; the vote was unanimous, motion carried.

APPROVAL OF MINUTES FROM MAY 2, 2023, AND JULY 11, 2023

Secretary/Treasurer McIntyre made a motion to approve the minutes from the May 2, 2023, and July 11, 2023, Board meetings. Director LaDouceur seconded the motion; the vote was unanimous, motion carried.

FOR DISCUSSION

Campaign Updates

Director of Operations & Community Relations Nelson updated the Board on the current campaigns taking place. The Northern Valley Law Enforcement Memorial was dedicated on May 18th, 2023, as part of a Police week ceremony after the installation of the sculpture, memorial wall, and benches. Nelson reported that to date, \$397,000 has been raised/pledged to the project. Nelson informed the Board that the Kraft Field restoration is in the second phase of the project which includes the construction of the grandstand. Additionally, Nelson reported that the Grand Forks Parks and Recreation Foundation was awarded a Garrison Diversion Grant for \$56,250 to replace the infield turf at Kraft Field. Nelson concluded by stating that the renovation project at Eagles Arena is in the final stages with the installation of seating and the shooting room remaining to be completed.

Operational Review

Nelson reviewed the activities and events from May through September 2023 and updated the Board on the action plan for the coming months of October 2023 through April 2024. Nelson also provided an overview of the submitted grant applications and funds awarded for 2023.

Investment Performance Review

Director of Finance & Administration Lancaster updated the Board on the performance of the Alerus investments for the year.

FOR ACTION

2024 Scholarships for External Organizations

Lancaster proposed suspending youth scholarships to the seven external organizations for 2024. Discussion took place on how to replenish the scholarship fund to ensure that the Park District can continue to provide scholarships for internal programming. Nelson reported that Giving Hearts Day 2024 would focus on the scholarship fund to allow the Grand Forks Parks and Recreation Foundation to support internal and external programming once the fund is replenished. Nelson emphasized other avenues through which local organizations can still get financial support from the Foundation, like Ulland grants.

Director Skarperud made a motion to approve the suspension of 2024 scholarships to external associations/clubs. Secretary/Treasurer McIntyre seconded the motion; the vote was unanimous, motion carried.

2024 Ulland Grants

Nelson presented the proposed 2024 Ulland Grant process and criteria. The process would accept applications until November 30, 2023, then staff would review the applications, determine if they meet the specified parameters, and award grants up to \$1,000 per application. For 2024, a maximum of \$20,000 will be awarded.

Director Skarperud made a motion to approve the 2024 Ulland grants process. Director LaDouceur seconded the motion; the vote was unanimous, motion carried.

2024 Foundation Budget

Lancaster presented the proposed 2024 Foundation budget.

Director Skarperud made a motion to approve the 2024 Foundation budget. Secretary/Treasurer McIntyre seconded the motion; the vote was unanimous, motion carried.

APPROVAL OF FINANCIAL REPORTS

Lancaster reviewed the August 2023 financial report. Vendor payments from April 1, 2023, to August 31, 2023, were \$891,898.44.

Director Skarperud made a motion to approve the August 2023 financial report. Secretary/Treasurer McIntyre seconded the motion; the vote was unanimous, motion carried.

STAFF REPORTS

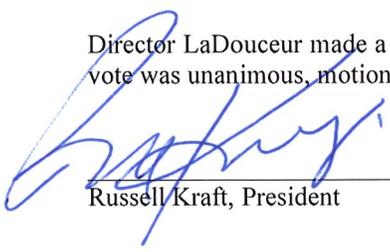
Lancaster stated the next regular scheduled Board meeting will take place on May 7, 2024.

BOARD MEMBERS' REPORTS

None.

ADJOURNMENT

Director LaDouceur made a motion at 6:36 p.m. to adjourn. Secretary/Treasurer McIntyre seconded the motion; the vote was unanimous, motion carried.



Russell Kraft, President



George Hellyer, Executive Director