

**GRAND FORKS PARKS AND RECREATION FOUNDATION  
PROCEEDINGS OF THE BOARD OF DIRECTORS  
OCTOBER 7, 2025**

The Board of Directors met for their scheduled meeting on Tuesday, October 7, 2025, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 6:44 p.m. President Kraft presided over the meeting.

**ROLL CALL**

Present were President Kraft, Vice-President Bartholomew, Secretary/Treasurer McIntyre, and Director Skarperud. Director LaDouceur was absent.

Park District staff in attendance were: Executive Director Hellyer, Director of Finance & Administration Lancaster, Director of Operations & Community Relations Nelson, Director of Facilities & Programs Orr, Senior Accountant Larsen, and Project Administrator Swenberger.

**PUBLIC COMMENTS**

None.

**APPROVAL OF AGENDA**

Director Skarperud made a motion to approve the agenda. Vice-President Bartholomew seconded the motion; the vote was unanimous, motion carried. Director LaDouceur was absent.

**APPROVAL OF MINUTES FROM MAY 6, 2025, AND JULY 1, 2025**

Vice-President Bartholomew made a motion to approve the minutes from the May 6, 2025, and July 1, 2025, Board meetings. Secretary/Treasurer McIntyre seconded the motion; the vote was unanimous, motion carried. Director LaDouceur was absent.

**FOR DISCUSSION**

**Operational Review**

Director of Operations & Community Relations Nelson reviewed the activities and events from May through September 2025 and updated the Board on the action plan for the coming months of October 2025 through April 2026. Nelson also provided an overview of the submitted grant applications and funds awarded for 2025. Nelson commended the work of Senior Accountant Larsen for his efforts in securing grant funding for projects.

**Campaign Updates**

Nelson updated the Board on the current campaigns taking place. The renovation campaign for the Blue Line Club IcePlex is in phase four, which includes painting the exterior, and interior and exterior signage. Nelson noted the completion of the Paukert Tennis Complex following active community fundraising, with a dedication ceremony on October 8. Nelson stated that at Veterans Memorial Park a war time military working dog sculpture and a service dog sculpture will be installed. Nelson stated that discussions have taken place on amenity additions to the Rydell Skatepark but there has been no additional progress. Nelson highlighted the Altru Sports Complex and Grand Forks Children's Museum, noting advancement with both projects.

**Investment Performance Review**

Director of Finance & Administration Lancaster updated the Board on the performance of the Alerus investments for the year.

## **FOR ACTION**

### **2026 Ulland Grants**

Nelson presented the proposed 2026 Ulland Grant process and criteria. The process would accept applications until November 30, 2025, then staff would review the applications, determine if they meet the specified parameters, and award grants up to \$1,000 per application. In 2025, \$18,000 was awarded to local organizations. For 2026, a maximum of \$20,000 will be awarded. Nelson stated that efforts have been made to promote the grant within the community.

Vice-President Bartholomew made a motion to approve the 2026 Ulland grants process. Secretary/Treasurer McIntyre seconded the motion; the vote was unanimous, motion carried. Director LaDouceur was absent.

### **2026 Foundation Budget**

Lancaster presented the proposed 2026 Foundation budget.

Director Skarperud made a motion to approve the 2026 Foundation budget. Secretary/Treasurer McIntyre seconded the motion; the vote was unanimous, motion carried. Director LaDouceur was absent.

## **APPROVAL OF FINANCIAL REPORTS**

Lancaster reviewed the August 2025 financial report. Vendor payments from April 1, 2025, to August 31, 2025, were \$81,915.84.

Secretary/Treasurer McIntyre made a motion to approve the August 2025 financial report. Director Skarperud seconded the motion; the vote was unanimous, motion carried. Director LaDouceur was absent.

## **STAFF REPORTS**

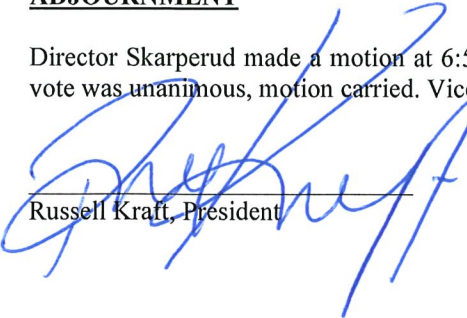
Lancaster stated the next regular scheduled Foundation Board meeting will take place on May 5, 2026.

## **BOARD MEMBERS' REPORTS**

None.

## **ADJOURNMENT**

Director Skarperud made a motion at 6:59 p.m. to adjourn. Vice-President Bartholomew seconded the motion; the vote was unanimous, motion carried. Vice-President Bartholomew was absent.

  
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Russell Kraft, President

  
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George Hellyer, Executive Director