

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
MAY 8, 2018**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, May 8, 2018, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m. with President Panzer presiding.

ROLL CALL

Present were President Panzer, Vice-President LaDouceur, Commissioners Barta, Skarperud, and Soeby.

Park District staff in attendance were: Executive Director Palmiscno, Superintendent of Finance Hellyer, Head Golf Professional Tannahill, Choice Health & Fitness General Manager Orr, Public Relations and Marketing Manager Nelson, Sports and Facilities Manager Arola, Accounting Manager Lancaster, and Office Assistant Parker.

APPROVAL OF MINUTES FROM APRIL 10, 2018

Commissioner Barta made a motion to approve the minutes from the April 10, 2018, Board meeting. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried.

ADDITIONAL ITEMS FOR THE AGENDA

None, at this time. Please see delegates to appear before the Board.

DELEGATES TO APPEAR BEFORE THE BOARD

Grand Forks citizens, Ron and Kelly Anderson, asked the Board to consider allowing private golf carts to access King's Walk Golf Course from the neighborhoods directly west of the golf course. After a short discussion, it was decided to add private golf carts on King's Walk Golf Course to the agenda under for action.

Commissioner Barta made a motion to add private golf carts on King's Walk Golf Course to the agenda under for action. Commissioner Soeby seconded the motion, the vote was unanimous, motion carried.

FOR ACTION

Private Golf Carts on King's Walk Golf Course

Due to the Anderson's attendance, the Board moved this topic to the next item on the agenda. Vice President LaDouceur led the discussion to approve the use of private golf carts at King's Walk Golf Course settling on the golf carts must meet the specifications set up by Head Golf Professional Tannahill, can't be trailered to the course, and the cart owner and King's Walk Golf Course member must reside within the neighborhood directly west and adjacent to the golf course. Once the cart path is completed on the easement on the east side of the course by the developer, that neighborhood could be added with additional Board approval.

Vice-President LaDouceur made a motion to approve private golf carts on King's Walk Golf Course that must meet the specifications set up by Head Golf Professional Tannahill, can't be trailered to the course, and the cart owner and King's Walk Golf Course member must reside within the neighborhood directly west and adjacent to the golf course. Once the cart path is completed on the easement on the east side of the course by the developer, that neighborhood could be added with additional Board approval. Commissioner Soeby seconded the motion, the vote was unanimous, motion carried.

FOR DISCUSSION

Review 1/1/18 Old Pension Actuarial Valuation

Superintendent of Finance Hellyer presented to the Board the old pension actuarial valuation dated 1/1/18. Hellyer reviewed the executive summary from the valuation prepared by Gallagher Benefit Services, highlighting at 1/1/18 there were 50 participants, assets of \$6,760,464, and a funded ratio of 77%.

FOR ACTION

Lincoln Golf Course Trail Fee Rates

Director Palmiscno presented the updated 2018 trail fee rates recommended by Head Golf Pro Tannahill for Lincoln Golf Course. The daily trail fee per cart would be \$6 per nine holes. The season trail fee per cart would be \$300 and allows riders from the same immediate family, others riding in the cart will be charged the daily trail fee.

Commissioner Barta made a motion to approve the updated Lincoln Golf Course trail fee rates. Vice President LaDouceur seconded the motion, the vote was unanimous, motion carried.

Resolution for Sale of Used Equipment

Palmiscno presented to the Board a list of miscellaneous used equipment that the Park District would like to sell. No individual piece of equipment is valued over \$2,500.

Vice President LaDouceur made a motion to approve the resolution to sell the used equipment. Commissioner Skarperud seconded the motion, the vote was unanimous, motion carried.

FINANCIAL REPORT

Hellyer reviewed the March 2018 financial reports. Vendor payments for March 2018 were \$764,241.94.

Commissioner Skarperud made a motion to approve the financial report for March 2018. Vice President LaDouceur seconded the motion; the vote was unanimous, motion carried.

STAFF REPORTS

Hellyer updated the Board on the Grand Forks Parks and Recreation Foundation Board meeting. The Foundation has decided to expand the scholarship program to seven private organizations that use Park District facilities on a trial basis with certain stipulations. Hellyer brought up that the regular scheduled July Board meeting would be on July 3rd. The Board decided to move the July Board meeting to July 10th due to planned absences.

Public Relations and Marketing Manager Nelson reported the decal wraps on the band shell and concession trailers have been completed. The Marketing Department is working on signage in the parks and facilities throughout the Park District. Nelson also reported on activities and events coming up in the summer months.

Choice Health & Fitness General Manager Orr went over the membership and revenue numbers for April. Orr also updated the Board on various events that will take place in the coming weeks. Orr stated the summer hours for Choice Health & Fitness will begin on May 26th and continue through Labor Day weekend. Orr reported that road construction on turning lanes and adding signal lights at the intersection of South Washington and 44th Avenue South will begin on May 21st. Orr also reported that Jeremy Black has been hired for the open Customer Service & Information Coordinator position.

Tannahill stated that the courses are open and that golf leagues will start this week.

Sports and Facilities Manager Arola updated the Board on the opening of the Scheels Sports Complex. The ice on the Judd rink at the ICON Sports Center will be coming out this week.

Palmiscno updated the Board on the status of various parks. With the opening of fields 3 and 4 at Scheels Sports Complex, parking has become congested. Palmiscno will get estimated costs on adding a north end parking lot along with other possible solutions. Palmiscno informed the Board of a potential sponsorship opportunity for a large shelter at the Veterans Memorial Park in honor of Joe Neel Jr for \$50,000. He will add this item to the next month's agenda with funding coming from the Neel fund in the Foundation where the Joel Neel Jr estate donated \$500,000. Palmiscno reported that the Grand Forks Economic Development Corporation wants to do a test project at King's Walk Golf Course where drones would deliver food to customers out on the course. Palmiscno will be meeting with the Park

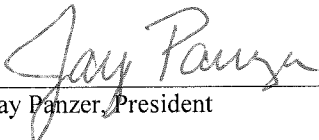
District Attorney, Olson, on possible legal remedies for the court surface issues on the indoor tennis courts at Choice Health & Fitness.

BOARD MEMEBERS' REPORT

Vice President LaDouceur received a call concerning staffing at Lincoln Golf Course. Tannahill will look into the issue.

ADJOURNMENT

Vice President LaDouceur made a motion at 5:34 p.m. to adjourn. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried.



Jay Panzer, President



Bill Palmiscno, Executive Director and Clerk