

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
JUNE 5, 2018**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, June 5, 2018, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 5:00 p.m. with President Panzer presiding.

**ROLL CALL**

Present were President Panzer, Vice-President LaDouceur, Commissioners Barta, Skarperud, and Soeby.

Park District staff in attendance were: Executive Director Palmiscno, Superintendent of Finance Hellyer, Choice Health & Fitness General Manager Orr, Public Relations and Marketing Manager Nelson, Sports and Facilities Manager Arola, Accounting Manager Lancaster, and Office Assistant Parker.

**APPROVAL OF MINUTES FROM MAY 8, 2018**

Commissioner Soeby made a motion to approve the minutes from the May 8, 2018, Board meeting. Commissioner Barta seconded the motion; the vote was unanimous, motion carried.

**ADDITIONAL ITEMS FOR THE AGENDA**

None.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**FOR DISCUSSION**

**Drone Delivery Service at King's Walk**

Wes Shover with the Grand Forks Region Economic Development Corporation gave a presentation to the Board on the Flytrex Golf drone delivery service. Flytrex Golf potentially would deliver items from the clubhouse to golfers by a drone at King's Walk. Brent Eliason from EASE Drone also gave an update. Executive Director Palmiscno brought up various legal, insurance, and operational items that need to be resolved. If these items are addressed and resolved, Palmiscno asked if he should continue to finalize negotiations on a letter of intent. The Board was in agreement for the staff to sign a letter of intent if the items can be resolved.

**Review Potential C&B Projects for 2019**

Superintendent of Finance Hellyer presented to the Board the C&B 10-year forecast. Palmiscno updated the Board on current C&B projects as well as potential C&B projects for 2019 and future years.

**FOR ACTION**

**Veterans Memorial Park Shelter Naming for Joe Neel, Jr.**

Al Palmer from the Veterans Memorial Park Committee updated the Board on fundraising efforts for the Veterans Memorial Park. Palmiscno requested a motion to pledge \$50,000 of the Joe Neel, Jr. donation to name the large shelter at the park in his name.

Commissioner Barta made a motion to pledge \$50,000 from the Joe Neel, Jr. donation for the naming of the large shelter at Veterans Memorial Park for Joe Neel, Jr. Commissioner Soeby seconded the motion, the vote was unanimous, motion carried.

## FINANCIAL REPORT

Hellyer reviewed the April 2018 financial reports. Vendor payments for April 2018 were \$2,829,836.05.

Vice-President LaDouceur made a motion to approve the financial report for April 2018. Commissioner Barta seconded the motion; the vote was unanimous, motion carried.

## STAFF REPORTS

Hellyer updated the Board on the budget process. A Finance Committee meeting will be scheduled in mid-July to discuss the preliminary budget. The preliminary budget will then be presented at the August Board meeting and the final budget will be presented at the September Board meeting along with the public hearing. The July Board meeting is now rescheduled for July 10<sup>th</sup>. The NRPA Conference will be held in Indianapolis this year and the early bird deadline to register is August 1<sup>st</sup>.

Choice Health & Fitness General Manager Orr went over membership and revenue numbers for May. Orr also updated the Board on various events that will take place in the coming weeks. Orr stated Choice Health & Fitness will be closed on July 4<sup>th</sup>. Orr stated the Serge Gambucci family will be inducted into the North Dakota Tennis Hall of Fame in August. The North Dakota Tennis Hall of Fame members are honored on a wall at Choice Health & Fitness near the tennis courts.

Sports and Facilities Manager Arola updated the Board on the programming and upcoming tournaments held at Park District facilities.

Palmiscno updated the Board on upcoming activities and park operations.

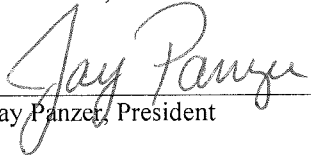
## BOARD MEMEBERS' REPORT

Commissioner Soeby will be leaving the Board and was presented a plaque for her eight years of service. The Board thanked Commissioner Soeby for her service.

Commissioner Skarperud was approached by a man that has a collection of 50 to 60 golf books. He would donate to King's Walk to set up a book shelf that people could take a book and bring back on the honor system. Staff will check with Golf Pro Tannahill on a possible location.

## ADJOURNMENT

Commissioner Soeby made a motion at 5:50 p.m. to adjourn. Commissioner Barta seconded the motion; the vote was unanimous, motion carried.

  
Jay Panzer, President

  
Bill Palmiscno, Executive Director and Clerk