

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
SEPTEMBER 4, 2018**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, September 4, 2018, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m. with President Panzer presiding.

ROLL CALL

Present were President Panzer, Vice-President Skarperud, Commissioners Barta and Dvorak. Commissioner LaDouceur was absent.

Park District staff in attendance were: Executive Director Palmiscno, Superintendent of Finance Hellyer, Choice Health & Fitness General Manager Orr, Public Relations and Marketing Manager Nelson, and Accounting Manager Lancaster.

APPROVAL OF MINUTES FROM AUGUST 7, 2018

Vice-President Skarperud made a motion to approve the minutes from the August 7, 2018, Board meeting. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. Commissioner LaDouceur was absent.

ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

Tax Increment Financing Update

Executive Director Palmiscno introduced Todd Feland, Grand Forks City Administrator, who explained to the Board the process that is in place for projects that are being considered for tax increment financing. The Park District does not have a vote in the process, but follows the decision made by the City of Grand Forks. Feland also updated the Board on the current project that tax increment financing is being considered, Pure Development/Firethorn on Demers Ave and North 5th Street.

FOR ACTION

National Audubon Society Site Plan for English Coulee

Palmiscno presented the restoration site plan agreement for the English Coulee. This is a partnership project between the Grand Forks Park District, City of Grand Forks, National Audubon Society, and Prairie Restoration Services for restoring the English Coulee between 17th Avenue South and 24th Avenue South.

Vice-President Skarperud made a motion to approve the Urban Woods and Prairies Initiative Restoration Site Plan for the English Coulee. Commissioner Barta seconded the motion, the vote was unanimous, motion carried. Commissioner LaDouceur was absent.

Replat and Land Transfer of Veterans Memorial Park

Palmiscno presented the land replat that will separate Lions Park from Veterans Memorial Park. In addition, the land that has the City of Grand Forks lift station located on it will be transferred to the City of Grand Forks.

Commissioner Barta made a motion to approve the replat and land transfer of Veterans Memorial Park. Commissioner Dvorak seconded the motion, the vote was unanimous, motion carried. Commissioner LaDouceur was absent.

Choice Health & Fitness Membership Rate Increase

Choice Health & Fitness General Manager Orr presented to the Board the current membership rates along with the proposed membership rates that would take effect on January 1, 2019. A discussion followed including Commissioner Barta inquiring about adding a couple rate. Orr explained that the price difference in a single and family is not great enough to add a couple rate as has been done at other facilities.

Vice-President Skarperud made a motion to approve the Choice Health & Fitness membership rate increases as presented. Commissioner Barta seconded the motion; the vote was unanimous, motion carried. Commissioner LaDouceur was absent.

FINANCIAL REPORT

Superintendent of Finance Hellyer reviewed the July 2018 financial reports. Vendor payments for July 2018 were \$837,366.86.

Vice-President Skarperud made a motion to approve the financial report for July 2018. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. Commissioner LaDouceur was absent.

STAFF REPORTS

Hellyer updated the Board on the King's Walk membership advisory committee process. Hellyer went over the estimated property tax statements that the Grand Forks County mailed to all property owners. Hellyer stated the final budget will be presented at the Board meeting on October 2, 2018.

Orr went over August memberships and July revenue numbers. Choice Health & Fitness will go to fall hours beginning on September 4th. Orr also updated the Board on various events that will take place in the coming weeks.

Public Relations and Marketing Manager Nelson stated that the fall and winter recreation guide has been mailed to all Grand Forks residents. The Kanowski Skate Park is nearing completion and the annual Rydell Car Show proceeds will go the Veterans Memorial Park campaign. Nelson also noted various promotions at King's Walk and Choice Health & Fitness.

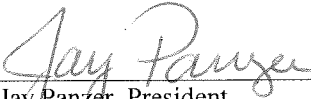
Palmiscno updated the Board on upcoming activities and park operations. Palmiscno also updated the Board that ice is back in the Judd rink at ICON Sports Center, the Kanowski Skate Park will open September 17, 2018, Opp Construction is starting on footings for the walls at Veterans Memorial Park, and at King's Walk the drone will start flying in the trial period shortly. Palmiscno worked with Park District Attorney Olson to send a letter to EAPC, the architect for the construction of Choice Health & Fitness, concerning the tennis court surface and aquatics area issues.

BOARD MEMEBERS' REPORT

Commissioner Dvorak inquired on the news report in the Grand Forks Herald that Altru will merge its fitness center with the YMCA and close their Columbia Road fitness center location. Staff will follow up with the YMCA on this agreement and how it affects the current agreement we have with the YMCA.

ADJOURNMENT

Commissioner Barta made a motion at 5:34 p.m. to adjourn. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried. Commissioner LaDouceur was absent.


Jay Panzer, President


Bill Palmiscno, Executive Director and Clerk