

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
AUGUST 9, 2016**

**1<sup>ST</sup> MEETING - WORK SESSION - PARKS AND FACILITIES TOUR**

The Board of Park Commissioners departed from Park District main office, 1060 47<sup>th</sup> Avenue South, for the Parks and Facilities tour on Tuesday, August 9, 2016, at 3:00 p.m.

**ROLL CALL**

Present were President Panzer, Vice-President LaDouceur, Commissioners Barta, Skarperud, and Soeby. Also, Park District staff: Executive Director Palmiscno, Superintendent of Finance Hellyer, Accounting Manager Lancaster, and Public Relations & Marketing Manager Nelson attended.

**PARKS AND FACILITIES TOUR**

All present toured various Park District Facilities and Parks throughout the City of Grand Forks. Palmiscno gave an update on various projects that are in progress.

**ADJOURNMENT**

Meeting was adjourned at 4:45 p.m.

**2<sup>ND</sup> MEETING - REGULAR MONTHLY MEETING**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, August 9, 2016, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 5:00 p.m.

**ROLL CALL**

Present were President Panzer, Vice-President LaDouceur, Commissioners Barta, Skarperud, and Soeby.

**APPROVAL OF MINUTES FROM JULY 5, 2016**

A motion was made by Vice-President LaDouceur to approve the minutes from the July 5, 2016 Board meeting. Seconded by Commissioner Barta; the vote was unanimous, motion carried.

**ADDITIONAL ITEMS FOR THE AGENDA**

A motion was made by Commissioner Skarperud to add to the agenda for action the temporary construction easement and a permanent easement at 47<sup>th</sup> Avenue South and Columbia Road, and also a temporary construction easement at DeMers Avenue and South 12<sup>th</sup> Street to the City of Grand Forks. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

**DELEGATES TO APPEAR BEFORE THE BOARD**

Kelly Elementary Principal Mike Lamoine reported there are fifteen early dismissals this year from kindergarten to fifth grade. He has requested the Board to provide free open ice time for all elementary students during the early dismissals. Palmiscno stated he will review the current scheduling and get back to the Board.

Coordinator of girls fast pitch softball, Terry Bohan, reported he was very impressed with the outcome of the recent softball tournament. Bohan stated there were 63 teams that attended and 130 games. About 700 kids attended from ages eight to eighteen. With an estimated 2,000 to 3,000 fans. Even though the weather wasn't the greatest he appreciated the "can do attitude" from Palmiscno and Sports Facility Field Supervisor at Ulland Guy Richot.

## FOR DISCUSSION

### **Schedule Parks and Recreation Committee Meeting**

Vice-President LaDouceur and Commissioner Skarperud came upon agreement for a Parks and Recreation Committee Meeting scheduled for August 16, 2016 at 1:30 p.m. at King's Walk Golf Course in the Banquet Room.

### **Schedule Finance Committee Meeting**

President Panzer and Commissioner Barta came upon agreement for a Finance Committee Meeting scheduled for August 18, 2016 at 1:30 p.m. at King's Walk Golf Course in the Banquet Room.

### **Review Potential C&B Projects for 2017**

Superintendent of Finance Hellyer presented a worksheet listing all the known future projects within the Park District system. President Panzer would like staff to bring back to the Board a list of the projects that are top priority for 2017.

### **Process for New Beverage Contract**

Hellyer opened the discussion of entering into multiyear beverage contract. The current agreement with Pepsi will expire around year- end. Staff was directed to obtain bids from Coke and Pepsi as an exclusive contract and a shared contract.

## FOR ACTION

### **Temporary Construction Easement and Permanent Easement at 47<sup>th</sup> Avenue South and Columbia Road**

The City of Grand Forks would like to put in a temporary construction easement and permanent easement at the Southeast corner of 47<sup>th</sup> Avenue South and Columbia Road. The City will compensate the Park District \$1,363.

A motion was made by Commissioner Skarperud to approve the temporary construction easement and permanent easement at 47<sup>th</sup> Avenue South and Columbia Road. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

### **Temporary Construction Easement at DeMers Avenue and South 12<sup>th</sup> Street**

The ND Department of Transportation would like to put in a temporary construction easement for parcel no. 6-1 of 430 square feet at the Southeast corner of DeMers Avenue and South 12<sup>th</sup> Street. They will compensate the Park District \$300.

A motion was made by Commissioner Barta to approve the temporary construction easement at DeMers Avenue and South 12<sup>th</sup> Street. Seconded by Vice-President LaDouceur; the vote was unanimous, motion carried.

## FINANCIAL REPORTS

Hellyer reviewed the June 2016 financial reports. Vendor payments for June 2016 were \$1,063,560.53.

Vice-President LaDouceur made a motion to approve the financial report for June 2016. Commissioner Skarperud seconded the motion; the vote was unanimous, motion carried.

## STAFF REPORTS

General Manager of Choice Health & Fitness Orr reported the duct work in the aquatic area is being replaced during the annual cleaning and maintenance of the pools. The aquatic area will be closed August 8 - 21<sup>st</sup>. Fall programs at Choice Health & Fitness will begin after Labor Day. Choice Health & Fitness has hired a full-time Tennis Pro, Jessy Christen. Choice Health & Fitness is currently seeking internal applicants for a full-time Customer Service and Information Coordinator.

Public Relations and Marketing Manager Nelson reported King's Walk Golf Course currently has half price memberships for the remaining 2016 season. Also, Nelson reported King's Walk Golf Course will have customer appreciation days, which allows a member to bring a guest at a discounted price from August 20 through August 27.

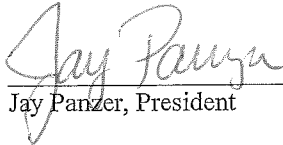
Palmiscno reported Elks Pool will close for the season on August 21 and Riverside Pool will close August 28. He also presented the Board with a drawing of the North side of Choice Health & Fitness green space with the possibility of a running track supported by the Red River Runners organization.


BOARD MEMBERS' REPORTS

None.

ADJOURNMENT

A motion was made by Commissioner Skarperud at 5:53 p.m. to adjourn. Seconded by Vice-President LaDouceur; the vote was unanimous, motion carried.

  
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Jay Panzer, President

  
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Bill Palmiscno, Clerk