

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
FEBRUARY 7, 2017**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, February 7, 2017 in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 5:00 p.m.

**ROLL CALL**

Present were President Panzer, Vice-President LaDouceur, Commissioners Skarperud, Soeby, and Barta.

**APPROVAL OF MINUTES FROM JANUARY 10, 2017 BOARD MEETING**

Commissioner LaDouceur made a motion to approve the minutes from the January 10, 2017 Board Meeting. Commissioner Barta seconded the motion; the vote was unanimous.

**ADDITIONAL ITEMS FOR THE AGENDA**

None.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**FOR DISCUSSION**

**Skate Park Relocation and Fundraising Update**

Jay Kleven, Senior Project Manager with AE2S, presented to the Board a report on relocating the present skate park located at LaGrave Park to Kannowski Park. The presentation included concept drawings of the proposed new location and initial cost estimates. Funding for the project would come from the sale of the city owned LaGrave Park land and private donations.

**Joint Powers Agreement – Tapping Fees Update**

Superintendent of Finance Hellyer updated the Board on the background and costs associated with the tapping fees agreement that is currently being negotiated with the City of Grand Forks. A draft of the agreement will be brought to a future Board meeting to be considered for approval.

**FOR ACTION**

**2<sup>nd</sup> Reading - Tobacco Policy and Updated Ordinance No. 1**

The 2<sup>nd</sup> reading of the new Ordinance No. 1, which will consolidate the current Ordinance No. 1, No. 2, and No. 3, along with adding the new tobacco policy, and cleans up and clarifies some of the verbiage in the current ordinances was presented.

Commissioner Barta made a motion to accept the updated Ordinance No. 1, as presented. Commissioner Soeby seconded the motion: the vote was 4 to 1, with Commissioner Skarperud opposed, motion carried.

**FINANCIAL REPORT**

Hellyer reviewed the December 2016 preliminary financial report. Vendor payments for December 2016 were \$1,106,977.76.

Commissioner Skarperud made a motion to approve the preliminary financial report for December 2016. Vice-President LaDouceur seconded the motion; the vote was unanimous, motion carried.

**STAFF REPORTS**

Hellyer reported that a request for quotes were sent to our primary banking partners to obtain short term CD rates. Bremer Bank had the highest rate and reserve funds have been move to Bremer Bank to take advantage of the higher

interest rate. This process will take place again in October 2017. Hellyer informed the Board that the interest rate of the Bond approved at the January 10, 2017 Board meeting came in at 1.99%. Hellyer stated that two pickups, a service truck, two bunker rakes, and a 10.5' mower were bid and ordered in January. These equipment purchases were all included in the approved 2017 budget. Finally, Hellyer informed the Board of various state legislative bills that relate to the Grand Forks Park District.

Choice Health & Fitness General Manager Orr reported on memberships. Orr stated that a \$5,000.00 donation for wind screens for the outdoor tennis courts outside of Choice Health & Fitness has been received. The wind screens will be ordered and installed in the spring of 2017. Orr also informed the Board on upcoming events at Choice Health & Fitness.

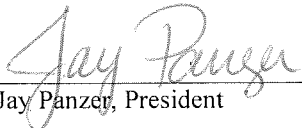
Public Relations and Marketing Manager Nelson reported the Marketing Department is continuing to work on installing the new logo throughout the District. Nelson also informed the Board that Giving Hearts Day will be February 9, 2017.

#### **BOARD MEMEBERS' REPORT**

None.

#### **ADJOURNMENT**

Vice-President LaDouceur made a motion at 5:30 p.m. to adjourn. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried.

  
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Jay Panzer, President

  
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Bill Palmiscno, Executive Director and Clerk