

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
NOVEMBER 1, 2016**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, November 1, 2016, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 5:00 p.m.

**ROLL CALL**

Present were President Panzer, Vice-President LaDouceur, Commissioners Barta, Skarperud, and Soeby.

**APPROVAL OF MINUTES FROM OCTOBER 6, 2016**

Commissioner Skarperud made a motion to approve the minutes from the October 6, 2016 Board Meeting. Commissioner Barta seconded the motion; the vote was unanimous, motion carried.

**ADDITIONAL ITEMS FOR THE AGENDA**

None.

**DELEGATES TO APPEAR BEFORE THE BOARD**

Grand Forks City Council member from Ward 5, Sandra Marshall, was present and discussed current noise levels being emitted from the chillers at ICON Sport Center. Neighbors from the area were also present and expressed frustration with the constant sound of the chillers. Executive Director Palmiscno stated that the Health Department of the City of Grand Forks has taken two readings of the chillers and both times the noise was at or below the required ordinance noise level. The Park District has installed a fence and planted trees to help with the noise levels. Staff will look into additional ways to reduce the noise levels.

**FOR DISCUSSION**

**Tobacco Policy**

Commissioner Soeby presented to the Board informational sheets with charts and data on the importance of a tobacco free environment and the potential impacts on people and park facilities. Soeby would like to place implementing a Park District wide tobacco free policy for action at the next Board meeting.

**2017 Ulland Grant Process**

Palmiscno addressed the Board on the 2017 Ulland Grants. Applications will be accepted until November 28, 2016. Palmiscno stated he would follow last year's process where he along with Commissioner Barta would review the applications and recommend awarding the funds to the Board at the December Board meeting. A total amount of \$6,000 would be awarded in 2017.

**Executive Director Evaluation**

President Panzer and Commissioner Barta have agreed to serve on the committee to perform the annual evaluation of Executive Director Palmiscno. The exact date of the evaluation is yet to be determined, but will be completed before the December 2016 Board meeting.

**FOR ACTION**

None.

**FINANCIAL REPORT**

Superintendent of Finance Hellyer reviewed the September 2016 financial reports. Vendor payments for September 2016 were \$1,588,551.85.

Commissioner Skarperud made a motion to approve the financial report for September 2016. Vice-President LaDouceur seconded the motion; the vote was unanimous, motion carried.

## STAFF REPORTS

Hellyer reported that cases of Coke and Pepsi for the quarter are at approximately 2,100, which is up 300 cases from 2014.

Choice Health & Fitness General Manager Orr reported on October membership totals and noted the approved 2017 membership rate increases will take effect on January 1, 2017. Notification letters are being mailed to all general and corporate memberships affected by the rate increases. Orr reported that registrations are being taken for winter programs at Choice Health & Fitness. Orr reported Choice Health & Fitness hosted the ND Boy's State Tennis Tournament in October and that Grand Forks Red River High School reclaimed the team title.

Public Relations and Marketing Manager Nelson reported the Grand Forks Parks and Recreation Foundation Board will now meet twice a year. Nelson reported that staff is working on a new logo for the Grand Forks Park District and will bring 3 to 4 possible logos to the next Board meeting for selection and approval. Nelson reported visiting members of Choice Health & Fitness will be entered into a weekly drawing for appreciation prizes.


Palmiscno reported he is negotiating with Verizon on placing a cellular tower at University Park near the tennis courts.

## BOARD MEMEBERS' REPORT

None.

## ADJOURNMENT

Vice-President LaDouceur made a motion at 5:50 p.m. to adjourn. Commissioner Soeby seconded the motion; the vote was unanimous, motion carried.

  
Jay Panzer, President

  
Bill Palmiscno, Executive Director and Clerk