

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
SEPTEMBER 1, 2015**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, September 1, 2015, in the Choice Health & Fitness community room, 4401 South 11<sup>th</sup> Street, at 5:00 p.m.

**ROLL CALL**

Present were President Panzer, Commissioners Barta, Skarperud, and Soeby. Vice-President LaDouceur was absent.

**APPROVAL OF MINUTES FROM AUGUST 4, 2015**

A motion was made by Commissioner Barta to approve the minutes from the August 4, 2015 Board meeting. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried. LaDouceur absent.

**ADDITIONAL ITEMS FOR THE AGENDA**

None.

**DELEGATES TO APPEAR BEFORE THE BOARD**

None.

**FOR DISCUSSION**

None.

**FOR ACTION**

**Preliminary 2016 Budget**

Superintendent Hellyer presented the Board with the Preliminary 2016 Budget. The preliminary budget includes a mill levy of 40.49 mills, the same amount as 2015. Using the current 2016 preliminary budget, Park District taxes would increase approximately \$5.94 for a Grand Forks home valued at \$100,000. The total budget for 2016 is \$16,889,350.

There was a discussion between the Board members and Hellyer on the preliminary 2016 budget.

A motion was made by Commissioner Skarperud to approve the Preliminary 2016 Budget. Seconded by Commissioner Soeby; the vote was unanimous, motion carried. LaDouceur absent.

**New Health Insurance Plan for Part Time Employees**

Hellyer addressed the Board with the Affordable Care Act health insurance options for part-time employees who average over 30 hours per week over the course of a year.

Hellyer discussed the three options for the new health insurance plan, employer contribution percentages, and the related costs. A discussion followed with the Board on the various options.

A motion was made by Commissioner Barta to adopt Health Insurance Plan Option Three for part time employees. This option is the Blue Cross Blue Shield Blue Saver 100 5000 plan with a 75% employer contribution for a single policy only. Seconded by Commissioner Soeby; the vote was unanimous, motion carried. LaDouceur absent.

### **FINANCIAL REPORTS**

Hellyer reviewed the July 31, 2015 financial reports.

### **BILLS TO BE APPROVED FOR AUGUST 2015**

A motion was made by Commissioner Skarperud to approve the bills for August 2015 in the amount of \$846,705.17. Seconded by Commissioner Barta; the vote was unanimous, motion carried. LaDouceur absent.

### **STAFF REPORTS**

Hellyer inquired about the Executive Director's year-end evaluation. It was decided to have Commissioners Skarperud and Barta conduct the evaluation. The exact date of the evaluation is yet to be determined, but the evaluation will be complete by December 2015.

Hellyer also updated the Board on Director Palmiscno being inducted to the NDRPA Hall of Fame at the State Conference in Fargo, ND on September 30, 2015.

Hellyer brought up that the October 6, 2015 Board meeting with the public forum must start at 6:00 p.m. He also discussed the potential joint letter with the City of Grand Forks for the mill levy for 2016.

Choice Health & Fitness General Manager, Mike Orr, reported on memberships for the month of August. He updated the Board on the facility cleaning and stated they will make this an annual event. He also informed them on upcoming events at Choice Health & Fitness.

Jill Nelson, Marketing & Public Relations Manager, updated the Board on the 2015/16 activities guide and various upcoming events in the Park District.

Director Palmiscno presented the Board with the Park Maintenance and Recreation report along with the Park District's upcoming events. He also reported that the pool attendance increased around 5,000 swimmers from 2014; final report will be available at the October Board meeting.

### **BOARD MEMBERS' REPORTS**

Commissioner Skarperud reported that he had a question from a member of the public about Park District concession stands. The citizen asked if the Park District would be interested in leasing the concession stands out. Palmiscno stated that the Concession Committee had met and were working with Mandy Burbank, from Public Health, and Paul Waind, from Eagles Crest, on a survey and would like the Park District to continue to manage the concessions internally for the time being.


Commissioner Panzer inquired about any policies that the Park District has in place for banning individuals from Park District facilities. Palmiscno stated that we handle those requests through the Park District Attorney. A discussion followed on whether to have a general policy. Panzer, Palmiscno, and Hellyer will meet with Dick Olson, Park District attorney, to get more information on the appropriate process.

**ADJOURNMENT**

A motion was made by Commissioner Skarperud at 5:37 p.m. to adjourn. Seconded by Commissioner Soeby; the vote was unanimous, motion carried. LaDouceur absent.



Bill Palmiscno, Clerk



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Jay Panzer, President