

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
FEBRUARY 4, 2014**

AGENDA

ROLL CALL

The Board of Park Commissioners met for their monthly meeting on Tuesday, February 4, 2014, in the Park District Board meeting room, 1210-7th Avenue South, at 5:00 p.m. Present were Commissioners Barta, LaDouceur, Panzer, Skarperud and Soeby.

APPROVAL OF MINUTES FROM JANUARY 7, 2014

A motion was made by Commissioner Skarperud to approve the minutes from the January 7, 2014 Board meeting. Seconded by Commissioner Barta; motion carried.

APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

EAGLES CREST CONCESSIONAIRE AGREEMENT

Paul Waind provided a report on Eagles Crest Grill to the Board. His contract expires December 31, 2014. He would like to confirm that it will be extended prior to making bookings for the year. Waind would like a 5 year extension on the contract. Preliminary approval was given by the Board. Superintendent of Finance, George Hellyer, will go over the contract with Waind to work out the administrative details, but the general framework of the contract will not be changed.

ICON SPORTS CENTER CONSTRUCTION UPDATE

Ben Matson of Construction Engineers provided the Board with an update on the construction at the ICON Sports Center. Bid package #4 was received which included the HVAC system and the ice rink. Overall the bids were favorable and increased the overall contingency.

FOR ACTION

REFINANCE KING'S WALK COURSE BOND

Myron Knutson of PFM provided the results of the bids received for the refinancing of the 2004 bonds. 11 bids were received. The low bid was from Robert W. Baird & Co., Inc for a 9 year bond at 1.57%.

A motion was made by Commissioner Skarperud to approve Robert W. Baird & Co., Inc for the resolution authorizing and establishing the terms of refunding improvement bonds, series 2014B. Seconded by Commissioner LaDouceur; motion carried.

CONCESSION POLICY

For action on the Concession Policy has been tabled to the March meeting.

2014 C&B PROJECTS

Director Bill Palmiscno provided an overview on the planned C&B projects for 2014. The bids for the outdoor tennis courts at Altru Wellness Village were received. Wayne Dietrich from EAPC reviewed the bids.

A motion was made by Commissioner Soeby to approve bid package #1 to Tony Anderson for the bid of \$441,350.00. Seconded by Commissioner Barta; motion carried.

A motion was made by Commissioner Skarperud to approve bid package #3 to Dakota Fence for the bid of \$58,052.00. Seconded by Commissioner LaDouceur; motion carried.

A motion was made by Commissioner Skarperud to reject bid package #2 Tennis Equipment. Seconded by Commissioner Barta; motion carried.

The Board requested additional information be brought back to the next meeting for the other 2014 projects.

SOUTH DEVELOPMENTS, LLP – RELEASE OF EASEMENT

Hellyer updated the Board that South Developments, LLP, which is the owner of Lot C of the Replat of Lot 1, Block 1, Mikkelson-Landeco Addition, will pay the Park District \$7,500.00 and pay all legal and recording fees to release the parks and open space easement.

A motion was made by Commissioner LaDouceur to approve the release of park and open space easement to South Development, LLP. Seconded by Commissioner Barta; motion carried.

2014 PENSION PLAN RESTATEMENT

Hellyer stated that the IRS is required to requalify the pension plan every five years. This pension plan restatement is necessary to comply with current IRS language.

A motion was made by Commissioner Soeby to approve the 2014 Pension Plan Restatement. Seconded by Commissioner LaDouceur; motion carried.

FINANCIAL REPORTS

The pre-audit financial reports were presented. The audit begins on February 17, 2014. All reports were accepted as presented.

BILLS TO BE APPROVED FOR JANUARY 2014

A motion was made by Commissioner LaDouceur to approve the bills for January 2014 in the amount of \$3,522,279.30 for the Park District. Seconded by Commissioner Skarperud; motion carried.

SUPERINTENDENTS' REPORTS

Superintendent of Choice Health & Fitness, Cam Tweten stated that membership numbers are strong and have been continuing to grow. The Choice Deli has an average monthly loss of \$4,000, so Tweten has been looking into other options. Some local businesses have met but none have been interested in taking it over. Tweten has an idea to add a smoothie/juice bar to the deli. The SmoothieCompany.com inventory can be purchased. The initial cost would be approximately \$5,000-\$7,000. The advantage to a smoothie bar would be controlling costs and ease of making the product. The Board thinks it is a good idea and gave Tweten approval to purchase the startup package.

Discussion took place on the parking congestion at Choice Health & Fitness.

King's Walk Golf Pro, Dan Tannahill, stated that the Golf Shop will open on March 1st. Prices at King's Walk Golf Course will remain the same as 2013, while Lincoln Golf Course prices will increase by approximately 5%.

BOARD MEMBERS' REPORTS


None.

EXECUTIVE SESSION

None.

ADJOURNMENT

A motion was made by Commissioner LaDouceur at 6:20 p.m. to adjourn. Seconded by Commissioner Skarperud; motion carried.



Bill Palmiscno, Clerk



Jay Panzer, President