

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
OCTOBER 4, 2011**

AGENDA

ROLL CALL

The Board of Park Commissioners met for their monthly meeting on Tuesday, October 4, 2011, in the Park District Board meeting room at 5:00 p.m. Present were Commissioners Bollman, Panzer, LaDouceur, Skarperud and Soeby.

APPROVAL OF MINUTES FROM SEPTEMBER 6 & 27, 2011

A motion was made by Commissioner Skarperud to approve the minutes from the September 6 & 27, 2011 Board meetings. Seconded by Commissioner Panzer; motion carried.

APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

PARKING LOT REPORT

Superintendent Bill Palmiscno addressed the Board with the final report from CPS on the parking lot project for the upcoming year. Melissa from CPS added that if anyone had any questions, to please let her know.

LAND PLANNING FOR FIELD SPORTS: BASEBALL/SOCCER

Director John Staley addressed the Board with the future long range planning for baseball and soccer. He explained the need to look into this now with land coming available to the Park District. He invited Brian Kraft to speak on the needs of the baseball programs. Mark Westacott and Terry Schneweis spoke on behalf of the soccer programs in Grand Forks.

Brian Kraft addressed the Board on the needs of the baseball/softball programs in Grand Forks. He explained that currently 37 teams utilize the 6 fields that the Park District has available. The girl's softball program has grown and will continue to grow. He stated the need for 2 more regulation Baseball fields and 4 smaller fields for softball. He explained that the two sports throw from different lengths. He recommends building a Softball complex. Bill Palmiscno said that it will take 2 years to pay off what has been done at Apollo and then the ads can be resold. Kraft stated that they have never had a fundraising event for the baseball/ softball programs. The number of available acres would be needed for development planning to be done.

Mark Westacott from the Sunflake Soccer organization addressed the Board about the needs for the soccer program. He stated that about 700 kids (12&under) are enrolled in the program this fall. He stated the program is growing every year and he feels the need for new fields are something to look at for the future.

Dave Jensen, who handles the traveling soccer program, agreed with Mark on the numbers of participants in the program. He thinks it would be ideal to have a complex with all fields in one location.

Terry Schneweis, Executive Director of the North Dakota Soccer Association, addressed the Board on behalf of the adult soccer program. He explained that adults are harder on the fields than youth soccer players. He stated that he was one of the first organizers of the Sunflake Soccer program. When they started in 1990, they only had 180 youth playing; and that included East Grand Forks. Today the program has 700 participants; and if you included East Grand Forks there would be over 1000 participants in the program. He would like to see the Park District include soccer in their discussion for future land projects.

GYMNASTICS PROPOSAL

Superintendent George Hellyer gave an update on Red River Valley Gymnastics and how everything is to be split with the potential sale of Center Court Fitness Club. He presented the Board with a summary of the outstanding items to be discussed.

Three representatives from Red River Valley Gymnastics were present and a lengthy discussion took place on the transition process and the breakdown of the fees. The general direction of the Board was for Gymnastics to cover the entire cost of building separation. The Park District would then sell, to Gymnastics, the building, land and forgive prior debt (approx. \$28,000) owed by Red River Valley Gymnastics. The Board stated they would work with Red River Valley Gymnastics on this process. The representatives were going to go back to their Board with the ideas that were discussed at this meeting. Further discussion between Red River Valley Gymnastics and the Park District will be scheduled at a later date.

CHOICE HEALTH & FITNESS KICK OFF INTERIM REPORT

Cam Tweten addressed the Board with an action plan for the new Choice Health & Fitness Facility. He provided a hand out to the Board and Brandy Chaffee presented a power point presentation. It was a very informative presentation that was very much appreciated by everyone present. You can follow the progress of the building, live, at www.ChoiceHF.com. The handout provided highlighted steps being taken in order to guarantee a successful opening next Fall.

FOR ACTION

ADOPT RESOLUTION CREATING IMPROVEMENT DISTRICTS

Superintendent George Hellyer address the Board with the petitions for Improvement Districts. Motions were made as follows:

- A. **Handout #1 – Petition for Improvement District No. 2011-01**
No motion necessary.
- B. **Handout #2 – Resolution Determining Sufficiency of Petition for Park Improvement District No. 2011-01**
A motion was made by Commissioner Panzer to approve handout #2 as presented. Seconded by Commissioner Soeby; motion carried.
- C. **Handout #3 – Resolution Creating Park Improvement District No. 2011-01 and Directing Preparation of Engineer's Report**
A motion was made by Commissioner Panzer to approve handout #3 as presented. Seconded by

Commissioner Skarperud; motion carried.

D. Handout #4 – Resolution Approving Engineers’ Reports and Directing Preparation of Detailed Plans and Specifications

A motion was made by Commissioner Panzer to approve handout #4 as presented. Seconded by Commissioner LaDouceur; motion carried.

E. Handout #5 – Resolution Awarding Contracts for Park Improvement District No. 2011-01, Unit One

A motion was made by Commissioner Panzer to approve handout #5 as presented. Seconded by Commissioner Soeby; motion carried.

FINAL 2012 BUDGET

Superintendent George Hellyer presented the Board with an update on the 2012 budget. He stated that it is now required to have a Public Hearing sometime after 6:00 p.m. before a budget approval can be done. President Jim Bollman opened the floor for the Public Hearing; no one was present, so the Public Hearing was closed. Hellyer explained the changes that were made to Lincoln and the special assessments. No discussion took place; went right to motion.

A motion was made by Commissioner Soeby to approve the Final 2012 Budget. Seconded by Commissioner Skarperud; motion carried.

**RESOLUTION OF ANNUAL APPROPRIATIONS AND TAX LEVY FOR 2012
- ORDINANCE 174**

Superintendent George Hellyer addressed the Board and explained that this is a standard levy that the Park District submits to the County. The authorized budget for 2012 is \$12,761,595. The taxable property within the limits of the Park District of the City of Grand Forks, North Dakota, subject to taxation is \$5,954,323.28. This amount needs to be submitted to the County by October 10, 2011.

A motion was made by Commissioner LaDouceur to approve the Appropriations and Tax Levy for 2012-Ordinance 174. Seconded by Commissioner Soeby; motion carried.

FINANCIAL REPORTS

All reports were accepted as presented.

BILLS TO BE APPROVED FOR SEPTEMBER 2011

A motion was made by Commissioner Panzer to approve the bills for September in the amount of \$660,194.89 for the Park District. Seconded by Commissioner LaDouceur; motion carried.

SUPERINTENDENTS' REPORTS

All reports were accepted as presented.

Superintendent Bill Palmiscno reported on the upcoming dates for the 2011-12 hockey season. Arena schedules are now on our web site. All arenas will be open by October 29 for the season. There is a hockey meeting scheduled for October 19, 2011 to explain the consolidated youth hockey organization.

Parks reported that they are setting up the outdoor hockey boards for the season. Parks will begin winterizing all areas. They are continuing to mow all areas along with general park maintenance and special event setup. King's Walk river pump was repaired. A used equipment sale will take place October 17-21.

Superintendent Hellyer reported that he received a golf cart bid draft from Dan Tannahill. He also stated that he received a letter from Howard Swanson, City Attorney, and the Grand Storage lawsuit has been dismissed. The Board gave the go ahead to resell the lots. He also reported that Colette LeClerc, Business Manager, has turned in her letter of retirement with her last day of employment being December 23, 2011.

Cam Tweten reported that there were 71 memberships sold in September and 42 memberships cancelled. The membership and tennis rate increases will begin in October. The Minnesota Region 8A tennis tournaments will be held at Center Court Fitness Club in the first part of October. Adult City League Basketball will begin November 9, 2011.

Mike Fugazzi reported 5 DED removals in September. He also reported 100 request calls answered, along with 508 trees pruned, 28 non-DED removals, 110 trees planted and 106 stumps were removed. They also spent 6 days staking, 2 days watering and 3 days scouting for DED. Forestry finished their emerald ash borer trapping for the season. All traps were negative.

King's Walk reported 3,233 rounds for September with a year-to-date total of 23,789. Lincoln had 2,173 rounds for September with a year-to-date total of 16,286 rounds of golf.

BOARD MEMBERS' REPORTS

Commissioner Bollman congratulated Commissioner LaDouceur, Red River High School Tennis Coach, on the Grand Forks Red River Tennis Team's State win again this year.

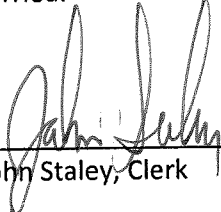
Director Staley gave an update on the content management of our website with Insight Technologies.

EXECUTIVE SESSION

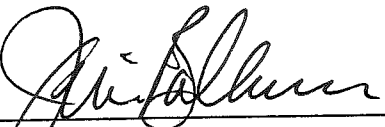
None.

ADJOURNMENT

A motion was made by Commissioner Soeby to adjourn. Seconded by Commissioner Panzer; motion carried.



John Staley, Clerk



Jim Bollman, President