

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
OCTOBER 1, 2013**

AGENDA

ROLL CALL

The Board of Park Commissioners met for their monthly meeting on Tuesday, October 1, 2013, in the Park District Board meeting room, 1210 7th Avenue South, at 5:00 p.m. Present were Commissioners Barta, Panzer, Skarperud and Soeby. Commissioner LaDouceur was not present.

APPROVAL OF MINUTES FROM SEPTEMBER 3, 2013

A motion was made by Commissioner Barta to approve the minutes from the September 3, 2013 Board meeting. Seconded by Commissioner Soeby; motion carried.

APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

PUBLIC HEARING

TREE ASSESSEMENTS

Commissioner Panzer opened the public hearing. No one from the public was present to comment at the public hearing. Public hearing was closed.

FOR DISCUSSION

GROUND UP ADVENTURES - BOATHOUSE

Andy Magness from Ground UP Adventures appeared before the Board to request financial support and advertising support through our publications and Choice Health & Fitness. Magness has secured the space available for lease through the City. The project is funded with a grant through the State of North Dakota and the sister company ENDracing. Magness would like annual financial support for the first three years of operation to ensure success of the project. Commissioner Skarperud thinks that the project fits into what the Park District supports and Commissioner Soeby stated that it would be a great project to help Grand Forks become a destination City. Commissioner Panzer questions the amount of funding requested for 2013 as it is half a year projected expenses and would like to know the percentage of youth versus adults after the first year of operation. Director Bill Palmiscno and Superintendent George Hellyer will have a meeting with Magness to come up with an amount that can be worked into the budget.

ZAMBONI INFORMATION

Director Bill Palmiscno provided information on the purchase of a Zamboni through NJPA for the ICON Sports Center. The Zamboni orders have a 275 day wait and a \$25,000 deposit when ordered. Palmiscno would like to place the order due to the 275 day wait. Palmiscno requested to pay the deposit from the Recreation interim fund. There will be a 3% discount applied to the order bringing the price for the Zamboni to \$90,263 and \$3,400 in shipping charges. A decision was made to take action on this today.

A motion was made by Commissioner Soeby to approve the purchase of the Zamboni. Seconded by Commissioner Skarperud; motion carried.

FOR ACTION

TREES ASSESSMENTS – APPROVE CERTIFICATION OF SPECIAL ASSESSMENTS

Forestry Manager Mike Fugazzi presented the Board with information on the Notice of Confirmation of Forestry Tree Assessments. Fugazzi had several general questions from the affected public. No grievances were received.

A motion was made by Commissioner Skarperud to approve the Tree Assessments - Certification of Special Assessments. Seconded by Commissioner Barta; motion carried.

ICE ARENA BIDS

Ben Matson from Construction Engineers presented the following bid packages to the Board for approval.

CC #4a Precast Hollowcore & CC#4b Precast Stadia

A motion was made by Commissioner Skarperud to approve bid package CC #4a & CC #4b, to Gage Brothers as presented. Seconded by Commissioner Soeby; motion carried.

Alternate 3 – North Lot

A motion was made by Commissioner Skarperud to approve the Alternate 3 – North Lot to Robinson Excavating as presented. Seconded by Commissioner Soeby; motion carried.

ALTRU REAL ESTATE TAX AGREEMENT

Altru and the four taxing authorities (City, School, County and Park District) entered into a five year agreement on the amount of property taxes Altru would pay to help support the local taxing authorities. This agreement would extend the term for another 5 years of tax revenue that would be received by the taxing authorities.

A motion was made by Commissioner Soeby to approve the Altru Real estate Tax Agreement. Seconded by Commissioner Barta; motion carried.

FINANCIAL REPORTS

Superintendent George Hellyer reported that approximately \$130,000 would be transferred from the Recreation Fund to the C & B fund for Eagles Arena, approximately \$165,000 would be transferred from the General Fund to the C & B Fund for the Masonic parking lot and approximately \$250,000 would be transferred from the Parkland Fund to the C & B Fund for the spray park at Choice Health & Fitness.

All reports accepted as presented.

BILLS TO BE APPROVED FOR SEPTEMBER 2013

A motion was made by Commissioner Skarperud to approve the bills for September in the amount of \$955,883.11 for the Park District. Seconded by Commissioner Barta; motion carried.

SUPERINTENDENTS' REPORTS

All reports were accepted as presented.

Superintendent Cam Tweten provided the Board with a membership overview report for Choice Health & Fitness. The membership numbers are at the highest since opening. The name "Sprouts Café" has been removed and changed to "The Deli Counter". The menu is being worked on and within the next two months a discussion will need to be made as to whether we need to send out a RFP for 2014.

Tweten contacted a local contractor and determined that January would be the best time to request bids for the outdoor tennis courts.

Tweten stated that Choice Health & Fitness has had many requests to allow rentals of the community rooms and basketball/ volleyball courts. We are in the process of putting together a policy, procedures and pricing for these options. The community rooms will still be available for non-profits and specialty groups at no cost along with leaving one basketball and volleyball court available for general population use. Birthday parties were a little slow over the summer but are on track for a strong fall and winter.

Superintendent George Hellyer contacted the interested party in regards to the purchase of the ½ acre of land by Red River Valley Gymnastics and discussed a price around \$10,000. The interested party has agreed to keep the easement for the roadway open. Hellyer visited with the City Assessor to estimate the fair market value of the land. Hellyer will revisit with the interested party.

Director Bill Palmiscno provided the pool report which showed the amount that will be billed to the City for Riverside Pool. Palmiscno will go to a meeting with the pool committee as the contract for Riverside Pool runs out after next season. The Blue Line Club will sign the naming rights agreement today for the ICON Sports Center. The Verizon contract is almost ready to bring to the Board and the Ulland Grant meeting will begin at 4:30pm prior to the Tuesday, November 5th Board meeting.

Director Bill Palmiscno contacted the two land owners on each side of the easement going in by Choice Health & Fitness and no questions or comments were received. The easement will be put in next spring.

Director Bill Palmiscno stated that a marketing and advertising agreement with ICON is being worked on.

King's Walk Golf report showed 24,723 rounds of golf sold through September of this year. It also showed 344 memberships sold to date. Lincoln Golf report showed 16,226 rounds of golf sold through September of this year.

Forestry reported 79 request calls answered, along with 539 trees pruned, 27 non DED trees removed, 9 DED removals and 49 stumps removed and 20 trees planted. Forestry crew also spent 3 days scouting for DED, 5 days watering and landscaped at Choice Health & Fitness.

BOARD MEMBERS' REPORTS


Commissioner Soeby put together a grant request for Choice Health & Fitness through the Bush Foundation. We are one of thirty finalists to the three grants available. There is a meeting for on October 2nd and the chosen recipients will be informed in November.

EXECUTIVE SESSION

None.

ADJOURNMENT

A motion was made by Commissioner Skarperud at 6:56 p.m. to adjourn. Seconded by Commissioner Panzer; motion carried.



Bill Palmiscno, Clerk



Jay Panzer, President