

**PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
FEBRUARY 1, 2011**

AGENDA

ROLL CALL

The Board of Park Commissioners met for their monthly meeting on Tuesday, February 1, 2011, in the Park District Board meeting room at 5:00 p.m. Present were Commissioners Bollman, Panzer, LaDouceur, Skarperud and Soeby.

APPROVAL OF MINUTES FROM JANUARY 4 & 17, 2011

A motion was made by Commissioner LaDouceur to approve the minutes from the January 4 & 17, 2011 Board meetings. Seconded by Commissioner Skarperud; motion carried.

APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

RED RIVER VALLEY GYMNASTICS: FUTURE OF CENTER COURT FITNESS CLUB BUILDING

Ben Hoffman of Red River Valley Gymnastics addressed the Commissioners. The organization is concerned about the future of the present Center Court Fitness Club building, which they share, now that a new wellness center is going up.

The Board assured him they were concerned too, so it is a cooperative effort. Commissioner Panzer stated it is the Park District's intent for RRV Gymnastics to keep their lease at the present building, but the Center Court part will be sold, and RRV Gymnastics will need to get signage put up before our part of the building is sold.

Commissioner Bollman stated the Commissioners are not sure how it is all going to play out.

Mr. Hoffman stated the organization can't use all the space that the Center Court part affords.

Commissioner Skarperud stated the Park District needs to get going on our end to find out the worth of the building, utility costs, and a market for the space.

Both groups agreed to keep in touch and hopefully it can work for all involved.

JOB DESCRIPTION FOR DEVELOPMENT MANAGER

This position evolved from the idea of a Superintendent of Enterprise. The Board suggested a manager instead of a superintendent.

This position would be an external position and have two roles:

1. Selling sponsorships
2. Fundraising

Galen Cariveau suggested the position title be changed to Development Director. Commissioner Panzer suggested getting rid of the Development title.

John stated this position has been suggested to be a commission-based position, but that kind of salary for a fundraiser is somewhat unethical. A development director beginning salary ranges from \$50,000 to \$85,000, depending on experience. He also feels this is a transitional position.

This item will be brought back with more discussion. The salary for this position will be budgeted in the Recreation Department.

FOR ACTION

CONSIDER NEXT PHASE OF CHOICE WELLNESS CENTER DESIGN

Wayne Dietrich itemized and discussed the design changes with the Commissioners, which include eliminating the therapy pool and eliminating one lane from the lap pool.

It is still a little over budget, but still actively pursuing savings.

March 18 the first call for bids will go out for 21 days.

A motion was made by Commissioner LaDouceur to go ahead with the design adjustments of Choice Wellness Center. Seconded by Commissioner Soeby; motion carried.

Y FAMILY CENTER JOB SHARING

This position is the Sport Coordinator position which is currently being filled by Mr. Daryl Marek. By job sharing with the Y Family Center, the Park District's share would be \$19,500. A savings of \$28,630, plus benefits.

A motion was made by Commissioner Panzer to approve the position sharing with the Y Family Center. Seconded by Commissioner Skarperud; motion carried.

AWARD AERIAL LIFT BID

This is a Forestry Department purchase of equipment and Mike Fugazzi, Forestry Operations Manager, addressed the Commissioners.

The best bid was by Truck Utilities at \$77,385.00 with trade. Mike recommended the Board approve that bid, as it met all specifications and is within budget.

A motion was made by Commissioner Panzer to approve the bid from Truck Utilities for \$77,385.00. Seconded by Commissioner LaDouceur; motion carried.

SPECIAL ASSESSMENT REIMBURSEMENT RESOLUTION

Superintendent Hellyer addressed the Commissioners. This resolution has to do with utility work for Choice Wellness Center and the special assessment bond. This is insuring the general fund pay for the work and the bond pay the general fund back.

A motion was made by Commissioner LaDouceur to approve the resolution. Seconded by Commissioner Panzer; motion carried.

FINANCIAL REPORTS

All reports were accepted as presented.

BILLS TO BE APPROVED FOR JANUARY

A motion was made by Commissioner Panzer to approve the bills for January in the amounts of \$344,200.31 for the Park District and \$25,447.11 for the Foundation. Seconded by Commissioner Skarperud, motion carried.

SUPERINTENDENTS' REPORTS

Superintendent Palmiscno reported there are two RFPs forthcoming for Choice Wellness Center.

Superintendent Hellyer reported he has visited with Brady Martz about his purchasing process and they are alright with it. It is implemented and seems to be going well.

He also reported he has made some changes with the cell phones so that there is less administration involved, without additional monies spent. One-half the employees went with that option.

He also announced Marsha Bouvette has stated her intent to retire this year after 21 years working for the Park District with 13 of those years taking minutes at the Board meetings. Her last day will be March 31, 2011.

Cam Tweten reported the fundraising for Choice is going well. To date membership is at 1465, up slightly over last year at this time.

Dave Clark reported King's Walk Golf Course has a magnesium buildup in the soil and is long term. This results in the soil not absorbing water. The solution is to add gypsum to the soil. This will cost \$25,000.00 a year.

Commissioner Panzer asked if using filters might be cheaper. Dave stated he would look into that.

Forestry reported 120 street trees pruned and 11 days spend on snow removal with 14 request calls answered.

BOARD MEMBERS' REPORTS

Commissioner Skarperud inquired where we sit with the Petcetera land. Is there a bidding process that is going to get going again?

Commissioner Panzer stated it would be good to approach the City about S 11th Street and changing that Street name to Choice Financial Drive for a physical address to the wellness center.

EXECUTIVE SESSION

None.

ADJOURNMENT

A motion was made by Commissioner LaDouceur to adjourn. Seconded by Commissioner Panzer; motion carried.

John Staley, Clerk

Jim Bollman, President