

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
JULY 12, 2011**

AGENDA

ROLL CALL

The Board of Park Commissioners met for their monthly meeting on Tuesday, July 12, 2011, in the Park District Board meeting room at 5:00 p.m. Present were Commissioners Bollman, Panzer, LaDouceur, Skarperud and Soeby.

APPROVAL OF MINUTES FROM JUNE 7 & 13, 2011

A motion was made by Commissioner Panzer to approve the minutes from the June 7 and 13, 2011 Board meetings. Seconded by Commissioner LaDouceur; motion carried.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

CONSIDERATION OF 2012 C & B BUDGET

Director John Staley addressed the Board with a summary of the 2012 budget. He also provided a copy of the executive summary of potential projects for the Board members to review. He stated that most of the funds are already committed for the year 2012.

Commissioner Soeby suggested that the Park District look into the "big screens" to show movies on at the parks and/or pools. She also would like to look into a Yurt for one of the parks.

Commissioner LaDouceur would like to see a spray park at Lion's park. He also suggested looking into adding another patio at King's Walk golf course.

FOR ACTION

CONSIDERATION OF CCFC PURCHASE OFFERS

Director John Staley addressed the Board with the results of the Center Court Fitness Club bid. One bid offer was received from Don Lee with Gateway Storage. The offer has met all the requirements. They are willing to wait for Choice Health & Fitness to open before they move into the building.

Bryan Lee addressed the Board with excitement, along with family members, as they look forward to opening a family entertainment center in the Center Court building. They are hoping to provide fun for kids of all ages.

Commissioner Panzer inquired about the process of turning the land that Red River Gymnastics is located on over to the Gymnastics Club. He stated the need to look into the utilities and maintenance

fees regarding Red River Gymnastics. Bryan Lee stated that there are electrical, sprinkler and other issues that also need to be addressed.

A motion was made by Commissioner Panzer to approve the bid for the purchase of Center Court Fitness Club in the amount of \$550,000. Seconded by Commissioner Skarperud; motion carried.

CENTER COURT FITNESS CLUB FALL FEE PROPOSAL

Cam Tweten addressed the Board with the rate proposal. There was little discussion, and no dissension regarding the fee increase. The new fees will go into effect in September of 2011. Tweten stated that the YMCA has already approved their new fees to go into effect at the same time.

A motion was made by Commissioner Soeby to approve the rate increase. Seconded by Commissioner LaDouceur; motion carried.

BOARD MEMBER COMMITTEE APPOINTMENTS

AUDIT COMMITTEE:

Commissioners Panzer and Soeby volunteered to serve on the audit committee.

PENSION COMMITTEE:

Commissioners Panzer and Skarperud volunteered to serve on the pension committee.

A motion was made by Commissioner Panzer to appoint Commissioners Panzer and Soeby to serve on the Audit committee and Commissioners Panzer and Skarperud to serve on the Pension Committee. Seconded by Commissioner Soeby; motion carried.

DESIGNATION OF OFFICIAL NEWSPAPER

The Grand Forks Herald was selected as the official newspaper.

A motion was made by Commissioner LaDouceur to approve the Grand Forks Herald as the Park District's designated newspaper. Seconded by Commissioner Skarperud; motion carried.

DESIGNATION OF DEPOSITORIES

Superintendent Hellyer reported that annually he would like the Board to approve the financial institutions that the Grand Forks Park District has deposits with. The North Dakota Compliance Guide requires this. He provided a list of Banks we are currently using:

- Alerus Financial – Designated Depository
- Bremer Bank – Additional Depository
- Choice Financial – Additional Depository
- Bank of New York Mellon Trust Company – Additional Depository

A motion was made by Commissioner Panzer to approve the four financial institutions, as listed, for the Park District's designated depositories. Seconded by Commissioner LaDouceur; motion carried.

AUTHORIZATION ON CHECKING ACCOUNT

Superintendent George Hellyer requested approval from the Board to authorize Jeff Lancaster, Accounting Manager, to have check signing authority on Alerus Financial and Bremer Bank checking accounts. He stated that he would not have check signing authority on any money market accounts.

A motion was made by Commissioner Panzer to approve the checking authorization for Jeff Lancaster to begin on 8/1/2011. Seconded by Commissioner Skarperud; motion carried.

FINANCIAL REPORTS

All reports were accepted as presented.

BILLS TO BE APPROVED FOR JULY 2011

A motion was made by Commissioner Panzer to approve the bills for June in the amount of \$553,847.18 for the Park District. Seconded by Commissioner Skarperud, motion carried.

SUPERINTENDENTS' REPORTS

Superintendent Bill Palmiscno reported that registration is down some from last year but the pools are up from 2010; Family Fun Night is Tuesday, July 26, 2011 in Lincoln Drive Park. Two baseball tournaments will be held at Kraft Field this month. The first tournament is the Babe Ruth 15 year old tourney with the Legion tourney to take place at the end of the month.

Cam Tweten reported that the new computer system Fiserv is up and running as of July 11, 2011. He also reported that his staff is working on Choice Health & Fitness action plan with a goal of presales of corporate packages starting by October 1 and the public campaign to begin by December 1, 2011.

Superintendent George Hellyer updated the Board on the pension report and stated that the Park District is right in the mix with other local governments in North Dakota with a fully funded ratio of 68.8%. He also stated that ND PERS is at 73% funded.

Forestry reported 152 request calls answered in June, with 237 trees planted along with 496 trees pruned, 67 non-DED removals and 50 stumps removed. They also set up Emerald Ash Borer traps and pruned school sites and crosswalks.

King's Walk reported 4,519 rounds for June with a year-to-date total of 10,535. Lincoln had 3,910 rounds for June with a year-to-date total of 6,015 rounds of golf.

BOARD MEMBERS' REPORTS

Commissioner Panzer addressed the Board on the donors for Choice Health & Fitness and YMCA. The donors will have a chance to change the % of donation to Choice or YMCA per their request. He stated that the verbiage will be placed, in writing, for the donors, with the default of the original 78/22 split, if no specific request is stated. He said an advisory committee will be put together with two Y members, two Board members, Cam Tweten and Deb Thompson to meet on issues that come up during the end process of the Choice Health & Fitness project. Panzer also stated that we need to take everything he just mentioned and get an official contract signed and in place before any presales begin.

Commissioner Skarperud inquired about where the process is on the new beverage cart for King's Walk. Superintendent Palmiscno stated that loaners will be in place while the others are being repaired with advertising trade in place.

Commissioner Soeby reported that she and Chris Rood are working on two grants. One involves the high school and middle school kids, a lot who are considered "at risk" and a project with a climbing rock wall which helps build leadership and mentorships. This involves Red River Valley Community Action. The other involves the Museum of Arts and bringing visiting artists into the Middle schools.

Director John Staley added that King's Walk has really been promoting their different group activities along with a field trip event which buses in golfers from other golf courses to King's Walk and everything is looking great!

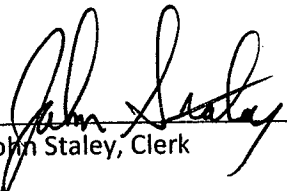
Staley also added that we have hired Gary Harris as our new Development Officer and he will be here August 1, 2011.

EXECUTIVE SESSION

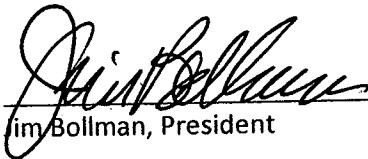
None.

ADJOURNMENT

A motion was made by Commissioner LaDouceur to adjourn. Seconded by Commissioner Panzer; motion carried.



John Staley, Clerk



Jim Bollman, President