

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
MAY 22, 2012**

AGENDA

ROLL CALL

The Board of Park Commissioners met for a special meeting on Tuesday, May 22, 2012, at 4:00 p.m. in the Park District's Board meeting room. Present were Commissioners Bollman, Panzer, Skarperud and Soeby. Not present was Commissioner LaDouceur.

CHOICE HEALTH & FITNESS EQUIPMENT BIDS

General Manager Cam Tweten presented the bid results for the new equipment to be purchased for Choice Health & Fitness. Total for fitness equipment is \$608,000.

Tweten also provided information on naming opportunities; a \$20,000 grant that has been applied for; and a list of preferred equipment to purchase along with an explanation why they want specific pieces of equipment. Chris Langei, Fitness Manager at Center Court Fitness Club, was also available to answer questions.

Some equipment will be brought over from Center Court Fitness Club, which will save around \$110,000.

A motion was made by Commissioner Skarperud to approve the bid for up to \$608,000 for the new fitness equipment to be purchased for Choice Health & Fitness as presented. Seconded by Commissioner Panzer; motion carried.

CHOICE HEALTH & FITNESS FURNITURE BIDS

General Manager Cam Tweten presented the bid results for the Choice Health & Fitness furniture to be purchased.

Both Norby's and Gaffaney's turned in bid packets. The staff preferred the look of the equipment from Gaffaney's, which also came in as low bid at \$115,598.65. The price may go up or down a little depending on some configuration changes.

A motion was made by Commissioner Soeby to approve the Choice Health & Fitness furniture bid from Gaffaney's for \$120,000 or less as presented. Seconded by Commissioner Panzer; motion carried.

CENTER COURT FITNESS CLUB SALE OF USED EQUIPMENT

General Manager Cam Tweten requested an RFP to sell existing Center Court Fitness Club equipment. The equipment is estimated at \$54,521.37 to \$73,859.65 in value.

Agreement will state that equipment is to be purchased the day we close Center Court Fitness Club.

The Board gave the OK to bid the existing equipment at Center Court Fitness Club.

CHOICE HEALTH & FITNESS MEMBERSHIP ASSOCIATE POSITION

General Manager Cam Tweten would like to hire the 2nd Membership Associate position at this time. The staff is currently interviewing and would like to hire both positions at the same time. There will be no change in the budget.

A motion was made by Commissioner Soeby to hire the 2nd Membership Associate position at this time. Seconded by Commissioner Skarperud; motion carried.

KING'S WALK BEVERAGE CART

Commissioner Tim Skarperud updated the rest of the Board on replacing the present inoperable beverage cart at King's Walk Golf Course.

The Golf Committees recommendation is to purchase the more serviceable Café Express cart for \$13,880. This would be covered by the King's Walk C & B fund created from sponsorships which has an unencumbered present balance of \$38,000. This fund has always been explained to the golfers as the one that would be used to purchase the extra things that makes King's Walk the premiere course that they would like.

The delivery date would be approximately four weeks from date of purchase. Dan Tannahill, from King's Walk, and Paul Waind, from Eagles Crest, were both present to answer questions.

A motion was made by Commissioner Skarperud to approve the beverage cart purchase in the amount of \$13,880 from NB Golf as presented. Seconded by Commissioner Panzer; motion carried.

CENTER COURT FITNESS CLUB/RED RIVER VALLEY GYMNASTICS UPDATE

Director John Staley updated the Board on the gas and electrical split between Center Court Fitness and Red River Valley Gymnastics. The parking lot has been subdivided and the utilities need to be done the same way. The cost is estimated to be between \$20,000 and \$25,000.

General Manager Cam Tweten provided the Board with information from his February 27, 2012 visit with Steve Murray, Manager of Red River Valley Gymnastics Club, on in-kind services available. These items were talked about as potential joint opportunities to help promote both the Red River Gymnastics Club and the new Choice Health & Fitness. Tweten stated that this partnership has been strong for 20 years and it can be strong for many more to come!

There are two options to be offered to Red River Valley Gymnastics (RRVG). Option #1 is a "Purchase Option" and Option #2 is a "Lease Option". The lease would be a triple net lease with RRVG responsible for all operating and maintenance costs related to the building.

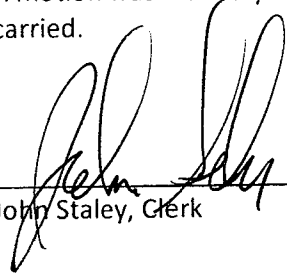
A June 1, 2012 deadline will be set. If Red River Valley Gymnastics does not decide by the June 1 deadline, Option #2 will automatically be selected.

The Park District has similar arrangements with other clubs.

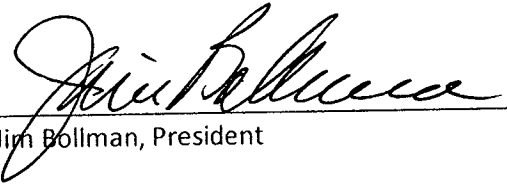
A motion was made by Commissioner Panzer to approve both options as presented, with the addition of (The Park District will provide advertising and in-kind services to RRVG as previously discussed) to Option #2. Seconded by Commissioner Skarperud; motion carried.

ADJOURNMENT

A motion was made by Commissioner Skarperud to adjourn. Seconded by Commissioner Soeby; motion carried.



John Staley, Clerk



Jim Bollman, President