

PARK DISTRICT OF THE CITY OF GRAND FORKS  
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS  
AUGUST 7, 2012

AGENDA

ROLL CALL

The Board of Park Commissioners met for their monthly meeting on Tuesday August 7, 2012, in the Park District Board meeting room at 5:00 p.m. Present were Commissioners Panzer, LaDouceur, Skarperud, and Soeby. Not present was Commissioner Barta.

APPROVAL OF MINUTES FROM JULY 10, 2012

A motion was made by Commissioner Soeby to approve the minutes from the July 10, 2012 Board meeting. Seconded by Commissioner LaDouceur; motion carried.

APPROVAL OF ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

**EAGLES ARENA STATUS**

Superintendent Bill Palmiscno updated the Board on Eagles Arena, which has been losing 100-200 gal of brime per week. Found leak in the brime pump, not floor. Everything should be good for this season, but will need to be upgraded next summer. He will figure \$500,000 in C & B for the 2013 budget.

**RED RIVER VALLEY GYMNASTICS AGREEMENT**

Director John Staley updated the Board on the agreement with the Red River Valley Gymnastics Club (RRVG). Both Staley and Superintendent Hellyer have met with RRVG. A handout was provided from Dick Olson with three options to choose from. He recommends Option 3 which includes selling the building to RRVG with ownership of the land remaining to the Grand Forks Park District.

The Board agreed on Option 3 with the following change requested by RRVG. Stated is "The Park District could have an option to purchase (for a *nominal sum*) the building in the event that RRVG ever decided to move or to sell the building." They would like *nominal sum* changed to *fair market value*.

RRVG is ready to approve the agreement with the change. Dick Olson will draw up the final draft for approval at the next meeting.

FOR ACTION

**WELCORE HEALTH LEASE**

Superintendent George Hellyer stated that the lease is pretty standard and is the same as others for space at Choice Health & Fitness. The only correction that is needed is the removal of the following wording under #3, 2<sup>nd</sup> sentence, "laboratory testing, including drug testing which will require use of a single stall rest room, and other procedures related to worksite wellness clients".

Commissioner Soeby, as owner of WelCore Health, asked to be recused from the meeting during the motion for approval.

A motion was made by Commissioner LaDouceur to honor Commissioner Soeby's request to be recused from the meeting during the approval of the WelCore Health lease. Seconded by Commissioner Skarperud; motion carried.

A motion was made by Commissioner LaDouceur to approve the WelCore Health lease for Choice Health & Fitness, with the removal of wording under #3 as discussed. Seconded by Commissioner Skarperud; motion carried.

#### **PRELIMINARY 2013 BUDGET**

Superintendent George Hellyer summarized the preliminary 2013 budget for the Board. Accounting Manager Jeff Lancaster had met with all department heads for their input which worked well. Equipment purchases needed in 2013 are a mower for the Parks Department, possible chipper and small shed for the Forestry Department, and \$9,000 utility cart for Lincoln Golf.

A discussion took place on whether to cover fund shortfalls with transfers, interim fund, or possible 1 mill increase.

Item was tabled until a projection of budget numbers is completed.

It was also decided to have a pension meeting to discuss funding of both the old and new pension plans.

#### **UNIVERSITY PARK TENNIS COURT BID**

Superintendent Bill Palmiscno presented the Board with a quote for the University Park tennis court repairs. The quoted is for \$20,593 from Madsen Specialties.

It was decided not to go with the alternate to furnish and install one layer of sand fortified acrylic resurfacer prior to the applications of the color for an additional \$4,978.

A motion was made by Commissioner Soeby to approve the quote of \$20,593 from Madsen Specialties for University Park tennis court repairs as presented. Seconded by Commissioner LaDouceur; motion carried.

#### **FINANCIAL REPORTS**

All reports were accepted as presented.

#### **BILLS TO BE APPROVED FOR JULY 2012**

A motion was made by Commissioner LaDouceur to approve the bills for July in the amount of \$418,617.59 for the Park District. Seconded by Commissioner Skarperud; motion carried.

#### **SUPERINTENDENTS' REPORTS**

All reports were accepted as presented.

Superintendent Bill Palmiscno updated the Board on the summer programs. He stated that there will be another movie night next Tuesday at Riverside Park and added that they have been very successful. Pools are still ahead of last year, 32,599 swimmers to date, compared to 26,226 swimmers at this time last year. Parking lot project is going OK, just trying to schedule areas for the best time possible. Park Maintenance

as usual, repairing playground equipment, repairs on hockey boards are completed, setting up for special events and Kraft picnic shelter is done. Baseball teams are doing great.

General Manager Cam Tweten reported on the activities schedule for the Club, new member open houses begin August 20<sup>th</sup>. Center Court Fitness Club will close September 20<sup>th</sup>, with the official opening of Choice Health & Fitness on September 25<sup>th</sup>. Choice Health & Fitness Sneak Peak Week begins on September 17<sup>th</sup> with the Grand Opening scheduled for September 24<sup>th</sup>. Altru Harvest Gala is scheduled for September 22<sup>nd</sup>. Tweten also updated the Board on the progress on hiring and training staff for Choice Health & Fitness, along with a building and equipment update.

King's Walk Golf report showed 5,165 rounds of golf for July 2012. It also showed 343 memberships sold to date. Lincoln Golf report showed 3,569 rounds of golf for July 2012.

Forestry reported 135 request calls answered, along with 871 trees pruned, 53 non DED removals, 38 DED removals, and 88 stumps removed, with 17 days spent on scouting for DED.

#### **BOARD MEMBERS' REPORTS**

Commissioner Soeby wanted to see original drawings of signage for Choice Health & Fitness and questioned if they were done as shown.

Commissioner LaDouceur wanted an update on incident with person appearing at Family Fun Night in costume. Superintendent Palmiscno reported that the contracted security provider, Pro Dog, handled incident without any problems. Director John Staley added that the sponsors of the "Movie in the Park" events are very happy.

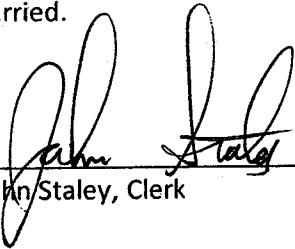
Commissioner Panzer wanted to clarify that the debt left on the Center Court Fitness Club building is \$92,500. He also suggested contacting the schools on the sale of the old equipment from Center Court Fitness Club.

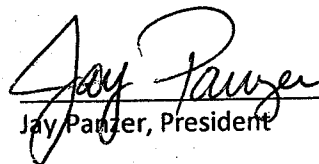
#### **EXECUTIVE SESSION**

None.

#### **ADJOURNMENT**

A motion was made by Commissioner LaDouceur to adjourn. Seconded by Commissioner Soeby; motion carried.

  
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John Staley, Clerk

  
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Jay Panzer, President