

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
JANUARY 6, 2015**

ROLL CALL

The Board of Park Commissioners met for their monthly meeting on Tuesday, January 6, 2015, in the Park District Board meeting room, 1210 - 7th Avenue South, at 5:00 p.m. Present were Commissioners Panzer, LaDouceur, Skarperud and Soeby. Commissioner Barta was absent.

APPROVAL OF MINUTES FROM DECEMBER 2, 2014

A motion was made by Commissioner LaDouceur to approve the minutes from the December 2, 2014 Board meeting. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

ADDITIONAL ITEMS FOR THE AGENDA

None.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

FOR DISCUSSION

None.

FOR ACTION

ICON Sports Center Pro Shop Lease Agreement

Superintendent Hellyer addressed the Board with the draft for the ICON Sports Center Pro Shop lease agreement with Gerrells. Rent would be based on 10% of sales, which the Park District has done at other facilities. Brad Westrum from Gerrells attended to answer questions.

A motion was made by Commissioner Skarperud to approve the ICON Sports Center Pro Shop lease agreement as presented. Seconded by Commissioner LaDouceur; the vote was unanimous, motion carried.

55th Avenue and Cherry Street Land Move

Director Palmiscno went over a drawing for the land in the undeveloped area. Staff is looking to move the location about a block south of its current location in the same development.

A motion was made by Commissioner Soeby to approve the 55th Avenue and Cherry Street Land Move as presented. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

Designate Depositories

Commissioner Soeby made a motion, to approve Alerus Financial, Bremer Bank, Choice Financial, and The Bank of New York Mellon Trust Company, N.A as authorized bank depositories. Seconded by Commissioner LaDouceur; the vote was unanimous, motion carried.

Designate Official Newspaper

Commissioner Skarperud made a motion, to approve The Grand Forks Herald as the official newspaper. Seconded by Commissioner Soeby; the vote was unanimous, motion carried.

Pension Plan Amendment

Hellyer stated that the IRS finished their review of our pension plan. The IRS and our pension plan attorney recommended amending our pension plan for recent court case decisions. Staff is seeking approval of the First Amendment of the Pension Plan.

A motion was made by Commissioner LaDouceur to approve the Pension Plan Amendment as presented. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

Transfer from General Fund to C & B Fund for Construction Projects

Superintendent Hellyer reviewed with the Board the process to transfer \$1,050,000 as of December 31, 2014, from the General Fund to the C&B Fund for construction projects that took place in 2014.

A motion was made by Commissioner Soeby to approve the transfer \$1,050,000 from General Fund to C & B Fund for construction projects. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

FINANCIAL REPORTS

Superintendent Hellyer reviewed the November 30, 2014 financial reports.

BILLS TO BE APPROVED FOR DECEMBER 2014

A motion was made by Commissioner LaDouceur to approve the bills for December 2014 in the amount of \$2,244,552.24. Seconded by Commissioner Skarperud; the vote was unanimous, motion carried.

STAFF REPORTS

Superintendent Hellyer updated the Board on various items including the new date for the Director's yearend evaluation, which is set for January 19, 2015.

Hellyer also went over the schedule for the main office move to the ICON Sports Center. The move will begin on Thursday, January 8 and the office will open for business on Monday, January 12th at the new location.

Hellyer updated the Board that Committee reports would now be in the Board packets if a meeting had taken place during the month.

He also reported on the Choice Health & Fitness Bonds. Brian Osowski will attend the February 2015 meeting to update the Board on the bond progress.

Pete Zavoral would like the Board to revisit the Deacon's Green agreement on the King's Walk golf membership voucher for lot sales. The Board would like Hellyer to contact Pete Zavoral and explain the reason the Park District is discontinuing the agreement at this time.

The 2015 Flower Bid will be awarded to Bergen's Greenhouse in Detroit Lakes, MN. They were the only greenhouse to bid this year. The bid total was \$8,530.00. The total is higher this year due to the new areas maintained by the Park District.

Choice Health & Fitness General Manager Orr addressed the Board with the membership numbers for 2014. He went over the report for the Board.

Director Palmiscno updated the Board with the Santa Village numbers for the 2014 season. He also reported the dates of the upcoming hockey tournaments at the various arenas throughout the Park District.

BOARD MEMBERS REPORTS

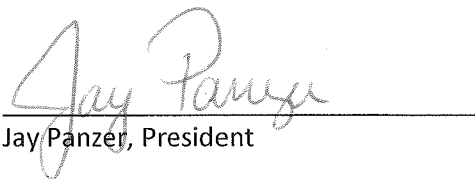
Commissioner LaDouceur thanked the Park District and the Personnel Committee for the Christmas Party. He also inquired about the possibility of playing pickle ball at Symington Courts.

ADJOURNMENT

A motion was made by Commissioner Panzer at 5:44 p.m. to adjourn. Seconded by Commissioner LaDouceur; the vote was unanimous, motion carried.



Bill Palmiscno, Clerk



Jay Panzer, President