

**PARK DISTRICT OF THE CITY OF GRAND FORKS
EXECUTIVE DIRECTOR EVALUATION COMMITTEE MEETING
NOVEMBER 15, 2018**

The Executive Director Evaluation Committee of the Grand Forks Park District met on Thursday, November 15, 2018, in the ICON Sports Center board room, 1060 47th Avenue South, at 9:30 a.m. with Commissioner Barta presiding.

ROLL CALL

Present were Commissioners Barta and Dvorak.

Park District staff in attendance were: Executive Director Palmiscno and Superintendent of Finance Hellyer.

FOR DISCUSSION

Executive Director Evaluation

Executive Director Palmiscno presented a report on the projects and operations that occurred in 2018.

Before the meeting, Commissioner Barta and Commissioner Dvorak completed their individual performance evaluations. These individual evaluations were then combined into one evaluation form by Superintendent of Finance Hellyer prior to the meeting. A general discussion followed related to the performance evaluation form. Commissioner Barta, Commissioner Dvorak, and Palmiscno signed the evaluation form at the end of the meeting.

Barta reviewed Palmiscno's 2018 salary, other salary information from similar type positions within other organizations, and the salary study information that was conducted in 2017. Palmiscno noted that 3.0% market/performance adjustment had been previously approved for 2019 for other Park District staff.

After discussion, Commissioner Barta decided to recommend at the December 4, 2018 Board Meeting a 2019 salary of \$125,049.60 for Palmiscno. This would be an increase of 4%. The new pay rate would be effective for the first payroll in January of 2019.

ADJOURNMENT

The committee meeting was adjourned at 9:48 a.m.



Bill Palmiscno, Executive Director and Clerk