

**PARK DISTRICT OF THE CITY OF GRAND FORKS
PROCEEDINGS OF THE BOARD OF PARK COMMISSIONERS
AUGUST 6, 2019**

The Board of Park Commissioners met for their regular monthly meeting on Tuesday, August 6, 2019, in the Choice Health & Fitness community room, 4401 South 11th Street, at 5:00 p.m. with President Panzer presiding.

ROLL CALL

Present were President Panzer, Vice-President Skarperud, Commissioners Barta, Dvorak, and LaDouceur.

Park District staff in attendance were: Executive Director Palmiscno, Superintendent of Finance Hellyer, Choice Health & Fitness General Manager Orr, Community Relations & Marketing Manager Nelson, Accounting Manager Lancaster, and Office Assistant Parker.

DELEGATES TO APPEAR BEFORE THE BOARD

None.

APPROVAL OF MINUTES FROM JULY 2, 2019

Commissioner Barta made a motion to approve the minutes from the July 2, 2019, Board meeting. Commissioner Dvorak seconded the motion; the vote was unanimous, motion carried.

APPROVAL OF AGENDA (INCLUDING ANY ADDITIONAL ITEMS IF NECESSARY)

Vice-President Skarperud made a motion to approve the agenda. Commissioner LaDouceur seconded the motion; the vote was unanimous, motion carried.

FOR DISCUSSION

Midyear Project and Operations Update

Executive Director Palmiscno reviewed the list of projects and maintenance items that have been completed or are in the process to be completed in 2019. Some of the items included tennis court resurfacing at University Park, playground addition at Kiwanis South, and Eagles/Blue Line Club Arena refrigeration system replacement.

FOR ACTION

2020 Preliminary Budget

Superintendent of Finance Hellyer presented to the Board the preliminary 2020 budget. The budget includes a mill levy of 39.06 mills, unchanged from the 2019 budget. Value of a mill was \$225,897 for 2019 and is projected to be \$229,262 for 2020. The salary package increase is planned at 3.00%. Equipment purchases for all funds totaling \$463,000 was reviewed. The C&B 10-year forecast, and the special assessment 10-year forecast were also reviewed. The total preliminary budget for 2020 is planned to be \$17,844,700.

Commissioner LaDouceur made a motion to approve the 2020 preliminary budget. Commissioner Dvorak seconded the motion, the vote was unanimous, motion carried.

Grant Application – Skatepark Phase 2

Palmiscno explained that the Park District is working on phase 2 of the Rydell Skatepark located at Kannowski Park. To apply for a \$35,000 Garrison Diversion Conservancy District grant, specific approval of the project is needed by the Board.

Vice-President Skarperud made a motion to approve phase 2 of the Rydell Skatepark at Kannowski Park for the grant application. Commissioner LaDouceur seconded the motion, the vote was unanimous, motion carried.

Grant Application – Veterans Memorial Park

Palmiscno communicated that the Park District is working on the visitor center at Veterans Memorial Park. To apply for a \$100,000 Garrison Diversion Conservancy District grant, specific approval of the project is needed by the Board.

Commissioner Barta made a motion to approve the visitor center at Veterans Memorial for the grant application. Commissioner Dvorak seconded the motion, the vote was unanimous, motion carried.

FINANCIAL REPORT

Hellyer reviewed the June 2019 financial reports. Vendor payments for June 2019 were \$862,344.36.

Vice-President Skarperud made a motion to approve the financial report for June 2019. Commissioner LaDouceur seconded the motion; the vote was unanimous, motion carried.

STAFF REPORTS

Choice Health & Fitness General Manager Orr presented July membership numbers and various events that will take place in August. Choice Health & Fitness will be performing their annual deep cleaning and touch up painting this year starting August 12th. The pool will be closed from August 12th through August 18th, and the entire facility will be closing at 3:00 p.m. on August 16th for painting, maintenance, and cleaning. Choice Health & Fitness will reopen on August 19th. Fall hours will begin on September 3rd. Orr also updated the Board on the indoor tennis courts playing surface repairs.

Community Relations & Marketing Manager Nelson reported that the fall/winter recreation guide will be mailed shortly. Nelson stated that the kids zone room at Choice Health & Fitness is being redesigned for ages 8 -13. Nelson updated the Board on the various upcoming activities and events.

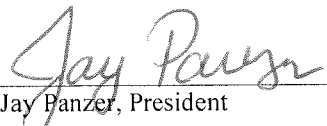
Palmiscno updated the Board on summer pool numbers being similar to last year. Elks pool will close for the season on August 18th, and Riverside on August 25th. Palmiscno also updated the Board on the vacated street land sale adjacent to Scheels Sports Complex.

BOARD MEMEBERS' REPORT

Commissioner LaDouceur inquired on the status of the golf cart access path on the east side of King's Walk Golf Course. Palmiscno stated that it is up to the developer to install the golf cart access path up to the property line of the golf course. Once the developer's cart path is in place, with Board approval, the Park District will connect their path to existing cart paths on the golf course.

ADJOURNMENT

Commissioner LaDouceur made a motion at 5:38 p.m. to adjourn. Commissioner Barta seconded the motion; the vote was unanimous, motion carried.



Jay Panzer, President



Bill Palmiscno, Executive Director and Clerk